

Minutes of Remote Meeting 20th October 2020

Present: Cllr. Mr M. Tetley (Chairman), Cllr. Mr R. Willoughby, Cllr. Mr J. Metcalfe, Cllr. Mr T. Butterfield, Cllr. Mrs L. Willighan, Cllr. Mrs D. Perrin, Clerk & RFO P. Rosthorn

Apologies: None

Absent: Boro. Cllr. Mr C. Lioni, Cllr. Mr D. Forrest, Cllr. Mrs P. Whitehead

Members of the Public Present: None

No	Minute Heading	Action
5230	Public Questions <ul style="list-style-type: none"> • 1 received by email. Asking for support on a possible Contravention of Planning Conditions 	<i>At this time, it is not appropriate for HPC to get involved</i>
5231	Declaration of Councillors Interests / Code of Conduct <ul style="list-style-type: none"> • No declarations 	
5232	Minutes of the last meeting <ul style="list-style-type: none"> • Cllr Willoughby proposed that the minutes of 15th September 2020 were correct. This was seconded by Cllr Perrin 	
5233	Matters arising from the Minutes (for information only) <ul style="list-style-type: none"> • None 	
5234	Councillor Resignation / Vacancy <ul style="list-style-type: none"> • Cllr Whitehead has resigned from HPC. Elections and Committee Services have been informed and the vacancy has been advertised. The closing date to call for an election is 23rd October. If no election is called for the vacancy will be filled by co-option 	<i>Notice of Vacancy placed in Notice Board and on Website</i>
5235	Finance <ul style="list-style-type: none"> • Payments were explained and agreed by all • All in agreement to contribute £1200 to Sabden Parish Council for Lengthsman's Scheme 2020/21 	<i>Clerk to email Angela Whitwell to confirm</i>
5236	Planning Applications and Decisions <ul style="list-style-type: none"> • 05/2020/ACV Allocation as an asset of community value Four Alls Inn, Higham Hall Road, Higham • 20/0619/HHO Full: Erection of first floor extension to rear with Juliet balcony Height Top Cottage, Stump Hall Road, Higham Mrs C Booker 	<i>No comments or concerns at this time</i>

5237	Clerk's Report and Correspondence <ul style="list-style-type: none"> The Clerks report was distributed before the meeting Drain needed fixing on the park as the water was running into a garden on Copthurst. Due to the weather and volume of water the manhole was full. Lengthsman came out with his rods and sorted it A drain was flooding the footpath near the vicarage. Sorted out as soon as reported Grass cutting – no further cuts needed this year. Cllr Willoughby will contact PBC to confirm Rotten Tree – by Clovercroft has been removed Gate Posts – there are reports of a few damaged ones. Cllr Willoughby will take a look and send photos if needed to get the repairs chased up 	<p><i>Pipe will need digging out to sort the manhole/drain in the near future</i></p> <p><i>Cllr Willoughby to confirm to finish cut in progress but cancel the next one</i></p> <p><i>Cllr Willoughby Clerk to look into PROW funding</i></p>
5238	Barrowford & Western Parishes Committee <ul style="list-style-type: none"> Nothing pertaining to Higham 	
5239	Village Hall Committee <ul style="list-style-type: none"> No report this month Due to the resignation of Cllr Whitehead a new Village Hall Committee representative is needed 	
5240	Lengthsman Scheme: Update and work to be carried out <ul style="list-style-type: none"> Trees on the playpark to be replaced See note 5237 	
5241	Parish Matters <ul style="list-style-type: none"> CCTV – No progress as meeting was cancelled Bollards – still need fixing in place Remembrance Wreaths – Brian Sutcliffe will arrange Poppies – Heather Swindlehurst will be selling poppies in a socially distanced manner from her house Christmas Tree – Cllr Tetley will arrange Playground Inspection – to take place this week SPID – in place until the end of the month Damaged sign on Barrowford Road – possibly damaged by the hedge trimmer. New galvanised posts and sign on order LBKV Plaque – needs fixing in place now on the spout 	<p><i>Cllr Tetley to chase up Cllr Tetley to liaise re Lengthsman fitting them</i></p> <p><i>Cllr Tetley</i></p> <p><i>Cllr Tetley to arrange</i></p>
5242	Items for Future Discussion / For next agenda <ul style="list-style-type: none"> CCTV Bollards Trees – Deceased trees on the park, need to speak to Lengthsman about replacing them 	<p><i>Cllr Willoughby to follow up email from Lee Johnson re tree planting in Pendle</i></p>
5243	The date of the next meeting: <ul style="list-style-type: none"> Tuesday 17th November 2020 at 7.00pm 	
	<ul style="list-style-type: none"> The meeting closed at 8.00pm 	