

Draft Minutes of Meeting 19th July 2022

Present: Cllr. Mr R. Willoughby (Chair), Cllr. Mrs D. Perrin, Cllr. Mr J. Metcalfe, Cllr. Mr T. Butterfield, Clerk & RFO P. Rosthorn

Apologies: Cllr. Mrs L. Willighan, Cllr. Mrs J. Meredith, Cllr. Mr R. Gadd

Absent: Co. Cllr. Mr H. Hartley, Boro. Cllr. Mr B. Newman

Vacancies: 1

Members of the Public Present: 2

No	Minute Heading	Action
5562	Public Questions <ul style="list-style-type: none"> • 2 Members of the public attended the meeting to discuss the matter of overhanging tree branches that are affecting their properties 	<i>Cllr Metcalfe to discuss with Lengthsman</i>
5563	Declaration of Councillors Interests / Code of Conduct <ul style="list-style-type: none"> • Nothing to declare 	
5564	Minutes of the last meeting <ul style="list-style-type: none"> • Cllr Metcalfe proposed that the minutes of 21st June 2022 were correct. This was seconded by Cllr Butterfield 	
5565	Matters arising from the Minutes (for information only) <ul style="list-style-type: none"> • 5524 (May) – still awaiting a bin to be installed near Clovercroft. Invoice to follow 	
5566	Councillor Vacancy <ul style="list-style-type: none"> • No further update 	
5567	Finance <ul style="list-style-type: none"> • Payments for expenditure explained and agreed by all 	
5568	Planning Applications and Decisions <ul style="list-style-type: none"> • No planning applications or decisions this month 	
5569	Clerk's Report and Correspondence <ul style="list-style-type: none"> • The report was distributed before the meeting • Cllr Perrin to forward to Cllrs the slides from The Queens Award for Voluntary Service webinar • Clerk to chase up the missing bin from near The Parsonage • Clerk to report the damaged Guide Lane sign to PBC 	<i>Cllr Perrin</i> <i>Clerk</i> <i>Clerk</i>

5570	Barrowford & Western Parishes Committee <ul style="list-style-type: none"> Capital grant bid was successful for £3,000 towards the CCTV project Email from PC Bolton - 'Community Help Required' – confirming that all residents can report registration numbers from speeding vehicles including date/time/location to lorna.bolton@lancashire.police.uk 	
5571	Borough Councillors Report <ul style="list-style-type: none"> No report this month 	
5572	County Councillors Report <ul style="list-style-type: none"> No report this month Clerk to email regarding attendance at our next meeting and the mentioned funding towards the bunting purchases 	<i>Clerk</i>
5573	Village Hall Committee Report <ul style="list-style-type: none"> Lights are being dealt with Committee have agreed to do a scarecrow for the upcoming festival A long overdue clear out will be happening shortly and new crockery will be purchased Graham Fitton / CCTV Committee to discuss the best place to house the CCTV cabinet Cllr Perrin to add Kiln Hill (road surface) to the maintenance list 	<i>Cllr Perrin</i>
5574	Monthly Playground Report & Update <ul style="list-style-type: none"> There are a few wooden items that still need replacing or repairing, this is on-going with the Lengthsman A swing was reported as being not fit for purpose. It was assessed and a split pin was replaced to secure the swing 	<i>Cllr Gadd / Lengthsman dealing</i>
5575	Village Maintenance Plan Update <ul style="list-style-type: none"> Cllr Metcalfe to speak to the Lengthsman about cutting tree branches (as reported) Some work has been done on the spout and progress is being made Playground wooden items still need sorting 1st LBKV judging period is over. We should find out in the next few days if we have made it to the 2nd round Litter (food waste/wrappers) is bad again on Higham Hall Road lay-by area. Hopefully the CCTV cameras going up will deter people from parking and littering there in future 	<i>Cllr Metcalfe</i> <i>Cllr Metcalfe to remind Lengthsman</i>
5576	CCTV Committee Report <ul style="list-style-type: none"> Installation of the cameras will begin this week. Cllr Willoughby will lend his key fob to Chris Tetley. A meeting to be arranged with Chris to discuss the workings. Potentially 10th August 6pm 	
5577	Parish Matters <ul style="list-style-type: none"> Cllr Willoughby to contact the Head Teacher and/or write to the school regarding the use of their parking facilities on event days and general relationship with the Parish community 	<i>Cllr Willoughby</i>

5578	Items for Future Discussion / For next agenda <ul style="list-style-type: none"> • CCTV • Parking • Speeding 	
5579	The date of the next meeting: <ul style="list-style-type: none"> • Tuesday 16th August 2022 at 7.00pm ~~~~~ • The meeting closed at 20:52 <p>Advance apologies received from Cllr Metcalfe for 16th August meeting</p>	