

Minutes of Meeting 17th June 2025

Present: Cllr. Mr J. Metcalfe, Cllr. Mr T. Butterfield, Cllr. Mrs A. Pickering, Co. Cllr. Mr H. Hartley (left at 8pm), Boro. Cllr. Mr B. Newman, Clerk & RFO P. Rosthorn

Apologies: Cllr. Mrs D. Perrin, Cllr. Mr D. Wood, Cllr. Mrs S. Hutchinson

Vacancies: 2

Members of the Public Present: 4

No	Minute Heading	Action
6099	Election of Chairperson, Welcome and Public Questions <ul style="list-style-type: none"> • Cllr Butterfield proposed Cllr Metcalfe as Chairperson, this was seconded by Cllr Pickering. Declaration was signed before welcoming Councillors and members of the public to the meeting • Higham resident PM attended the meeting to speak on the Fir Trees dispute – it was proposed and agreed by all to write another letter of support to both the planning department and the BWPC chairman • Higham resident MI raised concerns over the CCTV cameras and the pavement along HHR which needs repair 	<p style="text-align: center;"><i>Clerk to arrange letter</i></p> <p style="text-align: center;"><i>Co Cllr Hartley will report pavements to County when there next week</i></p>
6100	Councillor Vacancy / Co-option <ul style="list-style-type: none"> • Michael Metcalfe attended the meeting with an interest in being co-opted. Cllr J Metcalfe proposed co-option, this was seconded by Cllr Butterfield and agreed by all. Michael signed the declaration and was welcomed to the Parish Council 	<p style="text-align: center;"><i>Clerk to email new councillor documents</i></p>
6101	Declaration of Councillors Interests / Code of Conduct <ul style="list-style-type: none"> • No interests were declared this month 	
6102	Minutes of the last meeting <ul style="list-style-type: none"> • Minutes of the Council meeting, held on Tuesday 20th May 2025 were signed by the Chair as a true and accurate record, (Proposed by Cllr Butterfield and seconded by Cllr Metcalfe) • Minutes of the Annual Parish Council meeting, held on Tuesday 20th May 2025 were signed by the Chair as a true and accurate record, (Proposed by Cllr Butterfield and seconded by Cllr Metcalfe) 	
6103	Finance <ul style="list-style-type: none"> • Payments for expenditure considered and agreed by all • The Annual Governance statement 2024/25 was approved and signed • The Account Statements for 2024/25 were approved and signed 	
6104	Planning Applications and Decisions (update for information only) <ul style="list-style-type: none"> • Hunters Holme – <i>Disappointed that it has been approved</i> • Fir Trees – <i>Still in dispute</i> • Roaming Roosters – <i>Appeal allowed, and planning permission granted for demolition of exiting vacant shop and erection of 6 dwelling houses</i> 	<p style="text-align: center;"><i>As above, Clerk to arrange letter</i></p>

6105	Clerk's Report and Correspondence <ul style="list-style-type: none"> The report was distributed before the meeting Clerk to follow up on email received from Higham resident regarding dog fouling 	
6106	Barrowford & Western Parishes Committee <ul style="list-style-type: none"> Cllr Wood attended the June meeting and provided an update on planning issues prior to the meeting Cllr Metcalfe will attend the July meeting 	
6107	Village Hall Committee Report <ul style="list-style-type: none"> Cllr Perrin provided an update on Village Hall matters prior to the meeting 	
6108	Borough Councillors Report <ul style="list-style-type: none"> Nothing to report this month 	
6109	County Councillors Report <ul style="list-style-type: none"> No report this month 	
6110	Village Maintenance Update <ol style="list-style-type: none"> Playground – maintenance works are ongoing. Cllr M Metcalfe would like to work alongside Cllr Wood to maintain the playground. This was proposed by Cllr J Metcalfe, seconded by Cllr Butterfield and agreed by all Biodiversity project – work on this area is in progress Speeding – Add to next Agenda Bus shelter / Noticeboard – work ongoing CCTV – ongoing - awaiting installation of new cameras due to be completed 19th June Chapel Street Gate – work in progress 	<i>Clerk to email to Cllr Wood to advise</i>
6111	Parish Matters <ol style="list-style-type: none"> Spout Magazine – deadline for article submission is 1st July Stones – add to next Agenda Handyman – add to next Agenda Annual Parish Village Meeting Feedback – add to next Agenda Facebook – to look at and add to next Agenda Pendle Local Plan Weed killing – PBC have it on their job list 	<i>Clerk to speak to Programme officer for PLP</i>
6112	Items for next Agenda: <ul style="list-style-type: none"> Councillor Vacancy Speeding Spout Magazine Stones Handyman APVM feedback Facebook 	
6113	Date of next meeting: <ul style="list-style-type: none"> Tuesday 15th July 2025 at 7.00pm ~~~~~ Meeting closed at 20:27 Advance meeting apologies received from Cllr Pickering for August meeting 	