

## Minutes of Meeting 15<sup>th</sup> July 2025

**Present:** Cllr. Mr J. Metcalfe, Cllr. Mr T. Butterfield, Cllr. Mrs A. Pickering, Cllr. Mr D. Wood, Cllr. Mrs S. Hutchinson, Cllr. Mr M. Metcalfe, Clerk & RFO P. Rosthorn

**Apologies:** Cllr. Mrs D. Perrin, Co. Cllr. Mr H. Hartley, Boro. Cllr. Mr B. Newman,

**Vacancies:** 1

**Members of the Public Present:** 4

No	Minute Heading	Action
6114	<b>Welcome and Public Questions</b> <ul style="list-style-type: none"> <li>• 1 member of the public spoke about tree branches overhanging a property she is considering purchasing. Parish Councillors are aware of the tree and are happy for the overhanging branches to be cut back to the boundary at either the homeowners or Pendle Borough Councils expense</li> <li>• 1 member of the public spoke about Pendle Local Plan. After liaising with the programme officer, the case on Higham will now be heard as an individual matter on 17<sup>th</sup> July</li> </ul>	
6115	<b>Councillor Vacancy</b> <ul style="list-style-type: none"> <li>• No interest shown</li> </ul>	<i>Clerk to readvertise</i>
6116	<b>Declaration of Councillors Interests / Code of Conduct</b> <ul style="list-style-type: none"> <li>• No interests were declared this month</li> </ul>	
6117	<b>Minutes of the last meeting</b> <ul style="list-style-type: none"> <li>• Minutes of the Council meeting, held on Tuesday 25<sup>th</sup> June 2025 were signed by the Chair as a true and accurate record, (Proposed by Cllr Butterfield and seconded by Cllr M. Metcalfe)</li> </ul>	
6118	<b>Finance</b> <ul style="list-style-type: none"> <li>• Payments for expenditure considered and agreed by all</li> </ul>	
6119	<b>Planning Applications and Decisions</b> <ul style="list-style-type: none"> <li>• 25/0436HHO/0437LBC Full: Erection of a detached annex at The Old Cart House Higham Hall Road, Higham</li> <li>• PLE/25/0276 Alleged breach of condition 8 at Stump Hall Farm, Stump Hall Road, Higham</li> </ul>	<i>No comments or concerns at this time</i> <i>For info only</i>
6120	<b>Clerk's Report and Correspondence</b> <ul style="list-style-type: none"> <li>• The report was distributed before the meeting</li> </ul>	<i>Clerk to investigate weedkilling options for the village</i>
6121	<b>Barrowford &amp; Western Parishes Committee</b> <ul style="list-style-type: none"> <li>• Cllr J Metcalfe attended the July meeting and provided an update</li> </ul>	

6122	<b>Village Hall Committee Report</b> <ul style="list-style-type: none"> <li>Nothing to report this month, awaiting feedback from recent grant application</li> </ul>	
6123	<b>Borough Councillors Report</b> <ul style="list-style-type: none"> <li>Nothing to report this month</li> </ul>	
6124	<b>County Councillors Report</b> <ul style="list-style-type: none"> <li>No report this month. Full council meeting Thursday 17<sup>th</sup> July 2025</li> </ul>	
6125	<b>Village Maintenance Update</b> <ol style="list-style-type: none"> <li>Playground – maintenance works are ongoing. Gate post has been extended with a new latch but still needs further repair. Multiplay has some corroded metal pieces that need replacing. Goalpost in lower field to be cleaned. Piece of wood needed for the bridge. New goal post is not being utilised – possibly due to size or lack of net. Projects to be considered for replacing a play area item each year</li> <li>Biodiversity project – work on this area is in progress, lots of things are growing to invite different insects. The orange tape around the tree saplings needs to come down with either fresh taping put around or some small signs to advise not to play near or mow the area</li> <li>Speeding – it was proposed to approach the local PCSO to invite to do some speed monitoring through the village</li> <li>Bus shelter / Noticeboard – work ongoing</li> <li>CCTV – ongoing – still awaiting adjustment and installation of new cameras</li> <li>Stones – leave for now, revisit in future if needed</li> <li>Handyman – no interest</li> </ol>	<p><i>Cllr Wood / Cllr M Metcalfe</i></p> <p><i>Clerk to email</i></p> <p><i>Completion date to be requested</i></p>
6126	<b>Parish Matters</b> <ol style="list-style-type: none"> <li>Spout Magazine – another good issue, thank you to Margaret, Bernard and Cllr Pickering</li> <li>Annual Parish Village Meeting Feedback – all happy, went well, to consider change of day next year</li> <li>Facebook – to try and set up new community group</li> <li>Weed killing – PBC have it on their job list</li> <li>Rubbish at Pendle view – Cllr Butterfield will speak to GF</li> <li>Pinfold – potentially may have someone who will consider weeding the area as it is quite overgrown now but could also put out a request on facebook</li> </ol>	<p><i>Cllr Butterfield/Clerk</i></p> <p><i>Clerk to look for other options</i></p> <p><i>Cllr Butterfield</i></p> <p><i>Cllr J Metcalfe to liaise</i></p>
6127	<b>Items for next Agenda:</b> <ul style="list-style-type: none"> <li>Councillor Vacancy</li> <li>Speeding</li> <li>Dog Fouling</li> <li>Car park</li> </ul>	
6128	<b>Date of next meeting:</b> <ul style="list-style-type: none"> <li>Tuesday 19<sup>th</sup> August 2025 at 7.00pm</li> </ul> <p>~~~~~</p> <ul style="list-style-type: none"> <li>Meeting closed at 20:24</li> </ul>	