

Draft Minutes of Meeting 21st November 2023

Present: Cllr. Mr M. Tetley, Cllr Mrs. D. Perrin, Cllr. Mr T Butterfield, Cllr. Mrs J. Meredith, Cllr. Mrs L. Willighan, Cllr. Mr I. Whittle, Cllr. Mr R. Gadd, His Worship the Mayor - Cllr. Mr B. Newman, Clerk & RFO P. Rosthorn

Apologies: Cllr. Mr J. Metcalfe, Co. Cllr. Mr H. Hartley

Members of the Public Present: 1

No	Minute Heading	Action
5826	Public Questions <ul style="list-style-type: none"> • RW attended the meeting – there has been no progress on the Roaming Roosters Appeal, however, RW will be notified as soon as there is progress through the tracker system. It appears that there is a polytunnel on site; this will be investigated by the planning team (LB) • PLP / Green Belt – consultation for this is now up in spring 	
5827	Declaration of Councillors Interests / Code of Conduct <ul style="list-style-type: none"> • Nothing to be declared this month 	
5828	Minutes of the last meeting <ul style="list-style-type: none"> • Cllr Perrin proposed that the minutes of 17th October 2023 were correct. This was seconded by Cllr Tetley 	
5829	Update on progress of outstanding items arising from the Minutes (for information only) <ul style="list-style-type: none"> • Outstanding items will be discussed as part of the agenda 	
5830	Finance <ul style="list-style-type: none"> • Payments for expenditure explained and agreed by all 	
5831	Clerk’s Report and Correspondence <ul style="list-style-type: none"> • The report was distributed before the meeting • CCTV – all requests for information must be formal and follow the procedure as set out on our website 	
5832	Planning Applications and Decisions <ul style="list-style-type: none"> • None this month 	
5833	Barrowford & Western Parishes Committee <ul style="list-style-type: none"> • Nothing for Higham this month 	
5834	Borough Councillors Report <ul style="list-style-type: none"> • Nothing to report this month 	
5835	County Councillors Report <ul style="list-style-type: none"> • No report this month 	

5836	Village Hall Committee Report <ul style="list-style-type: none"> • Cllr Whittle provided an update on Village Hall repairs / maintenance and fund raising • Need to retrieve key from CH and pass to Cllr Butterfield 	<i>Cllr Whittle</i>
5837	Village Maintenance Update <ul style="list-style-type: none"> • Tree work – too wet - ongoing • Playground report – equipment all seems fine, just very wet at the minute, water level is up to the grass level. Inspection due in January • Biodiversity project update – ongoing • Spout repairs - running nicely now the pipework has been sorted along with a valve to adjust the flow if needed • Handyman – Cllr Tetley to speak with JH 	<i>Cllr Tetley</i>
5838	Parish Matters <ul style="list-style-type: none"> • Christmas party arrangements – all in hand • Christmas tree – Cllr Tetley has sourced a Christmas tree at a cost of £310 • Spout magazine – another good issue; thank you to Cllr Meredith • LBVK – Add to January Agenda for discussion • Bins – PBC have visited the village and put stickers on bins advising that fines will be imposed if bins are left out past collection day. Hopefully this will resolve the issue • Sabden Road planning application – possibly not completed in accordance with planning permission granted. Awaiting till completed to see what action, if any, is needed regarding the path 	<i>Clerk to add to January Agenda</i>
5839	Items for Future Discussion / For next agenda <ul style="list-style-type: none"> • Tree work 	
5840	The date of the next meeting: <ul style="list-style-type: none"> • Tuesday 19th December 2023 at 7.00pm ~~~~~ • The meeting closed at 20:33 	