

Clerk's Report March 2025

Planning Application & Decisions

Roaming Roosters

Planning Inspectorate ref: APP/E2340/W/25/3360496

25/0188/FUL Full: Demolition of existing dwelling and the erection of a replacement dwelling

AT: Stump Hall Farm, Stump Hall Road, Higham

FOR: Mr Stephen Barnes

Comments by 8th April 2025

Finance

Expenditure:

- Village Hall monthly direct debit	£50.00
- Clerk/RFO	
(including INK/Microsoft/CCTV Sim & Norton renewal)	£468.49
- Lengthsman Scheme	£2400.95

Income:

- Bank Interest	£94.84
- Diamond Landmark Tree Grant	£500.00

Bank Balances as of 17th March 2025

- Community Account £986.65
- Saver Account £27,533.13

Activities Undertaken:

Draft Minutes of February Council meeting prepared and distributed

March Agenda prepared and distributed

Bank statements received agreed and reconciled to cashbook

Website updated; page amendments and additions/deletions made where necessary

Monthly payroll completed and PAYE paid

Year End payroll submitted and backed up

Emails forwarded to Councillors

Website enquiries forwarded to relevant people

Phone call to Champion grant secretary at Lancashire County Council (no money available, can apply 31st May onwards for next round)

Email to Jason Shaw regarding mess from last hedge cutting

Emails to Angela Whitwell regarding Lengthsman works and requesting up to date invoice and timesheets (PROW/Copthurst/Gate/Playground)

Email to Richard Gadd for Biodiversity project update

Email to David Wharton confirming Grass Cutting Contract for 2025/26

Emails back and forth, Sandra Silk, regarding Diamond Landmark Tree (Cllr Butterfield has in hand) Bank details supplied for the grant and agreement signed and emailed over

Email to Graham Fitton to check on Internal Audit availability

Dog fouling post uploaded to Facebook

Email reply to Norman Scott regarding dog fouling

Email reply to Jennifer Taylor regarding dog fouling

Phone call to PBC regarding dog bins for Sabden Road/Stump Hall Road (Craig Frankland deals with this and he will do a site visit to assess)

Phone call to PBC regarding dogs running loose in the village (Liz Kaley deals with this and she will investigate)

Email to PBC Operational Services regarding waste van speeding in the village

Play Area and Inspection & Maintenance webinar forwarded to Cllr Wood

Hunters Holme planning update forwarded to Robin Willoughby

Email to David Wharton re Richard Gadd's request for mowing around new trees

Post Received:
Bank Statements
SLCC magazine

Advance meeting Apologies:
Cllr Hutchinson / Cllr Willighan / Cllr Metcalfe

<u>Emails:</u>	
Planning Application Consultation	Forwarded to all Councillors
Weekly lists x (8,9,10,11) – Planning Applications and Decisions	Forwarded to all Councillors
Police Reports x 11	Forwarded to all Councillors where relevant
Junk Email x 9	Deleted or unsubscribed where necessary
NALC/LALC Bulletins x 15	Forwarded to all Councillors if relevant
Society of Local Councils Clerks Bulletins x 31	Clerks info
Parish Councils Bulletins x 2	Forwarded to all Councillors where relevant
Miranda Carlos - Bus Service Changes for March	No changes for Higham
Smarty SIM plan renewed for March	For info only - auto renewal
Microsoft renewed for March	For info only – auto renewal
Norton Antivirus renewed for Clerks PC	For info only
HMRC updates x 8	For Clerks info
Joanne Eccles – Nelson, Brierfield and Reedley Committee meeting 03/03/25	Forwarded to all Councillors
Jessica Robinson – BWP Committee meeting 05/03/25	Forwarded to all Councillors
Street works – update email advising of Sabden Road / Croft Lane works	Forwarded to all Councillors
Julie Waddington – Trading Standards Alerts	Forwarded to all Councillors
Jessica Robinson – Crime statistics for Feb/March	Forwarded to all Councillors
Norman Stott – Dog Fouling	Agenda item for discussion
Jennifer Taylor – Dog Fouling	Agenda item for discussion
Lynne Rowland – Overview and Scrutiny Committee 11/03/25	Forwarded to all Councillors
Cllr Hutchinson – re contact with Lengthsman	For info
Cllr Pickering – re dog fouling / signage for fields	Agenda item for discussion
Cllr Pickering – update on No1 Fir Trees	Circulated to all for info
Cllr Perrin – Update from BWP Committee	Circulated to all for info
Angela Whitwell – timesheets and invoices from Lengthsman scheme	Agenda Item
John Halton PBC – Pendle Local Plan	Forwarded to all Councillors
Richard Gadd – Biodiversity project update and pictures	Forwarded to all Councillors / Cllr Pickering has forwarded on for a Spout article
Louise Cooper PBC – re speeding of the waste collection van. This has been passed to the Waste Management Officer and Assistant Director	For info
Cllr Wood – Playground Equipment Risk Management update	Agenda item for discussion
Cllr Hutchinson – Fallen stone to be resited	For info
Quammer Iqbal – Free 7 day Fitness Pass	Forwarded to all Councillors