



Minutes of Meeting 17th December 2019

Present: Cllr. Mr M. Tetley (Chairman), Cllr. Mr R. Willoughby (Vice-Chairman), Cllr. Mr D. Forrest, Cllr. Mr T. Butterfield, Cllr. Mr J. Hammond, Cllr. Mrs L. Willighan, Cllr. Mrs P. Whitehead, P. Rosthorn (Clerk)

Apologies: Cllr. Mr J. Metcalfe, Co. Cllr. Mr C. Wakeford, Boro. Cllr. Mr C. Lioni

Members of public in attendance: None

No	Minute Heading	Action
5079	Public Questions <ul style="list-style-type: none"> • None 	
5080	Declaration of Councillors Interests / Code of Conduct <ul style="list-style-type: none"> • No interests were declared 	
5081	Minutes of the last meeting <ul style="list-style-type: none"> • Cllr Butterfield proposed that the minutes of 19th November 2019 were correct. This was seconded by Cllr Forrest 	
5082	Matters arising from the Minutes (for information only) <ul style="list-style-type: none"> • None 	
5083	Finance <ul style="list-style-type: none"> • Payments were explained and cheques signed • Finance meeting set for Thursday 16th January 2020 at 7pm 	
5084	Planning Applications and Decisions <ul style="list-style-type: none"> • None 	
5085	Clerk's Report and Correspondence <ul style="list-style-type: none"> • The Clerks report was distributed before the meeting 	
5086	County Councillor's Report <ul style="list-style-type: none"> • No report this month 	
5087	Borough Councillor's Report <ul style="list-style-type: none"> • No report this month 	
5088	Barrowford & Western Parishes Committee <ul style="list-style-type: none"> • No meeting this month 	
5089	Village Hall Committee <ul style="list-style-type: none"> • New windows have been fitted. Final invoice is needed for us to claim the grant • Happy to advertise the Village Hall on HPC twitter site • 2 solar lights are needed and Stuart will fit them. HPC have agreed to cover the cost of one light 	

	<ul style="list-style-type: none"> • Next project is the sheds – still awaiting quote and then will be looking at the hall’s refurbishment • Ceiling tiles can now be replaced 	
5090	Lengthsman Scheme: Update and work to be carried out <ul style="list-style-type: none"> • The gutter has been repaired on the garages • Update needed on hours left for the Lengthsman’s scheme 	
5091	Parish Matters <ul style="list-style-type: none"> • CCTV – still looking into • Threepenny Bit – need to liaise with Mel. Stone will be approx. £550 with the Lengthsman to fit • Old Post Office Roof – The roof has been done under permitted development. Cllr Forrest to construct email to send with Cllr Willoughby looking into article 4 • Vets Signage – no planning application • Electoral Review Boundary Commission – The final report recommends a single-councillor Fence and Higham ward • Lomeshaye Development – no update yet • Interpretation Board – still ongoing; the proof was shown and all really impressed with the work that has gone into it • SPID – going to Higherford on 2nd January • Van – letter needed to resident regarding parked van • Entrance to Park – HHR entrance needs a tidy up. Could we consider extending the stone wall • Cross St – letter needed to resident regarding outside of property • Drains – Cllr Tetley to bring up at the next BWP meeting • Graveyard Inspection – Report received • Odd job man – an enquiry has been received 	Add to next agenda Add to next Agenda to discuss further Clerk to email Pendle Council Clerk to draft letter Clerk to draft letter Add to next month’s Agenda Clerk to contact for more details
5092	Items for Future Discussion / For next agenda <ul style="list-style-type: none"> • CCTV • Threepenny Bit • Graveyard Inspection • 	
5093	The date of the next meeting: <ul style="list-style-type: none"> • Tuesday 21st January 2020 at 7.30pm 	
	<ul style="list-style-type: none"> • The meeting closed at 8.35pm 	