



Draft Minutes of Meeting 18th January 2022

Present: Cllr. Mr R. Willoughby (Chairman), Cllr. Mrs D. Perrin (Vice-Chair), Cllr. Mr J. Metcalfe, Cllr. Mr T. Butterfield, Cllr. Mrs L. Willighan, Cllr. Mr R. Gadd, Boro. Cllr. Mr B. Newman, Clerk & RFO P. Rosthorn

Apologies: Cllr. Mrs J. Meredith

Absent: Co. Cllr. Mr H. Hartley

Vacancies: 1

Members of the Public Present: 0

No	Minute Heading	Action
5460	Public Questions <ul style="list-style-type: none"> None 	
5461	Declaration of Councillors Interests / Code of Conduct <ul style="list-style-type: none"> Nothing to declare 	
5462	Minutes of the last meeting <ul style="list-style-type: none"> Cllr Metcalfe proposed that the minutes of 21st December 2021 were correct. This was seconded by Cllr Willighan 	
5463	Matters arising from the Minutes (for information only) <ul style="list-style-type: none"> 5450 – Pendle Local Plan. No further update, to diarize and monitor 	
5464	Finance <ul style="list-style-type: none"> Payments for expenditure explained and agreed by all The Budget for year ending 2023, circulated prior to the meeting, was submitted by the Finance Committee for approval. It was approved and agreed by all 	<i>Clerk to email signed precept form by 4 Feb</i>
5465	Planning Applications and Decisions <ul style="list-style-type: none"> 21/0962/Full: Change of use of a domestic annexe to tourist accommodation (1 bedroom) At: Height Top Smithy, Stump Hall Road, Higham For: Mr M Stath Comments due by 7th February 	<i>No concerns or comments at this time</i>
5466	Clerk's Report and Correspondence <ul style="list-style-type: none"> A report was circulated prior to meeting Mr D Forrest has resigned from his post of Higham Parish Councillor due to ill health. The Monitoring Officer has been advised and we are awaiting a Notice of Vacancy to display 	<i>Clerk to do a letter</i>

5467	Barrowford & Western Parishes Committee <ul style="list-style-type: none"> A6068 speeding – Cllr Willoughby has pushed for a meeting. A letter is to be written to LCC highways requesting a meeting and asking for representatives from Parish Councils to be present when the meeting is held 	
5468	Borough Councillors Report <ul style="list-style-type: none"> PC Dibb is due to retire soon. We are awaiting contact details of his replacement Boro Cllr Newman has asked for a meeting with rural crime due to a recent surge in thefts from rural properties in the surrounding area (quads etc) Cllrs commented that a fantastic job had been done in the village today by the street cleaner Cllr Metcalfe stated that the bottom of the village near the culvert has a lot of debris 	<i>Clerk to report online including Four Alls drain</i>
5469	County Councillors Report <ul style="list-style-type: none"> No report this month 	
5470	Annual Village Maintenance Plan <ul style="list-style-type: none"> It was proposed and agreed to form a Maintenance Plan Committee which will consist of Cllr Perrin, Cllr Metcalfe and Cllr Gadd 	
5471	Village Hall Committee <ul style="list-style-type: none"> The meeting for January has not yet taken place. It was noted, however, that the paintwork was peeling and needed a touch up. This has been requested and will be completed once the blinds are in place 	
5472	Monthly Playground Report / Update <ul style="list-style-type: none"> The needed repairs are in progress and the report has been forwarded to the Lengthsman. Cllr Gadd will request a meeting with the Lengthsman to check what work he can do 	<i>Cllr Gadd / Lengthsman</i>
5473	Lengthsman Scheme: Update <ul style="list-style-type: none"> The branches from the bottom of the village have been moved away, however, the stump is still in place for now The spout still needs tidying up 	<i>Cllr Metcalfe to mention again to Lengthsman</i>
5474	Parish Matters <ul style="list-style-type: none"> Spout Magazine – We are back on track now with another good issue having just been published. Deadline for the May issue is 8th April 2022 CCTV – Cllr Metcalfe and Chris Tetley have a meeting planned for 25th Jan to progress the installation. CT may have to increase his quote by 5% due to rising costs Queens Platinum Jubilee – It was proposed and agreed to form a Jubilee Committee to come up with an action plan 	<i>Cllr Willighan to redo the delivery schedule to ensure all houses are included</i> <i>Cllr Willoughby to approach the Chair of Governors re getting the school more involved in village activities</i> <i>Cllr Perrin, Cllr Butterfield and Cllr Willighan</i>

5475	Items for Future Discussion / For next agenda <ul style="list-style-type: none"> • Annual Village Maintenance Plan • CCTV • Queen's Platinum Jubilee Event 	
5476	The date of the next meeting: <ul style="list-style-type: none"> • Platinum Jubilee Event Committee meeting Thursday 20th January 5.30pm • Village Maintenance Plan Committee meeting tba • PC meeting Tuesday 15th February 2022 at 7.00pm ~~~~~ • Apologies for February meeting received from Cllr Perrin • The meeting closed at 21:09 	<p>Cllr Perrin, Cllr Butterfield, Cllr Willighan</p> <p>Cllr Perrin, Cllr Metcalfe, Cllr Gadd</p>