

Minutes of Meeting 17th September 2024

Present: Cllr. Mr T. Butterfield, Cllr. Mr J. Metcalfe, Cllr. Mrs A. Pickering, Cllr. Mrs D. Perrin, Boro. Cllr. Mr B. Newman, Co. Cllr. Mr H. Hartley, Clerk & RFO P. Rosthorn

Apologies: Cllr. Mr I. Whittle, Cllr. Mrs L. Willighan, Cllr. Mrs S. Hutchinson

Vacancies: 1

Members of the Public Present: 4

No	Minute Heading	Action
5981	Election of Chairperson and Welcome <ul style="list-style-type: none"> • Cllr Butterfield proposed Cllr Perrin as Chairperson, this was seconded by Cllr Metcalfe and agreed by all. Declaration was signed before welcoming Councillors to the meeting • 2 Members of the public attended to raise the issue of Chapel Street wall – this is already in hand with repair work scheduled to commence • A representative of the Village Hall Committee attended to talk us through the principles of planning application 24/0591/LBC 	
5982	Declaration of Councillors Interests / Code of Conduct <ul style="list-style-type: none"> • Nothing to be declared this month 	
5983	Minutes of the last meeting <ul style="list-style-type: none"> • Minutes of the Council meeting, held on Tuesday 20th August 2024 were signed by the Chair as a true and accurate record, (Proposed by Cllr Metcalfe, seconded by Cllr Pickering and agreed by all) 	
5984	Update on progress of outstanding items arising from the Minutes (for information only) <ul style="list-style-type: none"> • Discussed as part of Agenda items 	
5985	Finance <ul style="list-style-type: none"> • Payments for expenditure considered and agreed by all • Invoice for replacing broken chapel manhole cover and frame added to the payment schedule, proposed by Cllr Metcalfe and agreed by all 	
5986	Clerk's Report and Correspondence <ul style="list-style-type: none"> • The report was distributed before the meeting • Pinfold maintenance to be added to Lengthsman jobs • Look into possibility of green bin for village centre • Send picture of HHR tree to Tree Officer 	<i>Cllr Metcalfe to forward pictures to Clerk</i>
5987	Planning Applications and Decisions <ul style="list-style-type: none"> • 24/0603/FUL Full: Extension to an existing manege Croft Top Lane Stable, Croft Top Lane, Higham Mrs Chippendale • 24/0591/LBC Listed Building Consent: Erection of a single storey flat roof extension to the rear and rendering of existing single storey extension Higham Village Hall Committee, Higham Village Hall, Higham 	<i>No comment or concerns at this time</i> <i>Clerk to send letter of support</i>

5988	Barrowford & Western Parishes Committee <ul style="list-style-type: none"> Nothing relevant to Higham 	
5989	Borough Councillors Report <ul style="list-style-type: none"> Nothing pertaining to Higham to report this month 	
5990	County Councillors Report <ul style="list-style-type: none"> Nothing pertaining to Higham to report this month Building of the new Carr Road 24-hour manned Police Station is in progress 	
5991	Village Hall Committee Report <ul style="list-style-type: none"> Cllr Butterfield and Cllr Metcalfe volunteered to help install donated bench 	
5992	Village Maintenance Update <ol style="list-style-type: none"> Playground – painting of the equipment to be completed by the Lengthsman once children are back at school. To check with Cllr Hutchinson for an update on the log weave and balance beam Goal posts – replacement goal post on order Chapel Street wall – work to repair the wall is in hand Tree Works – work to remove the trees is in hand Memorial Repairs – repairs to be completed in November. Discussed taking before and after photos to show at the annual village meeting Biodiversity project – RG to continue to maintain the biodiversity area Public Right of Way works – works to be discussed with the Lengthsman Boggy patch near Copthurst entrance to park –continue to monitor Chapel broken manhole cover – this has now been replaced Chapel street gate (chapel) – rotten and crumbling. Replacement gate is being sourced 	<p><i>Cllr Hutchinson</i></p> <p><i>Cllr Metcalfe</i></p> <p><i>Clerk to email to confirm</i></p> <p><i>Cllr Hutchinson to liaise with Lengthsman</i></p> <p><i>Clerk to ask Cllr Hutchinson to monitor</i></p>
5993	Parish Matters <ul style="list-style-type: none"> Fir Trees Ave complaint – Clerk to keep incident log 	
5994	Items for next Agenda: <ul style="list-style-type: none"> Councillor Vacancy Seniors Party Christmas Tree Spout Magazine Speed Humps 	
5995	The date of the next meeting: <ul style="list-style-type: none"> Tuesday 15th October 2024 at 7pm <p>~~~~~</p> <ul style="list-style-type: none"> Advance meeting apologies received from Cllr Butterfield Advance meeting late arrival apologies received from Cllr Perrin Meeting closed at 8.25pm 	