

Draft Minutes of Meeting 10th August 2021

Present: Cllr. Mr R. Willoughby (Chairman), Cllr. Mrs D. Perrin (Vice-Chair), Cllr. Mrs L. Willighan, Cllr. Mrs J. Meredith, Cllr. Mr T. Butterfield, Co. Cllr. Mr H. Hartley

Apologies: Clerk & RFO P. Rosthorn, Cllr. Mr J. Metcalfe

Absent: Boro. Cllr. Mr B. Newman, Cllr. Mr D. Forrest

Vacant Posts: 1

Members of the Public Present: 1

No	Minute Heading	Action
5378	Public Questions <ul style="list-style-type: none"> • None 	
5379	Declaration of Councillors Interests / Code of Conduct <ul style="list-style-type: none"> • Nothing to declare 	
5380	Minutes of the last meeting <ul style="list-style-type: none"> • Cllr. Willighan proposed that the minutes of 13th July 2021 were correct. This was seconded by Cllr. Perrin 	
5381	Matters arising from the Minutes (for information only) <ul style="list-style-type: none"> • 5347/64 - The posts that have been fixed in place by the Lengthsman require painting • 5368 – The position regarding trees at 1 Clover Croft has been agreed with the owner • 5375 – Cllr. Willoughby has liaised with Tom Partridge regarding the damaged footbridge at Acresbrook and the stile at West Close Farm. In relation to the stile Tom has agreed a way forward with the new owners of the property 	<i>Cllr. Butterfield to undertake painting</i>
5382	Parish Council Vacancy <ul style="list-style-type: none"> • DW in attendance • Apologies received from RG • Co-option will take place on 21st September 2021 	
5383	Finance <ul style="list-style-type: none"> • Payments for standard expenditure agreed by all 	<i>Clerk to arrange signing of cheques</i>
5384	Planning Applications and Decisions <ul style="list-style-type: none"> • LCC/2021/0035 Proposal: Proposed installation of new security fencing and the consolidation of already installed fencing at St John’s Primary School, Higham Hall Road, Higham <p style="text-align: right;">Comments due by 23rd August</p>	<i>No concerns or comments at this time</i>

5385	Clerk's Report and Correspondence <ul style="list-style-type: none"> The Clerks report was distributed before the meeting The Parish Champion grant application was successful. £300 awarded towards LED lighting for Village Hall. Cllr. Perrin has already informed the Village Hall Committee and requested that the Treasurer contact the Parish Clerk to discuss the process 	
5386	Barrowford & Western Parishes Committee <ul style="list-style-type: none"> Capital bid application approved. £2500 awarded towards cost of shed(s) for Village Hall. Village Hall Committee have been informed The new shed will require three separate sections so that storage can be provided for Scarecrow Festival/May Fair equipment, children's play and table tennis equipment A request for the location of any substation sites causing litter or fly tipping problems was made 	<p><i>Cllr. Perrin to advise Village Hall Committee</i></p> <p><i>No significant problem sites in Higham</i></p>
5387	Borough Councillors Report <ul style="list-style-type: none"> No report this month 	
5388	County Councillors Report <ul style="list-style-type: none"> Lancashire County Council is looking to invest in re-opening 5 railway lines within the region – in particular the Colne to Skipton line proposal is welcomed Speeding concerns have again been raised by a number of villages (including Higham). Cllr. Hartley waiting to speak with Andrew Snowden, Police and Crime Commissioner A speed limit reduction from 50mph to 30mph was requested for either side of Higham Village on the A6068 Padiham-Barrowford Bypass and also suggested for either side of Fence/Wheatley Lane 	<p><i>Co. Cllr. Hartley to look into the possibility of speed limit reduction sections on the Bypass</i></p>
5389	Village Hall Committee <ul style="list-style-type: none"> A report was distributed before the meeting A new Chair has been appointed Two new replacements for Secretary and Bookings Clerk due to be appointed shortly 	<p><i>Cllr. Perrin to provide update on new appointments once notified</i></p>
5390	Lancashire Best Kept Village <ul style="list-style-type: none"> A progress update was circulated before the meeting by Cllr. Perrin and was discussed The Village has progressed to the second round of judging which is taking place between 6th and 15th August Posters displayed on Community Notice Board, in bus stops and relevant social media advising residents of next steps Decision on second round of judging due 18th August Councillors thanked for their support so far. Assistance requested in maintaining village during the second round of judging 	<p><i>Cllr. Perrin to advise Councillors of decision of second round once notified</i></p>
5391	Lengthsman Scheme / General Repairs & Maintenance <ul style="list-style-type: none"> Weeding and cutting of hedges to be discussed as part of a wider annual village maintenance plan Quotes were received from two arboricultural consultants for undertaking a survey and report on the trees in both Higham Park and the Chapel Graveyard It was resolved that Russell Pearce should be appointed to undertake the survey and report 	<p><i>Cllr Willoughby to instruct and liaise with Russell Pearce</i></p>

5392	<p>Parish Matters</p> <ul style="list-style-type: none"> • CCTV - Cllr. Forrest spoke to Altitude Services on 14th July 2021 and confirmed that they were waiting for a code for the cameras. Meeting being arranged with Lancashire County Council • Spout Magazine – content for next issue in process of being compiled. Deadline of 28th August 2021 with circulation expected during week commencing 6th September 2021 • New Resident pack – a sample was provided at the meeting and approved. Cllr. Meredith was congratulated on her efforts • Spout – needs attention as it is currently not working • The bench on Higham Hall Road is beyond repair and needs to be removed as soon as possible. The bench on Sabden Road also needs to be replaced • The speed indicator device is ready to be collected from Goldshaw Booth Parish Council and installed within the Village for a period of 6 weeks 	<p><i>Cllr Forrest and Cllr. Willoughby to continue to pursue</i></p> <p><i>Cllrs Willighan & Metcalfe compiling</i></p> <p><i>Cllr Meredith to produce pack</i></p> <p><i>Cllr Butterfield and Cllr Metcalfe to liaise with Lengthsman regarding steps to resolve Spout issue</i></p> <p><i>Cllr. Willoughby to liaise with the Chair of Goldshaw Booth Parish Council and to arrange for the SPID to be installed with assistance from Cllr. Butterfield</i></p>
5393	<p>Items for Future Discussion / For next agenda</p> <ul style="list-style-type: none"> • Parish Council Vacancy Co-option • CCTV • Replacement Benches • Annual Village Maintenance Plan • Senior’s Party • LBKV Outcome 	
5394	<p>The date of the next meeting:</p> <ul style="list-style-type: none"> • Tuesday 21st September 2021 at 7.00pm 	
	<ul style="list-style-type: none"> • The meeting closed at 9.10pm 	