



Draft Minutes of Meeting 19th October 2021

Present: Cllr. Mr R. Willoughby (Chairman), Cllr. Mrs D. Perrin (Vice-Chair), Cllr. Mrs L. Willighan, Cllr. Mr J. Metcalfe, Cllr. Mr T. Butterfield, Cllr. Mr R. Gadd, Co. Cllr. Mr H. Hartley, Boro. Cllr. Mr B. Newman

Apologies: Clerk & RFO P. Rosthorn, Cllr. Mrs J. Meredith, Cllr. Mr D. Forrest

Absent: None

Vacant Posts: 0

Members of the Public Present: 0

No	Minute Heading	Action
5411	Public Questions <ul style="list-style-type: none"> None 	
5412	Declaration of Councillors Interests / Code of Conduct <ul style="list-style-type: none"> Nothing to declare 	
5413	Minutes of the last meeting <ul style="list-style-type: none"> Cllr. Willoughby proposed that the minutes of 21st September 2021 were correct. This was seconded by Cllr. Butterfield 	
5414	Matters arising from the Minutes (for information only) <ul style="list-style-type: none"> 5402 – Cllr. Willoughby has investigated the dog fouling complaint and has spoken to the residents concerned 5407 – The faulty bench on Higham Hall Road has been removed as it was not fit for purpose 5408 – The damaged bollards (near the Vicarage) have been reported to Lancashire County Council 	
5415	Finance <ul style="list-style-type: none"> Payments for expenditure agreed by all 	
5416	Planning Applications and Decisions <ul style="list-style-type: none"> 21/0771/FUL Full: Erection of a two-storey dwelling to include extension and alteration of a former barn / workshop to form holiday accommodation Mr P Radcliffe, Holly Hill, Barrowford Road, Higham Comments due by 22nd October 2021 21/0784/AGR Prior Approval Notification (Agriculture Building): Erection of a general-purpose agricultural building (18.3m x 36.6m) for the housing of agricultural machinery and animal feed Mr Paul Emmett 	<i>No concerns or comments</i>

	<p>Moorcotes Farm, Guide Lane, Higham</p> <ul style="list-style-type: none"> It was noted that the proposed development is sited directly across a public footpath which constitutes obstruction of a public right of way contrary to Section 137 of the Highways Agency 1980 	<i>The Countryside Access Officer has written to Pendle Council to outline the footpath concerns</i>
5417	<p>Clerk's Report and Correspondence</p> <ul style="list-style-type: none"> Report was circulated prior to meeting. Nothing further to add 	
5418	<p>Barrowford & Western Parishes Committee</p> <ul style="list-style-type: none"> No issues pertaining to Higham this month 	
5419	<p>Borough Councillors Report</p> <ul style="list-style-type: none"> Cllr. Newman is keen for Higham and Fence to work together and to support each other's events 	
5420	<p>County Councillors Report</p> <ul style="list-style-type: none"> Investment in improving cycle lanes was discussed. The Parish Council endorsed the need for a cycle track the full length of the A6068 bypass Speeding concerns have been raised again by a number of villages (including Higham). Cllr. Hartley was due to meet with Charles Edwards from Highways and Transport at Lancashire County Council to discuss issues raised Cllr. Newman was asked to raise concerns of volume of traffic and speeding at the next Barrowford and Western Committee at the beginning of November 	<i>Co. Cllr. Hartley to request a meeting with Charles Edwards, with representatives from Parish Councils in Barrowford, Higham and Fence invited to attend</i>
5421	<p>Village Hall Committee</p> <ul style="list-style-type: none"> A report was distributed before the meeting Contact details for listed planning consent had been provided to the Treasurer It was confirmed that the Parish Council did not operate an electronic payment facility other than standing order payments 	
5422	<p>Lengthsman Scheme: Update</p> <ul style="list-style-type: none"> Tree quotes – Three quotes from tree contractors were considered. It was agreed that the quote from Anthony Binns and Company represented the best value at a cost of £1230 Spout repair – Thanks were expressed to Mr. Steve Barnes for his help in fixing the issues with the spout. Possible airlocks were resulting in a leak. Further exploration required in identifying pipework that may need to be blocked off 	<i>Cllr. Willoughby to contact Anthony Binns and Company to arrange for work to be undertaken Cllr. Willoughby to arrange a meeting with Lengthsman, Steve Barnes and Brian Sutcliffe</i>
5423	<p>Annual Village Maintenance Plan</p> <ul style="list-style-type: none"> Cllr. Gadd has not yet received a template to record the maintenance activity required Cllr. Perrin to produce initial plan to include feedback from LBKV competition and matters discussed at previous Parish Council meetings as a starting point 	<i>Cllr. Gadd to chase template Cllr. Perrin to produce plan and circulate to other Councillors</i>
5424	<p>Parish Matters</p> <ul style="list-style-type: none"> LBKV Update – the Village had been 'highly commended' in the Lancashire Best Kept Village Competition. The Village Hall was runner up in the Outstanding Features Category for Public Buildings and further commendations were received for 	<i>Include article in next edition of the Spout</i>

	<p>the Threepenny Bit, War Memorial and Community Noticeboard. Cllr. Perrin shared the Judges feedback.</p> <ul style="list-style-type: none"> Local Plan/Green belt – Further enquiries with Pendle Council regarding the additional green belt proposal P001a in the Local Plan Green Belt Assessment indicate that the Council may not be prepared to include this in the final draft of the Plan expected to be published before the end of the year. It was agreed that this is a matter of significant concern to Higham and consideration be given to developing further submissions if necessary to the Inspector under the statutory consultation which will be the next stage CCTV – no further update available. To remain on agenda for next meeting Christmas Tree – to be in place by 1st week in December. A request was made for Cllr. Meredith to arrange a suitable plaque Seniors Party – posters have been circulated and the event publicised on the website. 33 residents have signed up to date. Tickets are available at a cost of £5 each Queens Platinum Jubilee June 2022 – a suggestion was made for a local event to be held over the special bank holiday weekend. To be discussed at Events Committee. Proposal to come to the next Parish Council meeting Chapel Memorials – an estimate has been received and was agreed from MLI Memorials and Inscriptions for £120 to fix the memorial plaques to the site of the former Wesleyan Chapel Nativity scene – a request to erect a gazebo on the Pinfold for one day in December was approved 	<p><i>Cllr Willoughby to research and make further enquiries</i></p> <p><i>Cllr Forrest to continue to pursue</i></p> <p><i>Cllr Metcalfe to liaise with Lengthsman, Cllr. Forrest and Cllr Meredith</i></p> <p><i>Cllr Metcalfe to liaise with Mr Gordon Edwards</i></p> <p><i>Cllr Willoughby to liaise with Mr Brian Sutcliffe and MLI Memorials and Inscriptions to be contacted to arrange fixing of plaques</i></p>
5425	<p>Items for Future Discussion / For next agenda</p> <ul style="list-style-type: none"> CCTV Annual Village Maintenance Plan Queen’s Platinum Jubilee Event Spout Newsletter 	
5426	<p>The date of the next meeting:</p> <ul style="list-style-type: none"> Tuesday 16th November 2021 at 7.00pm 	
	<ul style="list-style-type: none"> The meeting closed at 9.00pm 	