

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: **Higham with West Close Booth Parish Council**

County area (local councils and parish meetings only): **N/A**

Financial year ending 31 March 2023

Prepared by (Name and Role): **Patricia Rosthorn / RFO**

Date: **30/05/2023**

		£	£
Balance per bank statements as at 31/3/23:			
	Current Account	9,358.3	
	Premium Account	22,555.0	
[add more accounts if necessary]			
			31,913.3
Petty cash float (if applicable)	N/A		-
Less: any unpresented cheques as at 31/3/23 (enter these as negative numbers)			
	102016	(20.00)	
	102032	(48.00)	
	102035	(122.40)	
	102036	(7,368.00)	
[add more lines if necessary]	102037	(97.30)	
	102030	(190.00)	
			(7,845.70)
Add: any un-banked cash as at 31/3/23			
	PAYE	16.2	
			16.2
Net balances as at 31/3/23 (Box 8)			<u>24,083.8</u>