



Draft Minutes of Meeting 21st March 2023

Present: Cllr. Mr R. Willoughby (Chair), Cllr. Mr T Butterfield, Cllr. Mrs L. Willighan, Cllr. Mrs J. Meredith, Cllr. Mr J. Metcalfe, Cllr. Mr R. Gadd, Cllr. Mr I. Whittle, Clerk & RFO P. Rosthorn

Apologies: Cllr. Mr M. Tetley, Co. Cllr. Mr H. Hartley, Boro. Cllr. Mr B. Newman

Members of the Public Present: 0

No	Minute Heading	Action
5702	Public Questions <ul style="list-style-type: none"> • None 	
5703	Declaration of Councillors Interests / Code of Conduct <ul style="list-style-type: none"> • None 	
5704	Minutes of the last meeting <ul style="list-style-type: none"> • Cllr Willoughby proposed that the minutes of 21st February 2023 were correct. This was seconded by Cllr Butterfield 	
5705	Matters arising from the Minutes (for information only) <ul style="list-style-type: none"> • (5682) – Cllr Willoughby and Cllr Meredith liaised re spout distribution • (5675) Cllr Willoughby gave a brief overview of time spent with PCSO Fielding re parking issues in village 	
5706	Finance <ul style="list-style-type: none"> • Payments for expenditure explained and agreed by all • Grass cutting renewal – Cllr Willoughby proposed to accept the PBC quote and small price increase and it was agreed by all 	
5707	Clerk’s Report and Correspondence <ul style="list-style-type: none"> • The report was distributed before the meeting • Clovercroft – Cllr Willoughby explained the issues and where we are up to - still awaiting registration of the strip of land being transferred to the Parish Council • Pendle Council P&R Committee/Local Plan – Cllr Willoughby reported on the latest timetabling for the preparation of the new draft Local Plan with likely public consultation period during June/July which needs monitoring and potential consideration of Housing Allocation and Green Belt issues 	<i>For info</i>
5708	Planning Applications and Decisions <ul style="list-style-type: none"> • Progression of the Roaming Roosters appeal still awaited 	

5709	Barrowford & Western Parishes Committee <ul style="list-style-type: none"> Nothing pertaining specifically to Higham LCC are preparing a county-wide Cycling and Walking Infrastructure Plan to which Pendle Council will be submitting their Cycling Legacy Strategy Plan: Cllr Willoughby has requested confirmation that Pendle's CLS Plan does or will include proposals for a full and improved cycle track and footpath route along the whole of the A6068 including the stretch past Higham village where there is nothing at present 	
5710	Borough Councillors Report <ul style="list-style-type: none"> No report this month 	
5711	County Councillors Report <ul style="list-style-type: none"> No report this month 	
5712	Village Hall Committee Report <ul style="list-style-type: none"> Plenty of works are in progress including preparation of the Hall User's Manual Still looking to fill the Secretary and cleaner positions Possibility of someone interested in re-opening and running the Mums & Toddlers Group Non-functional piano needs removing 	
5713	Monthly Playground Report & Update <ul style="list-style-type: none"> Cllr Gadd to go through the playground inspection and report at next meeting 	<i>Clerk to email copy of the report to all</i>
5714	Village Maintenance Plan Update <ul style="list-style-type: none"> Lengthsman – Meeting to be held in Sabden. Ask Lengthsman if the chippings are appropriate to place around the wooden items. Can he also look at the trees behind the notice board. Need advice on possibly removing the conifers Bio-diversity Grant - wild-flower project is ongoing Tarmac Kiln Hill - All agreed it is a great job and has much improved the access to the VH car park and the look of the road. All residents happy LBKV – Cllr Tetley sent a report on the meeting and proposed that Higham enter again this year. All agreed to support as much as possible with Cllr Tetley taking the lead 	<i>Cllr Metcalfe and Clerk to attend Cllr Metcalfe</i>
5715	CCTV Committee Report <ul style="list-style-type: none"> CCTV is officially working. The last two cameras are now working after a few transient blips and the post that was letting water in has now been sealed. Use the next month as a trial month to iron out any more issues Article needs writing up for the Spout Magazine CCTV record file (hard copy) has been compiled by Cllr Willoughby and will also be digitally scanned 	<i>File with Clerk for scanning</i>
5716	Parish Matters <ul style="list-style-type: none"> Spout – Cllr Meredith will email a deadline reminder Haddings Head septic tank issue –PBC Environmental Dept is continuing to deal with this and is awaiting a 2nd quote Memorial re-inspection – Cllr Willoughby has read through the report – none require immediate attention, however, bear in mind grants to cover future works. Quotes will be needed. Cllr 	<i>Cllr Meredith Clerk to email report to all Cllrs Cllr Gadd</i>

