

Clerk's Report September 2021

Payments to authorise:

Village Hall – monthly standing order	£50.00
Clerks Salary and expenses	£285.29
Pendle Borough Council	£936.96
NB Colour Print	£182.00
Pearce Arboricultural Consultants	£550.00

Activities Undertaken:

September Agenda prepared, distributed and displayed
 Bank statements received agreed and reconciled to cashbook
 Website updated; page amendments and additions/deletions made where necessary
 Emails forwarded to Councillors
 Website enquiry re Scarecrow festival replied to
 Website enquiries re events x 4 redirected to VH bookings clerk
 x 3 complaints re debris on the path behind Acresbrook leading to the park
 Phone call to Cllr Willoughby re above
 Phone from MOP enquiring on planning permission at Foxen Dole Lane - redirected to PBC
 Email x 5 to Barclays Business Mandate Change
 Phone call x 7 to Barclays
 Complaint letter sent to Barclays Business
 Sections of the Spout Magazine displayed in notice board
 Dog Fouling 'report it online' poster displayed in notice board
 Phone call with Cllr Willoughby re Agenda and meeting
 Phone call back from Barclays Business Manager Gary (mandate change documents now received)

Bank Accounts:

Community £4,695.86
 Active Saver £52,691.22

Post Received:

Bank Statement
 BWP Agenda
 PBC statement
 PBC invoice

<u>Emails Received</u>	
Weekly lists x (32,33,34,35,36,37) – Planning Applications and Decisions	21/0599/HHO (White Lee) 21/0684/LBC (Acre House)
Rural Services Network Bulletin x 5	Forwarded to all Councillors where relevant
Police Reports x 9	Forwarded to all Councillors where relevant
Junk Email x 38	Deleted / unsubscribed where appropriate
NALC Bulletins x 18	Forwarded to all Councillors where relevant
SLCC Daily Bulletins x 27	Society of Local Councils Clerks updates
Cllr Willoughby – Tree Survey details	Circulated to all Councillors
Cllr Perrin – VHC name changes	Website updated
CPRE – Summer Newsletter	Forwarded to all Councillors
Jane Watson – Policy and Resources Committee 19/08	Forwarded to all Councillors
Lynne Rowland – Transfer of services	Forwarded to all Councillors
Cllr Perrin – August Meeting Minutes	Forwarded to all Councillors
Ann Alty – LBKV update	Cllr Perrin circulated to all Councillors
Cllr Willoughby - Memorial re-inspection update	David Wharton diarised for November
Gayle Wray – Jonas Moore Guided Tours	Redirected to Cllr Willoughby
Joanne Eccles – Full Council Meeting	Forwarded to all Councillors

Lynne Rowland – Transfer of Facilities	Forwarded to all Councillors
Graham Fitton – Checking how much HPC pay for hire of the hall for the Seniors party	
John Halton - Framework newsletter	Forwarded to all Councillors
Jessica Robinson – BWPC 08/09	Forwarded to all Councillors
Julie Waddington – Trading Standards updates	Forwarded to all Councillors
Cllr Willoughby - CCTV	Circulated to all Councillors
Cllr Willoughby – Tree Surveys	Circulated to all Councillors
Cllr Willoughby – Ways to report speeding	Circulated to all Councillors
Cllrs re White Lee planning application	No concerns
PHLP – Autumn update	Forwarded to all Councillors
Cllr Meredith – Spout magazine jpeg	Added to website
Cllr Willoughby – Acre House planning	Circulated to all Councillors
Pearce – invoice copy	
CPRE Lancashire – Autumn Update	Forwarded to all Councillors
David Wharton – Grass cutting update	
Cllr Perrin – VHC minutes	Circulated to all Councillors
Jane Watson – Policy and Resources Committee 16/09	Forwarded to all Councillors
Philip Morris – NB Colour Print invoice	
Susan Hurst – St John's School Planning LCC/2021/0035	Confirming that this has been Approved
Cllr Willoughby – Update on footbridge and stile issues	Circulated to all Councillors
Cllr Willoughby – Tree Survey Reports / Steve Barnes and Spout repair	Circulated to all Councillors
Sam Tomlinson – requesting permission to place poster in bus stop notice boards (Baby Sensory sessions)	Approved
LALC - Plunkett Foundation and community businesses in churches	Forwarded to Cllr Perrin and Brian Sutcliffe
CPRE – AGM reminder	Forwarded to all Councillors
Resident from Clovercroft – Complaint re Dog Fouling	Details circulated to Councillors