



**Draft Minutes of Meeting 29<sup>th</sup> September 2022**

**Present:** Cllr. Mr R. Willoughby (Chair), Cllr. Mrs D. Perrin, Cllr. Mr J. Metcalfe, Cllr. Mr R. Gadd, Cllr. Mr I. Whittle, Co. Cllr. Mr H. Hartley, Clerk & RFO P. Rosthorn

**Apologies:** Cllr. Mr T. Butterfield, Cllr. Mrs J. Meredith, Boro. Cllr. Mr B. Newman

**Absent:** 0

**Vacancies:** 1

**Members of the Public Present:** 1

No	Minute Heading	Action
5598	<b>Public Questions</b> <ul style="list-style-type: none"> <li>None</li> </ul>	
5599	<b>Declaration of Councillors Interests / Code of Conduct</b> <ul style="list-style-type: none"> <li>Nothing to declare</li> </ul>	
5600	<b>Minutes of the last meeting</b> <ul style="list-style-type: none"> <li>Cllr Willoughby proposed that the minutes of 16<sup>th</sup> August 2022 were correct. This was seconded by Cllr Perrin</li> </ul>	
5601	<b>Matters arising from the Minutes (for information only)</b> <ul style="list-style-type: none"> <li>5590 – meeting with Co Cllr Charles Edwards arranged for 30<sup>th</sup> Sept</li> <li>5591 – CCTV equipment insured. Awaiting invoice from Zurich</li> </ul>	
5602	<b>Councillor Vacancy</b> <ul style="list-style-type: none"> <li>LW attended the meeting having expressed an interest in being co-opted. It was proposed by Cllr Willoughby and agreed by all to welcome Lucy Willighan back on to the Parish Council</li> </ul>	
5603	<b>Finance</b> <ul style="list-style-type: none"> <li>Payments for expenditure explained and agreed by all</li> </ul>	
5604	<b>Planning Applications and Decisions</b> <ul style="list-style-type: none"> <li>22/0424/FUL Full: Major: Demolition of existing buildings and erection of 12 dwelling houses with associated infrastructure At: Roaming Roosters, Barrowford Road, Higham <i>- Ongoing: approx 100 objections have been lodged and unless withdrawn, the application will go before the Area Committee when the Planning Officer's Report has been done</i></li> </ul>	

5605	<b>Clerk's Report and Correspondence</b> <ul style="list-style-type: none"> <li>The report was distributed before the meeting</li> <li>It was proposed by Cllr Perrin and agreed by all for Cllr Whittle to take over as our Representative on the Village Hall Committee</li> <li>As PBC have decided not to replace the bin opposite the Parsonage it was agreed that they should be requested to move the nearby large bin from behind the wall above the rockery to a more prominent and effective position, perhaps on the grass triangle</li> <li>It was proposed and agreed to add the facebook parking notice to the notice boards and next Spout issue</li> <li>Biodiversity grant – project ideas needed for the next meeting</li> </ul>	<p><i>Clerk to add the new Park bins to the asset register and insurance cover</i></p> <p><i>Clerk to contact PBC</i></p> <p><i>Add to next Agenda</i></p>
5606	<b>Barrowford &amp; Western Parishes Committee</b> <ul style="list-style-type: none"> <li>Planning permission for Croft Top Stable Manège has been approved</li> <li>Speeding through Pendle – ongoing concern</li> <li>No police were present at the meeting. However, the crime statistics show low crime numbers</li> </ul>	
5607	<b>Borough Councillors Report</b> <ul style="list-style-type: none"> <li>No report this month</li> </ul>	
5608	<b>County Councillors Report</b> <ul style="list-style-type: none"> <li>Meeting with Co Cllr Charles Edwards regarding road safety and speeding will be held on 30<sup>th</sup> Sept</li> </ul>	
5609	<b>Village Hall Committee Report</b> <ul style="list-style-type: none"> <li>The report was circulated before the meeting and the contents were noted</li> <li>Funds remain steady</li> <li>Still looking for a secretary</li> <li>Thanked the Scarecrow Committee for their donation</li> </ul>	
5610	<b>Monthly Playground Report &amp; Update</b> <ul style="list-style-type: none"> <li>Nothing to report</li> </ul>	
5611	<b>Village Maintenance Plan Update</b> <ul style="list-style-type: none"> <li>PROW – Cllr Metcalfe to speak with Lengthsman regarding 2 possibilities</li> <li>LBKV – results should be available approx 18<sup>th</sup> October</li> <li>Kiln Hill Tarmacking proposal- Cllr Whittle to liaise with residents</li> </ul>	<p><i>Add to next Agenda for discussion</i></p> <p><i>Add to next Agenda</i></p>
5612	<b>CCTV Committee Report</b> <ul style="list-style-type: none"> <li>Work in progress – It was proposed and agreed by all for Cllr Whittle to join the CCTV committee</li> </ul>	<i>A meeting to be arranged</i>
5613	<b>Parish Matters</b> <ul style="list-style-type: none"> <li>Seniors Party – Arrangements in hand</li> <li>Christmas Tree – Cllr Metcalfe to speak to Lengthsman to check the feasibility of using a donated one</li> </ul>	<i>Cllr Metcalfe to liaise with Lengthsman</i>
5614	<b>Items for Future Discussion / For next agenda</b>	

	<ul style="list-style-type: none"> <li>• Christmas Tree</li> <li>• PROW</li> <li>• Tarmac</li> <li>• Biodiversity suggestions</li> <li>• Spout</li> </ul>	
5615	<p><b>The date of the next meeting:</b></p> <ul style="list-style-type: none"> <li>• Tuesday 18<sup>th</sup> October 2022 at 7.00pm  ~~~~~</li> <li>• The meeting closed at 21:03</li> </ul>	