



Draft Minutes of Meeting 22nd June 2021

Present: Cllr. Mr R. Willoughby (Chairman), Cllr. Mrs D. Perrin (Vice-Chair), Cllr. Mr J. Metcalfe, Cllr. Mrs J. Meredith, Co. Cllr. Mr H. Hartley, Clerk & RFO P. Rosthorn

Apologies: Cllr. Mr T. Butterfield, Cllr. Mrs L. Willighan, Cllr. Mr D. Forrest

Absent: Cllr. Mr B. Newman

Vacant Posts: 1

Members of the Public Present: 1

No	Minute Heading	Action
5344	Public Questions • None	
5345	Declaration of Councillors Interests / Code of Conduct • None	
5346	Minutes of the last meeting • Cllr Perrin proposed that the minutes of 18th May 2021 were correct. This was seconded by Cllr Willoughby	
5347	Matters arising from the Minutes (for information only) • 5331 – Signs. Cllr Willoughby has chased these up and they are now ready to put in place. The Lengthsman has them on his to do list • 5341 – CPRE. Cllr Willoughby is in contact with the Chair regarding attending one of our meetings, along with Jackie Copley, with the intention of discussing Neighbourhood plans • 5341 - Grant a Green Campaign. The Open Spaces Society have advised that we should first consider registration of title with the Land Registry. Cllr Willoughby will look into this. • 5341 – Methodist Chapel Memorial Plaques. The plaques may be able to be placed outside on the Chapel wall. Brian Sutcliffe is liaising re prices and placement.	
5348	Parish Council Vacancy • RG attended the meeting with a view to being co-opted • DW sent apologies for this meeting, however, would like to attend the July meeting	
5349	Finance • Year End Accounts are with the Internal Auditor • Payments were explained and agreed by all	

5350	Planning Applications and Decisions 21/0405/HHO Full: Demolition of existing conservatory and erection of two storey rear extension 17 Acresbrook Road, Higham Mr & Mrs D Entwistle	<i>No comments or concerns at this time</i>
5351	Clerk's Report and Correspondence - The Clerks report was distributed before the meeting - A Clovercroft resident has raised a concern regarding the trees overhanging her property. Cllr Willoughby will look into this	<i>Cllr Willoughby to find out if there is a TPO in place and speak to the resident concerned. Will report back at next meeting</i>
5352	Barrowford & Western Parishes Committee Nothing pertaining to Higham this month	<i>Capital Grant must be applied for before the 15th July. Clerk to email Carlo regarding previous shed quotes that were obtained on our behalf</i>
5353	Borough Councillors Report No report this month	
5354	County Councillors Report No report this month as nothing is happening at present, however, has a meeting next week with the police regarding the ongoing issue of speeding in the villages	<i>Would like the Parish Council to be involved as much as possible with reports of speeding / accidents / near misses etc being collated and reported. Cllr Willoughby will liaise with Cllr Butterfield to place the 20mph notices in the notice boards</i>
5355	Village Hall Committee The VHC minutes were distributed by Cllr Perrin before the meeting	
5356	Lancashire Best Kept Village A progress update was circulated before the meeting by Cllr Perrin	<i>Thank you to all who turned up to help on the clean-up day. It was a huge success and hope to hold another one later in the year Cllr Metcalfe will deal with the weeds at the bottom of the village</i>
5357	Lengthsman Scheme: Update and work to be carried out - Any issues to be reported at the next meeting or contact Cllr Metcalfe to liaise with the Lengthsman - New posts for signs to be put in place - Rendering on sheds - Dead tree - Barrier stone near sheds (corner stone) is out of the ground and needs putting back in place	<i>Cllr Willoughby has liaised</i> <i>} Cllr Metcalfe to liaise</i>
5358	Parish Matters - CCTV – No progress - New Resident pack – awaiting information	<i>Add to next Agenda</i>

5359	Items for Future Discussion / For next agenda • CCTV • Speeding • Spout Issue • Annual Parish Village Meeting • New Resident pack	
5360	The date of the next meeting: • Tuesday 13th July 2021 at 7.00pm • Apologies received from Cllr Meredith and Cllr Butterfield for the July Meeting	
	• The meeting closed at 8.15pm	