

Minutes of Parish Council Meeting 27th May 2026

Present: Cllrs Diane Perrin, Sam Hutchinson, Terry Butterfield and Duncan Wood

Apologies: No apologies were received

Absent: Cllrs John Metcalfe and Michael Metcalfe

Also in attendance:

Parish Clerk, Patricia Rosthorn
County Councillor Howard Hartley
No members of the public present

No	Minute Heading	Action
6260	Welcome and Public Questions <ul style="list-style-type: none"> • Cllr Butterfield opened the meeting and welcomed all in attendance 	
6261	Declaration of Councillors Interests <ul style="list-style-type: none"> • No interests were declared this month 	
6262	Minutes of the last meeting <ul style="list-style-type: none"> • Minutes of the Council meeting, held on Tuesday 21st April 2026 were signed by the Chair as a true and accurate record, (Proposed by Cllr Wood and seconded by Cllr Butterfield) 	
6263	Councillor Vacancies <ul style="list-style-type: none"> • The vacancies have been re-advertised, and one person has expressed an interest, however, did not attend the meeting 	Clerk to confirm interest and attendance at next meeting
6264	Finance <ul style="list-style-type: none"> • Payments for expenditure considered and agreed by all <ul style="list-style-type: none"> - Village Hall £50.00 - Clerk/RFO (including Ink/Microsoft/CCTV Sim) £464.29 -Society of Local Clerks renewal £116.00 -Phil Hardman (field drainage) £2550.00 -Phil Hardman (spout & water trough) £1485.00 -Lancashire Association of Local Councils renewal £170.48 -Pendle Borough Council Grass Cutting £931.68 <p>To consider and accept the Internal Auditors Report To consider and approve the Annual Governance Statement for 2025/26 To consider and approve the Accounting Statements for 2025/26</p>	<i>Add to next Agenda</i>
6265	Planning Applications and Decisions <ul style="list-style-type: none"> • No new applications or decisions this month 	

6266	Clerk's Report and Correspondence <ul style="list-style-type: none"> The report was distributed before the meeting Matters noted: -It was resolved to accept the insurance renewal -Higham Hall Road sign needs repairing -Guide Lane sign still needs repairing -Awaiting replacement tree guard. Cllr Wood has fixed the damaged one and put in situ while we await the replacement from Pendle Borough Council	<i>Co Cllr Hartley will speak to the relevant team to speed up the road sign repairs</i>
6267	Barrowford & Western Parishes Committee <ul style="list-style-type: none"> Bids for the Area Committee funding for 2026/27 is now open with a deadline for application of 5th June 2026 	<i>Clerk to arrange application</i>
6268	Village Hall Committee Report <ul style="list-style-type: none"> The Clerk provided details of the recent Village Hall Committee meeting 	
6269	Borough Councillors Report <ul style="list-style-type: none"> No report this month 	
6270	County Councillors Report <ul style="list-style-type: none"> There is nothing significant to report this month; however, it remains unclear how the new authority will function 	
6271	Village Maintenance Update <ul style="list-style-type: none"> Lengthsman – restoration of the village benches is currently underway, with sanding, treatment and replacement of rotten wood being carried out as required. Rendering of the shed wall is next on the to do list. Cllr Butterfield will ask for a quote to repair the rotting legs on the bus shelter Weedkilling – Cllr Hutchinson will arrange some quotes for this years weedkilling Boundary Stones for Playground – add to next agenda Memorial Inspection Report – add to next agenda 	
6272	Playground Maintenance <ul style="list-style-type: none"> Cllr Wood will order the new playground equipment as agreed for the PIPF 	
6273	Parish Matters <ul style="list-style-type: none"> Feedback on the Annual Village Meeting – attendance was disappointing this year. Although the weather was poor, higher attendance would have been welcomed. It was agreed to explore whether residents wish for these meetings to continue. It was resolved to place an article in The Spout magazine and to consider distributing a leaflet to the village. The possibility of holding future Annual Parish Village Meetings in the Four Alls was also discussed as a way to improve attendance. It was agreed to investigate this option Fixed Asset Transfer 	<i>Add to next agenda</i>
6274	Items for consideration for next Agenda <ul style="list-style-type: none"> Christmas Tree Lighting – suggested date of Sunday 29th November 2026 Remembrance Day 	<i>Cllr Hutchinson to speak to Michael Bann ahead of next meeting to confirm the date</i>
6275	Date of next meetings: <ul style="list-style-type: none"> Tuesday 21st July at 7.00pm Advance meeting apologies received from Cllr Perrin <p>~~~~~</p> <ul style="list-style-type: none"> Meeting closed at 8.07pm 	