

## Minutes of Meeting 18<sup>th</sup> June 2024

**Present:** Cllr. Mr T. Butterfield, Cllr. Mr J. Metcalfe, Cllr. Mrs L. Willighan, Cllr. Mrs A. Pickering, Cllr. Mrs S. Hutchinson, Cllr. Mrs D. Perrin (arrived at 7.30pm), Clerk & RFO P. Rosthorn

**Apologies:** Cllr. Mr R. Gadd, Cllr. Mr I. Whittle

**Absent:** Co. Cllr. Mr H. Hartley, Cllr. Mr B. Newman

**Members of the Public Present:** 1

No	Minute Heading	Action
5936	<b>Election of Chairperson and Welcome</b> <ul style="list-style-type: none"> <li>Cllr Butterfield proposed Cllr Metcalfe as Chair, this was seconded by Cllr Willighan and agreed by all. Declaration was signed before welcoming Councillors and Members of the Public to the meeting</li> </ul>	
5937	<b>Public Questions</b> <ul style="list-style-type: none"> <li>RW attended the meeting and commented on behalf of residents who would like to see the football goal posts moved to the tarmac area of the park rather than lose them altogether from the playing field. This matter is already in hand</li> <li>It was noted that discarded greenery, near to the Clovercroft area, has been placed on Parish Council land. It was agreed to place a notice in the next edition of the spout</li> <li>It was noted that dogs are being left off lead whilst in the fields. It was agreed to place a notice in the next edition of the spout</li> </ul>	<p><i>Cllr Hutchinson and Cllr Gadd to discuss / source quotes</i></p> <p><i>Cllr Pickering</i></p> <p><i>Cllr Pickering</i></p>
5938	<b>Declaration of Councillors Interests / Code of Conduct</b> <ul style="list-style-type: none"> <li>Nothing to be declared this month</li> </ul>	
5939	<b>Minutes of the last meeting</b> <ul style="list-style-type: none"> <li>Minutes of the Council meeting, held on Tuesday 14<sup>th</sup> May 2024, were agreed and signed by the Chair as a true and accurate record, (Proposed by Cllr Pickering, seconded by Cllr Willighan and agreed by all)</li> </ul>	
5940	<b>Update on progress of outstanding items arising from the Minutes (for information only)</b> <ul style="list-style-type: none"> <li>Copthurst – still getting wet. To keep monitoring as remedial works may need completing for winter</li> </ul>	
5941	<b>Finance</b> <ul style="list-style-type: none"> <li>Payments for expenditure considered and agreed by all</li> <li>The Annual Governance Statement 2023/24 was presented to the Council for approval. It was considered, approved and signed by the Chairperson &amp; the Clerk</li> <li>The Accounting Statements 2023/24 were presented by the Responsible Financial Officer to the Council for Approval. They were considered, approved and signed by the Chairperson</li> </ul>	

5942	<b>Clerk's Report and Correspondence</b> <ul style="list-style-type: none"> <li>The report was distributed before the meeting</li> <li>PROW grant (£500) is open for applications</li> <li>Biodiversity grant (£300) is open for applications</li> </ul>	<i>Cllrs to suggest potential PROW remedial works for Clerk to apply Clerk to apply</i>
5943	<b>Planning Applications and Decisions</b> <ul style="list-style-type: none"> <li>24/0178/FUL Full (Major): Erection of 2 no. agricultural buildings and associated hardstanding to facilitate access Land and Buildings to the South and West of West Close Farm Foxen Dole Lane Higham Blacko Properties Ltd</li> </ul> <p style="text-align: right;">Comments due by 26<sup>th</sup> June 2024</p>	<i>Cllr Pickering has devised comments and questions. Clerk to use these to draft a letter of concern</i>
5944	<b>Barrowford &amp; Western Parishes Committee</b> <ul style="list-style-type: none"> <li>Cllr Gadd attended the meeting.</li> <li>We were not awarded any grant money this time</li> </ul>	<i>Clerk to email Cllr Newman for discussion</i>
5945	<b>Borough Councillors Report</b> <ul style="list-style-type: none"> <li>No report this month</li> </ul>	
5946	<b>County Councillors Report</b> <ul style="list-style-type: none"> <li>No report this month</li> </ul>	
5947	<b>Village Hall Committee Report</b> <ul style="list-style-type: none"> <li>Cllr Butterfield and Cllr Perrin attended the VHC Annual Meeting</li> <li>Repairs are ongoing and the main expense will be the roof</li> <li>After discussion a proposal was made to give money to the VHC towards the cost of the roof repairs. Cllr Metcalfe proposed in the region of £6,000, this was seconded by Cllr Perrin and agreed by all</li> </ul>	
5948	<b>Village Maintenance Update</b> <ul style="list-style-type: none"> <li>Lengthsman scheme – Stuart will be in the village on Tuesday to hopefully complete the goal post removal and tipping log removal</li> <li>i Playground – equipment is ok for now but looks tired and needs some paint work. Grass cutters are still strimming too near the wooden items</li> <li>ii Damaged Gate and Gate Post – ongoing</li> <li>iii Chapel Street wall – Leave on Agenda for now, needs further consideration</li> <li>iv Goal post stumps removal being dealt with</li> <li>Tree work – ongoing with Northern Forestry</li> <li>Memorial Inspection – Cllr Metcalfe to speak to stonemason regarding quoting for the required works (laying down of headstones). Notice to be placed in next edition of the spout for families</li> <li>Biodiversity project – ongoing. Further grant of £300 to be applied for</li> </ul>	<i>Clerk to email Angela Clerk to email David Wharton</i>  <i>Cllr Willighan to speak to JH</i>  <i>Clerk to email and request quote for further tree works</i>  <i>Cllr Metcalfe Cllr Pickering</i>  <i>Cllr Gadd</i>
5949	<b>Parish Matters</b> <ul style="list-style-type: none"> <li>Trees / Hedges around the village need trimming back. It was agreed to place an article in the next edition of the Spout and send letters out</li> <li>Cllr Whittle to liaise with VHC regarding a meeting date with Voneus</li> <li>Cllr Metcalfe has not managed to speak with SB yet</li> <li>Local Handyman/persons – advert to be placed in the next edition of the Spout</li> </ul>	<i>Cllr Pickering Clerk Cllr Whittle Cllr Metcalfe Cllr Pickering</i>
5950	<b>Items for Future Discussion / For next agenda</b> <ul style="list-style-type: none"> <li>Rendering needed on Shed Walls</li> </ul>	

5951	<p><b>The date of the next meeting:</b></p> <ul style="list-style-type: none"> <li>• Tuesday 16<sup>th</sup> July 2024 at 7pm ~~~~~</li> <li>• The meeting closed at 8.39pm</li> <li>• Advance meeting apologies received from Cllr Perrin for July meeting</li> </ul>	
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