

**Draft Minutes of Meeting 16<sup>th</sup> August 2022**

**Present:** Cllr. Mr R. Willoughby (Chair), Cllr. Mrs D. Perrin, Cllr. Mr T. Butterfield, Cllr. Mrs L. Willighan, Cllr. Mrs J. Meredith, Co. Cllr. Mr H. Hartley, Boro. Cllr. Mr B. Newman, Clerk & RFO P. Rosthorn

**Apologies:** Cllr. Mr J. Metcalfe, Cllr. Mr R. Gadd

**Absent:** 0

**Vacancies:** 1

**Members of the Public Present:** 5

No	Minute Heading	Action
5580	<b>Public Questions</b> <ul style="list-style-type: none"> <li>• 4 Members of the public attended the meeting to discuss planning application 22/0424/FUL</li> </ul>	
5581	<b>Declaration of Councillors Interests / Code of Conduct</b> <ul style="list-style-type: none"> <li>• Nothing to declare</li> </ul>	
5582	<b>Minutes of the last meeting</b> <ul style="list-style-type: none"> <li>• Cllr Willoughby proposed that the minutes of 19<sup>th</sup> July 2022 were correct. This was seconded by Cllr Butterfield</li> </ul>	
5583	<b>Matters arising from the Minutes (for information only)</b> <ul style="list-style-type: none"> <li>• 5562 – Overhanging trees – Cllr Metcalfe arranged to have them cut</li> <li>• 5565 – All Bins now installed – invoice to follow</li> <li>• 5569 – No response yet regarding the missing bin. Guide Lane sign is on order and should be replaced within the next few weeks</li> </ul>	
5584	<b>Councillor Vacancy</b> <ul style="list-style-type: none"> <li>• IW attended the meeting having expressed an interest in being co-opted. At the end of the meeting, it was proposed by Cllr Willoughby and agreed by all to welcome Ian Whittle onto the Parish Council.</li> </ul>	<i>The Declaration of Acceptance was signed. Clerk to arrange new Councillor Documents</i>
5585	<b>Finance</b> <ul style="list-style-type: none"> <li>• Payments for expenditure explained and agreed by all</li> </ul>	
5586	<b>Planning Applications and Decisions</b> <ul style="list-style-type: none"> <li>• 22/0424/FUL Full: Major: Demolition of existing buildings and erection of 12 dwelling houses with associated infrastructure At: Roaming Roosters, Barrowford Road, Higham For: Mr Charles McDermott - <i>Members of the public attended the meeting in order to raise their concerns regarding this</i></li> </ul>	

	<p><i>planning application. Their concerns, including: impact on the greenbelt /inappropriate development/impact on nature (esp. Deer, Curlews and Owls)/ light pollution; all mirror concerns of the Parish Council. Advised to speak to all neighbours to ensure people are aware of this planning application and its implications and for letters of concern and/or objection to be emailed to the planning department as soon as possible</i></p>	<p><i>A Planning Review and Representation by Fitzgerald Planning &amp; Design on behalf of Higham Parish Council and Old Laund Booth Parish Council is to be submitted along with our own individual Parish Council concerns and objections</i></p>
5587	<p><b>Clerk's Report and Correspondence</b></p> <ul style="list-style-type: none"> <li>The report was distributed before the meeting</li> </ul>	
5588	<p><b>Barrowford &amp; Western Parishes Committee</b></p> <ul style="list-style-type: none"> <li>Nothing pertaining to Higham</li> </ul>	
5589	<p><b>Borough Councillors Report</b></p> <ul style="list-style-type: none"> <li>No report this month</li> </ul>	
5590	<p><b>County Councillors Report</b></p> <ul style="list-style-type: none"> <li>Meeting with Co Cllr Charles Edwards will potentially be held on either Sept 30<sup>th</sup> or Oct 5<sup>th</sup>. Co Cllr Hartley to confirm with Cllr Willoughby as he would like to attend</li> </ul>	
5591	<p><b>Village Hall Committee Report</b></p> <ul style="list-style-type: none"> <li>The report was circulated before the meeting and the contents were noted</li> </ul>	<p><i>Clerk to look into CCTV equipment insurance cover</i></p>
5592	<p><b>Monthly Playground Report &amp; Update</b></p> <ul style="list-style-type: none"> <li>No report this month</li> </ul>	
5593	<p><b>Village Maintenance Plan Update</b></p> <ul style="list-style-type: none"> <li>PROW – ideas needed for next meeting</li> <li>LBKV – results due soon</li> </ul>	
5594	<p><b>CCTV Committee Report</b></p> <ul style="list-style-type: none"> <li>Work in progress – the draft reports / assessments were explained by Cllr Willoughby</li> </ul>	
5595	<p><b>Parish Matters</b></p> <ul style="list-style-type: none"> <li>Parking / Speeding – add to next Agenda as a priority</li> <li>Spout Magazine – another good issue. Well done</li> </ul>	
5596	<p><b>Items for Future Discussion / For next agenda</b></p> <ul style="list-style-type: none"> <li>Parking</li> <li>Speeding</li> <li>Seniors' Christmas Party</li> <li>Christmas Tree</li> <li>PROW suggestions</li> </ul>	
5597	<p><b>The date of the next meeting:</b></p> <ul style="list-style-type: none"> <li>Tuesday 20<sup>th</sup> September 2022 at 7.00pm ~~~~~</li> <li>The meeting closed at 21:02</li> </ul>	

