

Draft Minutes of Meeting 19th April 2022

Present: Cllr. Mr R. Willoughby (Chairman), Cllr. Mr J. Metcalfe, Cllr. Mr T. Butterfield, Cllr. Mrs L. Willighan, Cllr. Mrs D. Perrin, Cllr. Mrs J. Meredith, Boro. Cllr. Mr B. Newman, Clerk & RFO P. Rosthorn

Apologies: Cllr. Mr R. Gadd, Co. Cllr. Mr H. Hartley

Absent: None

Vacancies: 1

Members of the Public Present: None

No	Minute Heading	Action
5511	Public Questions <ul style="list-style-type: none"> • None 	
5512	Declaration of Councillors Interests / Code of Conduct <ul style="list-style-type: none"> • Nothing to declare 	
5513	Minutes of the last meeting <ul style="list-style-type: none"> • Cllr Perrin proposed that the minutes of 15th March 2022 were correct. This was seconded by Cllr Meredith 	
5514	Matters arising from the Minutes (for information only) <ul style="list-style-type: none"> • 5496 – Cllr Willoughby met up with the Parks Manager and further signage regarding the PSPO has been discussed and agreed • 5500 – PC Lorna Bolton is the new PC for the Barrowford and Western Parishes area and can be contacted using the email 4123@lancashire.police.uk • 5504 – Chapel Memorials - Cllr Metcalfe to pass on contact details to Cllr Willoughby • 5508 – Gate Closure - 1st April procedure was followed. No issues arose 	<i>Clerk to advise Cllr Willoughby of addresses for licence purposes</i>
5515	Finance <ul style="list-style-type: none"> • Payments for expenditure explained and agreed by all • Insurance policy renewal was discussed and it was proposed and agreed to stay with Zurich on the 5-year LTA 	<i>Clerk to confirm with Zurich</i>
5516	Planning Applications and Decisions <ul style="list-style-type: none"> • 22/0156/FUL Full: Formation of a 34m x 20m manège with a 1.2 high post and rail fence Croft Top Stables, Croft Top Lane, Higham Mrs G Chippendale 	<i>No concerns at this time provided the stipulation of private use is adhered to</i>

5517	Clerk's Report and Correspondence <ul style="list-style-type: none"> The report was distributed before the meeting Cllr Willoughby has spoken to a concerned resident regarding the road at the back of Wilkinson Street/Garden Street Mel Saunders handed a letter to Cllr Willoughby regarding maintenance and upkeep that he has undertaken over the years and hopes it helps us with our best kept village work 	<p><i>No action to be taken</i></p> <p><i>Mel's hard work is appreciated and noted. Clerk to arrange thank you card</i></p>
5518	Barrowford & Western Parishes Committee <ul style="list-style-type: none"> The new BWP area Police Constable, PC Lorna Bolton introduced herself at the meeting Height Top Smithy planning application has been passed Advised to report any drivers that you see speeding through the village or on the by-pass. It is classed as antisocial driving. Provide dashcam footage, photos if possible. Targeting of drivers speeding on the by-pass will be taking place for 1 month and Cllr Willoughby has asked if Higham can be included 	
5519	Borough Councillors Report <ul style="list-style-type: none"> Boro Cllr Newman reported that he has been chosen to be Mayor of Pendle next year 	
5520	County Councillors Report <ul style="list-style-type: none"> No report this month 	
5521	Village Hall Committee Report <ul style="list-style-type: none"> Cllr Perrin circulated the minutes prior to the meeting Graham Fitton is exploring further grants Sheds – it is felt that the sheds need reorganising to accommodate the contents more effectively 	<p><i>Cllr Perrin will discuss with Ian Whittle</i></p>
5522	Monthly Playground Report & Update <ul style="list-style-type: none"> Cllr Gadd's report was circulated prior to the meeting. It was proposed and agreed to get the work completed as soon as possible 	<p><i>Clerk to email Cllr Gadd</i></p>
5523	Village Maintenance Plan Update <ul style="list-style-type: none"> Trellis has been ordered. It will be put in place as soon as it arrives Trough / Spout – investigations and repair work still ongoing Pinfold - unfortunately the tree has been removed. There was an idea of creating a bed of flowers & shrubs in its place. There is also potential for a stone bench which would fit in this area nicely. A fabulous job has been done of removing the graffiti and work in this area is continuing Clean up day saw a low turnout; hopefully the next clean up day in May will be better attended The damaged bollard still needs attention as looks unsightly. It is on LCC's to do list Cllr Perrin has circulated a list of jobs still to be done 	<p><i>Ideas for tree replacement to be explored</i></p> <p><i>Cllr Butterfield will remove the bollard</i></p> <p><i>Cllrs to advise Cllr Perrin if able to complete any tasks on the list</i></p>
5524	Parish Matters <ul style="list-style-type: none"> CCTV – ongoing Queens Platinum Jubilee – bunting and party packs to be ordered 	<p><i>Clerk to source</i></p>

	<ul style="list-style-type: none"> • PLP / Greenbelt – Cllr Willoughby & Boro Cllr Newman are due to have a meeting with Pendle Planning Officers next week and will report further • Park meeting – Cllr Willoughby proposed that we need 3 signs plus 4 new bins at a cost of approx £350. All in agreement to purchase the bins • Spout – next issue due out soon. Parish meeting confirmed for Friday 20th May 7pm. Wine to be offered, however, it was decided not to do the buffet this year 	<p><i>Cllr Willoughby to email and confirm order of the bins</i></p>
5525	<p>Items for Future Discussion / For next agenda</p> <ul style="list-style-type: none"> • CCTV • Jubilee • Pendle Local Plan / Greenbelt 	
5526	<p>The date of the next meeting:</p> <ul style="list-style-type: none"> • Tuesday 17th May 2022 at 7.00pm to follow APCM at 6.30pm ~~~~~ • The meeting closed at 8.42pm <p>Advance apologies received from Cllr Metcalfe for May Meetings</p>	