

Minutes of Meeting 20th August 2024

Present: Cllr. Mr T. Butterfield, Cllr. Mr J. Metcalfe, Cllr. Mrs L. Willighan, Cllr. Mrs A. Pickering, Cllr. Mrs D. Perrin, Cllr. Mr B. Newman, Clerk & RFO P. Rosthorn

Apologies: Cllr. Mr I. Whittle, Cllr. Mr R. Gadd, Cllr. Mrs S. Hutchinson, Co. Cllr. Mr H. Hartley

Members of the Public Present: 0

No	Minute Heading	Action
5967	Election of Chairperson and Welcome <ul style="list-style-type: none"> • Cllr Metcalfe proposed Cllr Butterfield as Chairperson, this was seconded by Cllr Perrin and agreed by all. Declaration was signed before welcoming Councillors to the meeting 	
5968	Declaration of Councillors Interests / Code of Conduct <ul style="list-style-type: none"> • Nothing to be declared this month 	
5969	Minutes of the last meeting <ul style="list-style-type: none"> • Minutes of the Council meeting, held on Tuesday 16th July 2024 were signed by the Chair as a true and accurate record, (Proposed by Cllr Willighan, seconded by Cllr Pickering and agreed by all) 	
5970	Update on progress of outstanding items arising from the Minutes (for information only) <ul style="list-style-type: none"> • Discussed as part of Agenda items 	
5971	Finance <ul style="list-style-type: none"> • Payments for expenditure considered and agreed by all • Cllr Perrin has received the online banking pack from Barclays. This should enable all future payments to be made using Bank Transfer 	
5972	Clerk's Report and Correspondence <ul style="list-style-type: none"> • The report was distributed before the meeting 	
5973	Planning Applications and Decisions <ul style="list-style-type: none"> • Consideration was given to the proposal of a Roaming Roosters site visit. Chair proposed no site meeting and all Councillors in attendance were in favour 	
5974	Barrowford & Western Parishes Committee <ul style="list-style-type: none"> • Cllr Perrin attended the meeting • Nothing relevant to Higham except parking issues. Should we consider asking PCSO Fielding to attend Higham at school drop off/pick up times to give advice to parents 	<i>To monitor and consider</i>
5975	Borough Councillors Report <ul style="list-style-type: none"> • Wheatley Lane school is now an academy. The playground is being sold off and the Parish Council for Fence are hoping to be able to purchase it as a community asset 	

5976	County Councillors Report <ul style="list-style-type: none"> No report this month 	
5977	Village Hall Committee Report <ul style="list-style-type: none"> Cllr Whittle provided an update on Village Hall repairs and maintenance prior to the meeting Still awaiting further quotes for the roof The Village Hall will be closed week commencing 21st October for damp maintenance & prevention works to be completed Confirmation was given that the Parish Council have agreed to support the Village Hall Committee with funding towards roof and damp repairs 	
5978	Village Maintenance Update <ol style="list-style-type: none"> Playground – painting to be completed by the Lengthsman during term time Goal posts – proposal made and all in agreement. Cllr Hutchinson to place order Chapel Street wall – repairs to be arranged Tree Works – to check the inspection report and arrange for work to be completed Memorial Repairs – Cllr Metcalfe to confirm work to go ahead Biodiversity project – no update Public Right of Way works – no update 	<i>Cllr Hutchinson</i> <i>Cllr Butterfield/Cllr Metcalfe</i> <i>Clerk</i> <i>Cllr Metcalfe</i>
5979	Parish Matters <ul style="list-style-type: none"> Donation of trees – not sure if these are still available 	<i>Clerk to ask Cllr Gadd to liaise</i>
5980	The date of the next meeting: <ul style="list-style-type: none"> Tuesday 17th September 2024 at 7pm <p>~~~~~</p> <ul style="list-style-type: none"> Advance meeting apologies received from Cllr Whittle and Cllr Willighan Meeting closed at 8.24pm 	