

Clerk's Report February 2021

Payments to authorise:

Village Hall – monthly standing order	£50.00
Clerks Salary and ink	£256.19
LALC Membership	£186.72
Sabden Parish Council	£730.46
Lucy Willighan	£58.40
David Forrest (replacement cheque 21/04/20)	£20.00

Activities Undertaken:

Draft Minutes of January Council meeting prepared and distributed (minute ref 5276 amended 15/02)
 February Agenda prepared, distributed and displayed
 Bank statements received agreed and reconciled to cashbook
 Website updated; page amendments and additions/deletions made where necessary
 Emails forwarded to Councillors
 Emails to CMS Live / Cllr Perrin re website bookings system
 Online reporting (footpaths)
 Precept Application signed and emailed

Bank Accounts:

Community £1,374.25
 Active Saver £46,691.22

Post Received:

Bank Statement

<u>Emails Received</u>	
Weekly lists x (3,4,5,6) – Planning Applications and Decisions	See Agenda
Rural Services Network Bulletin x 3	Forwarded to all Councillors where relevant
Police Reports x 9	Forwarded to all Councillors where relevant
Junk Email x 18	Deleted / unsubscribed where appropriate
NALC x 12	Forwarded to all Councillors where relevant
Marian (LALC) - Joint vision for planning	Forwarded to all Councillors
Joanne Eccles - Audi and Accounts Committee 26/01/21	Forwarded to all Councillors
Cllr Perrin – Website query from VHC	Work in progress
Marian (LALC) - Land registry survey	Forwarded to all Councillors
Joanne Eccles – BWP Agenda 28/01/21	Forwarded to all Councillors
Joanne Faulkner – Winter bulletin	Forwarded to all Councillors
Peter Stobbs – Footpath flooding (Acresbrook)	Meeting arranged with Chairman – see agenda
Lancashire faults reporting – confirmation of flooding rec'd	
Cllr Perrin – Tree Survey	Forwarded to all Councillors
Philip Mousdale – querying misspelt road sign	
Ann Alty – LBKVC 2021	Forwarded to all Councillors
Julie Waddington – Trading standards alerts	Forwarded to all Councillors
Gillian Smith – Graveyard enquiry	Forwarded to Lesley Hinchcliffe
Cllr Willighan – Bernard and Margaret hamper presentation	
Cllr's re Stone Fold Appeal and Cllr Willoughby's response	
Jane Watson – Special Budget Policy and Resources Committee 11/02/21	Forwarded to all Councillors

Sabden Parish Council - Invoice	Needs payment asap as low on funds
County Council Elections	Forwarded to all Councillors
LALC – Invoice	See Agenda
John Halton – Framework Newsletter and Pendle Local Plan Public Consultation	Forwarded to all Councillors
Ann Threadgill – Complaint regarding Croft Top Lane and lack of grit	Forwarded to Chairman
Cllr Willoughby – January Minutes	Ref 5267 amended as requested
Cllr Willoughby – public complaint received regarding footpath gate off Sagar Hill	
Stuart Heap – website contact form (needing to contact J H and family)	Asked for a message to be passed on
Martin Starkie – Plans for Village Hall Committee website bookings system	Passed on to Cllr Perrin