

**Minutes of Meeting 21<sup>st</sup> January 2020**

**Present:** Cllr. Mr M. Tetley (Chairman), Cllr. Mr R. Willoughby (Vice-Chairman), Cllr. Mr D. Forrest, Cllr. Mr T. Butterfield, Cllr. Mrs L. Willighan, Cllr. Mrs P. Whitehead, Boro. Cllr. Mr C. Lioni, Clerk & RFO P. Rosthorn

**Also Present:** The Mayor and Mayoress of Pendle, Mayor's Attendant and 15 members of the public

**Apologies:** Cllr. Mr J. Metcalfe

No	Minute Heading	Action
5094	The Chairman opened the meeting with the sad news of Cllr John Hammond. Cllr Hammond joined the Parish Council in 2012 and will be greatly missed. Funeral details were given	
5095	<p><b>Public Questions</b></p> <ul style="list-style-type: none"> <li>• 15 members of the public attended regarding planning application 19/0961/FUL</li> <li>• The Mayor introduced himself and his Mayoress. He addressed the public with his views on the planning application and thanked Higham Parish Council for all their hard work</li> </ul>	
5096	<p><b>Declaration of Councillors Interests / Code of Conduct</b></p> <ul style="list-style-type: none"> <li>• No interests were declared</li> </ul>	
5097	<p><b>Minutes of the last meeting</b></p> <ul style="list-style-type: none"> <li>• Cllr Butterfield proposed that the minutes of 17<sup>th</sup> December 2020 were correct. This was seconded by Cllr Willoughby</li> </ul>	
5098	<p><b>Matters arising from the Minutes (for information only)</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>	
5099	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>• Payments were explained and cheques signed</li> <li>• Precept was explained, agreed and signed</li> </ul>	
5100	<p><b>Planning Applications and Decisions</b></p> <ul style="list-style-type: none"> <li>• 19/0906/HHO Erection of a three storey rear extension, three storey Eastern elevation side extension, two storey Western elevation side extension and fencing treatment to the front boundary Acre House, Barrowford Road, Higham</li> <li>• 19/0961/FUL Full: Erection of a two storey detached dwelling house and parking 11 West Close Avenue, Higham</li> </ul>	<p><i>Site meeting already held and letter of concern constructed by Cllr Willoughby and sent to Pendle Planning</i></p> <p><i>Cllr Willoughby to construct a letter to be sent to Pendle Planning on behalf of HPC and advised members of the public to also send in letters expressing their own concerns</i></p>

5101	<b>Clerk's Report and Correspondence</b> <ul style="list-style-type: none"> <li>The Clerks report was distributed before the meeting</li> </ul>	
5102	<b>County Councillor's Report</b> <ul style="list-style-type: none"> <li>No report this month</li> </ul>	
5103	<b>Borough Councillor's Report</b> <ul style="list-style-type: none"> <li>Nothing to report this month</li> <li>Will speak to the Planning Committee and Neil Watson regarding West Close and will call Acre House to BWPC</li> <li>In agreement with the Precept increase. Agreed it is a necessary increase to keep the village running</li> </ul>	
5104	<b>Barrowford &amp; Western Parishes Committee</b> <ul style="list-style-type: none"> <li>Old Post Office Roof was discussed. Neil Watson responded that nothing could be done about it – will keep working on it</li> </ul>	Chairman
5105	<b>Village Hall Committee</b> <ul style="list-style-type: none"> <li>Next meeting is the 4<sup>th</sup> February</li> <li>Need electrician to fix the light at the back, not working again</li> <li>Invoice for windows has been received</li> </ul>	Clerk to email GF and request cheque for Village Hall contribution
5106	<b>Lengthsman Scheme: Update and work to be carried out</b> <ul style="list-style-type: none"> <li>Update still needed on hours left for the Lengthsman's scheme</li> <li>Awaiting materials invoice for the year</li> </ul>	
5107	<b>Parish Matters</b> <ul style="list-style-type: none"> <li>Spout – Distribution date is 1<sup>st</sup> Feb</li> <li>Lomeshaye Development – No movement as yet</li> <li>Interpretation Board – 2<sup>nd</sup> proof done and approved</li> <li>Footpath Harassment – Clerk to email Tim Horsley</li> <li>CCTV – Still looking into</li> <li>Old Post Office Roof – Nothing to report</li> <li>Threepenny Bit – Leave until better weather</li> <li>Graveyard Inspection – Await hard copy report. Add to next Agenda</li> <li>Spout Repairs – Water not flowing, possibly blocked in the tank</li> </ul>	Clerk  Chairman to investigate
5108	<b>Items for Future Discussion / For next agenda</b> <ul style="list-style-type: none"> <li>CCTV</li> <li>Graveyard Inspection</li> <li>Four Alls (Asset of Community Value)</li> </ul>	
5109	<b>The date of the next meeting:</b> <ul style="list-style-type: none"> <li>Tuesday 18<sup>th</sup> February 2020 at 7.30pm</li> </ul> <hr/> <ul style="list-style-type: none"> <li>The meeting closed at 9.15pm</li> <li>Apologies for next month's meeting received from Cllr Willighan</li> </ul>	