



## Minutes of Meeting 19<sup>th</sup> November 2019

**Present:** Cllr. Mr M. Tetley (Chairman), Cllr. Mr R. Willoughby (Vice-Chairman), Cllr. Mr J. Metcalfe, Cllr. Mr T. Butterfield, Cllr. Mr J. Hammond, Cllr. Mrs L. Willighan, Cllr. Mrs P. Whitehead, P. Rosthorn (Clerk)

**Apologies:** Cllr. Mr D. Forrest Co. Cllr. Mr C. Wakeford, Boro. Cllr. Mr C. Lioni

**Members of public in attendance:** None

No	Minute Heading	Action
5064	<b>Public Questions</b> <ul style="list-style-type: none"> <li>• None</li> </ul>	
5065	<b>Declaration of Councillors Interests / Code of Conduct</b> <ul style="list-style-type: none"> <li>• No interests were declared</li> </ul>	
5066	<b>Minutes of the last meeting</b> <ul style="list-style-type: none"> <li>• Cllr Butterfield proposed that the minutes of 15<sup>th</sup> October 2019 were correct. This was seconded by Cllr Metcalfe</li> </ul>	
5067	<b>Matters arising from the Minutes (for information only)</b> <ul style="list-style-type: none"> <li>• Graveyard inspections have now begun. Hoping to conclude the inspection in the next few days and provide report</li> <li>• Chairman thanked the Parish Councillors for their attendance at the Remembrance Service</li> </ul>	
5068	<b>Finance</b> <ul style="list-style-type: none"> <li>• Payments were explained and cheques signed</li> </ul>	
5069	<b>Planning Applications and Decisions</b> <ul style="list-style-type: none"> <li>• 19/0805/HHO</li> <li>• 19/0822/TCA</li> </ul>	No concerns or comments
5070	<b>Clerk's Report and Correspondence</b> <ul style="list-style-type: none"> <li>• The Clerks report was distributed before the meeting</li> </ul>	
5071	<b>County Councillor's Report</b> <ul style="list-style-type: none"> <li>• No report this month</li> </ul>	
5072	<b>Borough Councillor's Report</b> <ul style="list-style-type: none"> <li>• No report this month</li> </ul>	
5073	<b>Barrowford &amp; Western Parishes Committee</b> <ul style="list-style-type: none"> <li>• Nothing pertaining to Higham</li> </ul>	
5074	<b>Village Hall Committee</b> <ul style="list-style-type: none"> <li>• Nothing to report this month</li> </ul>	

5075	<p><b>Lengthsman Scheme: Update and work to be carried out</b></p> <ul style="list-style-type: none"> <li>• Stonework not yet finished</li> <li>• Water is still pouring down the front of the sheds</li> </ul>	
5076	<p><b>Parish Matters</b></p> <ul style="list-style-type: none"> <li>• Electoral Review – HPC submission has been put in. Cllr Willoughby has looked at other submissions and there are a lot of comments in support of this contention which is very pleasing. Result is out in December but may be pushed back due to the elections</li> <li>• Lomeshaye Development – Submission has been put in. Cllr Willoughby contacted Tony Greaves who will see if he can help in any way</li> <li>• Speeding – nothing to report</li> <li>• CCTV – Await further update</li> <li>• Interpretation Board – James Starkie, with Cllr Willoughby’s help, has done a lot of work on the board. All agreed it looks first class</li> <li>• Seniors Christmas Party – Sold 54 tickets so far. Drinks have been bought. Caterers will arrive at 2pm and provide invoice on the night at £12.95 per head. Final numbers needed by 28<sup>th</sup> November. Raffle items needed. Meet at 2.30pm to decorate and set tables up</li> <li>• SPID – due back to us on 1<sup>st</sup> December for a month</li> <li>• Fly tipping – Chairman spoke to the investigator who confirmed that they had contacted people from the names found. They have been and interviewed them and been told that they had paid someone to shift the rubbish for them</li> <li>• Xmas Tree ordered</li> <li>• A resident has reported that the trellis near the bus shelter is broken and flags have been damaged. A tidy up of the area is needed and we should look at developing the area in the future</li> </ul>	<p>Add to next Agenda</p> <p>Cllr Willoughby to request interim payment of PHLP grant</p> <p>Add to next Agenda</p>
5077	<p><b>Items for Future Discussion / For next agenda</b></p> <ul style="list-style-type: none"> <li>• CCTV</li> <li>• Threepenny Bit</li> </ul>	
5078	<p><b>The date of the next meeting:</b></p> <ul style="list-style-type: none"> <li>• Tuesday 17<sup>th</sup> December 2019 at 7.30pm</li> </ul> <hr/> <ul style="list-style-type: none"> <li>• The meeting closed at 9.10pm</li> </ul>	