



Minutes of Meeting 24th September 2019

Present: Cllr. Mr M. Tetley (Chairman), Cllr. Mr R. Willoughby (Vice-Chairman), Cllr. Mr J. Metcalfe, Cllr. Mr D. Forrest, Cllr. Mr T. Butterfield, Cllr. Mr J. Hammond, Cllr. Mrs L. Willighan, Boro. Cllr. Mr C. Lioni, P. Rosthorn (Clerk)

Apologies: Cllr. Mrs P. Whitehead, Co. Cllr. Mr C. Wakeford

Members of public in attendance: None

No	Minute Heading	Action
5032	Public Questions <ul style="list-style-type: none"> • None 	
5033	Declaration of Councillors Interests / Code of Conduct <ul style="list-style-type: none"> • No interests were declared 	
5034	Minutes of the last meeting <ul style="list-style-type: none"> • Cllr Butterfield proposed that the minutes of 20th August 2019 were correct. This was seconded by Cllr Tetley 	
5035	Matters arising from the Minutes (for information only) <ul style="list-style-type: none"> • Graveyard warning signs have arrived and Cllr Forrest will fit them over the weekend 	Cllr Forrest
5036	Finance <ul style="list-style-type: none"> • Payments were explained and cheques signed • Payment to Pendle Borough Council re Election Contribution was held back awaiting further details 	
5037	Planning Applications and Decisions <ul style="list-style-type: none"> • 19/0645/HHO Full: Erection of raised decking to the rear and insertion of bifold doors on the rear elevation 11 West Close Avenue Higham BB12 9BE Mrs J Swann 	No concerns or comments
5038	Clerk's Report and Correspondence <ul style="list-style-type: none"> • The Clerks report was distributed at the meeting • Cllr Willoughby to complete reference as requested for Pendle Borough Council 	
5039	County Councillor's Report <ul style="list-style-type: none"> • No report this month 	
5040	Borough Councillor's Report <ul style="list-style-type: none"> • There may be a chance of a grant bid in January towards new sheds. Quote received and passed onto Cllr Whitehead via Cllr Willighan 	

5041	Barrowford & Western Parishes Committee <ul style="list-style-type: none"> Roaming Roosters application was discussed – to widen the entrance, splays to be increased. The word ‘ancillary’ should be removed from the application. The application can only be refused or recommended on the wording as it stands Previous issue of needing a bin on the by-pass has been resolved and there is now a bin in situ 	
5042	Village Hall Committee <ul style="list-style-type: none"> No report this month Windows are in hand 	
5043	Lancashire Best Village <ul style="list-style-type: none"> We are through to the final. Winner to be announced at the awards ceremony on 14th October. Cllr Tetley to attend with either Cllr Butterfield or Cllr Willoughby 	Cllr Butterfield to confirm attendance
5044	Lengthsman Scheme: Update and work to be carried out <ul style="list-style-type: none"> Pinfold repairs – to be completed through the Lengthsman scheme. Cllr Metcalfe to liaise 	Cllr Metcalfe
5045	Parish Matters <ul style="list-style-type: none"> Graveyard – Still awaiting inspection. Need a map or schedule of graves to continue Electoral Review – All happy for Cllr Willoughby to continue with proposed submission Speeding – Add to next Agenda Spout – Leaking through wall joints. Add to next Agenda to discuss repairs Gutter on Shed is bowing. Needs extra clip to secure Playground Inspection – Due to be inspected today, await report Blocked grates – Co Cllr Wakeford was to arrange clearing of the grates. Add to next Agenda to chase up if still blocked Fly Tipping – Correspondence between Diane Sumpton and Cllr Tetley; await update Parking – Van parked in village. Cllr Forrest to check VOSA licence to see where it is registered to be parked 	Cllr Willoughby to email and chase inspection date Add to next Agenda Add to next Agenda Cllr Forrest to sort Add to next Agenda Cllr Forrest
5046	Items for Future Discussion / For next agenda <ul style="list-style-type: none"> Electoral Review Speeding Spout Repair Blocked Grates 	
5047	The date of the next meeting: <ul style="list-style-type: none"> Tuesday 15th October 2019 at 7.30pm <hr/> <ul style="list-style-type: none"> The meeting closed at 8.40pm Apologies received from Cllr Willighan for next month’s meeting 	