



Draft Minutes of Meeting 13th July 2021

Present: Cllr. Mr R. Willoughby (Chairman), Cllr. Mrs D. Perrin (Vice-Chair), Cllr. Mr J. Metcalfe, Cllr. Mrs L. Willighan, Cllr. Mr D. Forrest, Clerk & RFO P. Rosthorn

Apologies: Cllr. Mr T. Butterfield, Cllr. Mrs J. Meredith (Virtual Attendance), Co. Cllr. Mr H. Hartley

Absent: Boro. Cllr. Mr B. Newman

Vacant Posts: 1

Members of the Public Present: 0

No	Minute Heading	Action
5361	Public Questions <ul style="list-style-type: none"> • None 	
5362	Declaration of Councillors Interests / Code of Conduct <ul style="list-style-type: none"> • Nothing to declare 	
5363	Minutes of the last meeting <ul style="list-style-type: none"> • Cllr Metcalfe proposed that the minutes of 22nd June 2021 were correct. This was seconded by Cllr Perrin 	
5364	Matters arising from the Minutes (for information only) <ul style="list-style-type: none"> • 5347 - The posts have now been fixed in place by the Lengthsman • 5347 – Plaques ~ no feedback from Brian Sutcliffe as yet • 5354 – 20MPH notices have been placed in the notice boards 	
5365	Parish Council Vacancy <ul style="list-style-type: none"> • No interested parties attended this month. Apologies received from 1 interested party (RG) 	
5366	Finance <ul style="list-style-type: none"> • Payments were explained and agreed by all • 2020-2021 Accounting Statement was approved and signed • 2020-2021 Governance Statement was approved and signed 	
5367	Planning Applications and Decisions <ul style="list-style-type: none"> • 21/0449/HHO Full: Erection of a single storey rear extension At: The Old Stables, Brookfoot Farm, Grove Lane, Higham For: Mr Mark Carson <p style="text-align: right;">Comments due by 15th July</p>	<i>No concerns or comments at this time</i>

5368	Clerk's Report and Correspondence <ul style="list-style-type: none"> The Clerks report was distributed before the meeting Concerns about United Utilities planning re Wood End Sewage Works discussed. As a Parish Council we sympathise, however, do not feel that we can take it any further at this time. Happy for notices to be placed in our bus stop notice boards and flyers to be distributed All in agreement to continue with the current PROW funding The quote received from DC for the Clovercroft trees was discussed Ash Dieback Awareness - We need to obtain an arboriculturist report of our own as we have a few trees that look in poor condition 	<i>Clerk to email AW Cllr Willoughby to speak with DC and advise our position Cllr Willoughby to liaise with Arboriculturists and seek quotes</i>
5369	Barrowford & Western Parishes Committee <ul style="list-style-type: none"> Nothing pertaining to Higham this month Police attended the meeting. There was a lot of talk about speeding and the lack of police presence. See Facebook page set up by Co. Cllr. Hartley Capital bid discussed. It was agreed to apply for two separate grants towards Village Hall improvements (LED lighting system and new sheds) 	<i>'Speeding throughout Pendle Hill'</i> <i>Clerk to apply</i>
5370	Borough Councillors Report <ul style="list-style-type: none"> No report this month 	
5371	County Councillors Report <ul style="list-style-type: none"> No report this month 	
5372	Village Hall Committee <ul style="list-style-type: none"> The VHC minutes and Maintenance & Improvement Plan were distributed by Cllr Perrin before the meeting and were noted. The Plan was welcomed 	
5373	Lancashire Best Kept Village <ul style="list-style-type: none"> A progress update was circulated before the meeting by Cllr Perrin and was discussed 	
5374	Lengthsman Scheme / General Repairs & Maintenance <ul style="list-style-type: none"> Weeding needs doing again. Cllr Metcalfe will contact Will Lawton re the possibility of weeding and cutting overgrown hedges 	<i>Cllr Metcalfe</i>
5375	Parish Matters <ul style="list-style-type: none"> CCTV – Cllr Willoughby summarised the information he had obtained from Mike Tetley. We are awaiting Altitude Services re power supply to poles Speeding – see 5369 Spout Magazine – not ready for next issue yet APVM – will be held next May New Resident pack – no update Playground Inspection – arranged for October Damaged footbridge (Acres Brook) and stile (West Close Farm) – Cllr Willoughby will liaise with Tom Partridge 	<i>Cllr Forrest to liaise</i> <i>Add to next Agenda</i> <i>Cllr Willoughby</i>

5376	Items for Future Discussion / For next agenda <ul style="list-style-type: none"> • CCTV • Spout Magazine • New Resident Pack • Tree Survey 	
5377	The date of the next meeting: <ul style="list-style-type: none"> • Tuesday 10th August 2021 at 7.00pm 	
	<ul style="list-style-type: none"> • The meeting closed at 8.45pm 	