



Draft Minutes of Remote Meeting 15th December 2020

Present: Cllr. Mr M. Tetley (Chairman), Cllr. Mr R. Willoughby (Vice-Chairman), Cllr. Mr J. Metcalfe, Cllr. Mr T. Butterfield, Cllr. Mrs L. Willighan, Cllr. Mrs D. Perrin, Cllr. Mrs J. Meredith, Clerk & RFO P. Rosthorn

Apologies: None

Absent: Cllr. Mr D. Forrest, Boro. Cllr. Mr C. Lioni

Members of the Public Present: None

No	Minute Heading	Action
5258	Public Questions <ul style="list-style-type: none"> • 1 received by email – dealt with under Lengthsman scheme 	
5259	Declaration of Councillors Interests / Code of Conduct <ul style="list-style-type: none"> • No declarations 	
5260	Minutes of the last meeting <ul style="list-style-type: none"> • Cllr Willoughby proposed that the minutes of 17th November 2020 were correct. This was seconded by Cllr Perrin 	
5261	Matters arising from the Minutes (for information only) <ul style="list-style-type: none"> • 5255 – CPRE Membership 	<i>Add to March Agenda for consideration</i>
5262	Finance <ul style="list-style-type: none"> • Payments were explained and agreed by all 	
5263	Planning Applications and Decisions <ul style="list-style-type: none"> • 20/0749/FUL Full: Conversion of Barn to 2 No. holiday lets and the siting of 5 No. holiday cabins (Re-Submission) At: Stone Fold Farm, Stump Hall Road, Higham For: Mrs Daisy Whitehouse • 20/0783/LBC Listed Building Consent: Replacement windows and doors along with the erection of a front boundary wall At: 49 Higham Hall Road, Higham For: Mr Jack Holt 	<i>HPC letter of concern already submitted before deadline of 10th December</i> <i>No concerns at this time</i>
5264	Clerk's Report and Correspondence <ul style="list-style-type: none"> • The Clerks report was distributed before the meeting 	
5265	Barrowford & Western Parishes Committee <ul style="list-style-type: none"> • Nothing pertaining to Higham 	

5266	Borough Councillors Report <ul style="list-style-type: none"> No report this month 	
5267	Lengthsman Scheme: Update and work to be carried out <ul style="list-style-type: none"> Laneside Ginnel – 2 Higham residents have recently cleared this area and have requested that the work be continued by the Lengthsman. Cllr Metcalfe will speak to the Lengthsman about ensuring that it does not get overgrown again The damaged playground equipment has been taken away to be repaired 	<i>Clerk to email a thank you to M & P Cllr Butterfield to speak to Brian Sutcliffe regarding planting wild flowers in this area</i>
5268	Parish Matters <ul style="list-style-type: none"> CCTV – no further update. Still awaiting progress with poles and electrical supply. Chris Tetley is ready to proceed as soon as sorted out Playground – Lengthsman to repair damaged items and plant 2 new trees. The soft play surface area is green and slippery Signs – new signs are to be delivered between Christmas and New Year Spout – well done to all involved in the short notice Christmas edition. Margaret Ingham has made the decision to retire from the Spout publication and she will be replaced by Cllr Meredith Overhanging trees – Cllr Tetley has sorted this out with Cllr Perrin 	<i>Cllr Tetley</i> <i>Cllr's to arrange cleaning</i> <i>Cllr Willighan to sort out a thank you gift for Margaret</i>
5269	Items for Future Discussion / For next agenda <ul style="list-style-type: none"> CCTV Playground repairs CPRE Membership Wildflower planting 	<i>Add to March Agenda</i>
5270	The date of the next meeting: <ul style="list-style-type: none"> Tuesday 19th January 2021 at 7.00pm 	
	<ul style="list-style-type: none"> The meeting closed at 8.00pm Happy Christmas Everyone! 	