

Clerk's Report December 2020

Payments to authorise:

Village Hall – monthly standing order	£50.00
Clerks Salary and ink	£256.19
Pendle Borough Council	£331.61
NB Colour Print	£182.00
Robin Boothman	£250.00
Wicksteed	£72.00
PKF Littlejohn (Audit fee)	£240.00
Ronset Ltd (stickers)	£86.40

Activities Undertaken:

Draft Minutes of November Council meeting prepared and distributed
 December Agenda prepared, distributed and displayed
 Bank statements received agreed and reconciled to cashbook
 Website updated; page amendments and additions/deletions made where necessary
 Emails forwarded to Councillors
 Email to Wicksteed for copy invoice
 Email to Graham Fox re Diane Perrin
 Letter sent to Pendle Planning re 20/0749//FUL

Bank Accounts:

Community £3,525.95
 Active Saver £47,162.83

Post Received:

Bank Statement
 Invoices

<u>Emails Received</u>	
Weekly lists x (47,48,49,50) – Planning Applications and Decisions	
Pendle Planning x 2	20/0783/LBC ~ 20/0749/FUL
Rural Services Network Bulletin x 4	Forwarded to all Councillors where relevant
Police Reports x 6	Forwarded to all Councillors where relevant
Junk Email x 18	Deleted / unsubscribed where appropriate
NALC x 4	Forwarded to all Councillors where relevant
Jane Watson – Policy and Resources Committee 26 th Nov and 17 th Dec	Forwarded to all Councillors
Graham Fox – confirming date of next Village Hall meeting is 12 th Jan 2021	
Joanne Eccles – BWPC 25 th Nov	Forwarded to all Councillors
Sarah Waterhouse – Winter Stakeholder Bulletin	Forwarded to all Councillors
NB Colour Print invoice	Forwarded to all Councillors
Cllrs re planning and letter of concern 20/0749/FUL	Letter drafted by Cllr Willoughby and sent to Alex Cameron
Angela Whitwell – Our remaining allowance for Lengthsman scheme as at 31 st Oct was 15.4 hours	Forwarded to all Councillors
Cllrs re 19 Acresbrook Road planning	No Action
Michael Barlow re Laneside Ginnel	See Agenda
Jane Watson – Full Council meeting 10 th December	Forwarded to all Councillors
Julie Waddington – Trading Standards update	Forwarded to all Councillors
Tom Partridge – Countryside Access Forum	Forwarded to all Councillors
PHLP Winter Newsletter	Forwarded to all Councillors
Cllr Willoughby – Speed reduction on Stump Hall Road Update	Sent to all Councillors

