

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** be included in the AGAR – and will also agree to Box 7 where the accounts are reconciled on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered on a negative basis.

Name of smaller authority: Higham Parish Council

County area (local councils and parish meetings only):

Financial year ending 31 March 2025

Prepared by (Name and Role): Patricia Rosthorn Clerk and RFO

Date: 31/03/2025

	£	£
Balance per bank statements as at 31/3/25:		
Current Account	968.2	
Savings Account	27,533.1	
[add more accounts if necessary]		
		28,501.3
Petty cash float (if applicable)		109.7
Less: any unpresented cheques as at 31/3/25 (enter these as negative numbers)		
102016	(20.00)	
102121	(20.00)	
HMRC DD	(92.00)	
[add more lines if necessary]		
		(132.00)
Add: any un-banked cash as at 31/3/25		
		-
Net balances as at 31/3/25 (Box 8)		28,479.0