



## Draft Minutes of Annual Parish Council Meeting 14<sup>th</sup> May 2024

**Present:** Cllr. Mrs D. Perrin, Cllr. Mr J. Metcalfe, Cllr. Mr T. Butterfield, Cllr. Mrs L. Willighan, Cllr. Mr R. Gadd, Cllr. Mr I. Whittle, Cllr. Mrs A. Pickering, P Rosthorn (Clerk)

**Apologies:** Cllr. Mrs S. Hutchinson

**Absent:** None

**Vacancies:** 0

**Members of the Public Present:** 2 (RW, MT)

### **Election of Chairperson for Current Meeting**

Cllr Perrin: proposed by Cllr Butterfield, seconded by Cllr Whittle and agreed by all (declaration signed)

### **Report of Outgoing Chair**

Cllr Perrin, outgoing Vice Chair, read out the outgoing chair report in the absence of an outgoing Chair

Michael Tetley (Chairman May 2023-February 2024) arrived at 18:55 to give an outgoing Chair report. Report was accepted with thanks

### **Election of Vice Chair**

Councillors voted not to elect a Vice Chair this year

### **To confirm the minutes of the Annual Meeting of the Council held 16<sup>th</sup> May 2023**

Cllr Gadd proposed that these were correct. This was seconded by Cllr Butterfield and agreed by all

### **To review the representation on, or work with, external bodies and arrangements for reporting back:**

- |                          |                                           |
|--------------------------|-------------------------------------------|
| a) Finance Committee     | Clerk, Cllr Perrin, Cllr Butterfield      |
| b) Risk Assessment       | Cllr Whittle, Clerk                       |
| c) Planning              | All members of the Parish Council         |
| d) Grants                | All members of the Parish Council         |
| e) Maintenance Committee | Cllr Gadd, Cllr Metcalfe, Cllr Hutchinson |
| f) Lengthsman Liaison    | Cllr Metcalfe, Cllr Hutchinson            |

- g) Playground Committee Cllr Gadd, Cllr Hutchinson
- h) Village Hall Representative Cllr Whittle
- i) Website Clerk and Cllr Whittle
- j) Spout Newsletter Margaret and Bernard Ingham, Cllr Pickering
- k) CCTV Committee Cllr Whittle and Cllr Metcalfe
- l) Area Committee Cllr Gadd and Cllr Perrin

All the above posts were proposed and agreed by all

**To fix the times and dates of the ordinary meetings of the Council for the coming year**

It was proposed by Cllr Perrin and agreed by all to hold 11 ordinary meetings on the 3<sup>rd</sup> Tuesday of every month 7.00pm till 8.30pm (no December meeting)

**To fix the time and date of the next Annual Meeting of the Parish Council**

To be held Tuesday 20<sup>th</sup> May 2025 6.30pm till 7.00pm

The meeting concluded at 7.02pm