



## Minutes of Meeting 16<sup>th</sup> July 2019

**Present:** Cllr. Mr R. Willoughby (Vice-Chairman), Cllr. Mr J. Metcalfe, Cllr. Mr D. Forrest, Cllr. Mr T. Butterfield, Cllr. Mr J. Hammond, Cllr. Mrs L. Willighan, Cllr. Mrs P. Whitehead, Co. Cllr. Mr C. Wakeford, Boro. Cllr. Mr C. Lioni, P. Rosthorn (Clerk)

**Apologies:** Cllr. Mr M. Tetley (Chairman)

**Members of public in attendance:** None

No	Minute Heading	Action
5000	<b>Public Questions</b> <ul style="list-style-type: none"> <li>None</li> </ul>	
5001	<b>Declaration of Councillors Interests / Code of Conduct</b> <ul style="list-style-type: none"> <li>No interests were declared</li> </ul>	
5002	<b>Minutes of the last meeting</b> <ul style="list-style-type: none"> <li>Cllr Willoughby proposed that the minutes of 18<sup>th</sup> June 2019 were correct. This was seconded by Cllr Metcalfe</li> </ul>	
5003	<b>Matters arising from the Minutes (for information only)</b> <ul style="list-style-type: none"> <li>4994 – Dead tree has now been replaced. Possibly caused by contractors strimmers getting too close</li> <li>4997 – Higham signs to be sorted by Cllr Forrest</li> <li>4990 – Signs tied to posts are still there</li> </ul>	Cllr Willoughby to email David Wharton  Cllr Forrest will sort
5004	<b>Finance</b> <ul style="list-style-type: none"> <li>Payments were explained and cheques signed</li> </ul>	
5005	<b>Planning Applications and Decisions</b> <ul style="list-style-type: none"> <li>19/0417/FUL Full: Change of use from Farm Education Centre with ancillary shop and café to Farm, Farm Shop and café Roaming Roosters</li> <li>19/0476/FUL Full: Erection of a pair of semi-detached dwellings (Re-submission) Land off Barkerfield Close, Higham</li> </ul>	No objections. No further action needed  No objections. No further action needed
5006	<b>Clerk's Report and Correspondence</b> <ul style="list-style-type: none"> <li>The Clerks report was distributed before the meeting</li> </ul>	
5007	<b>County Councillor's Report</b> <ul style="list-style-type: none"> <li>Nothing to report.</li> <li>Full Council meeting on 18<sup>th</sup> July but not much on the Agenda</li> </ul>	
5008	<b>Borough Councillor's Report</b> <ul style="list-style-type: none"> <li>Nothing pertaining to Higham to report</li> <li>Email is now working correctly</li> </ul>	

5009	<b>Barrowford &amp; Western Parishes Committee</b> <ul style="list-style-type: none"> <li>• Douglas Hall Kennels change of use application was refused</li> <li>• A successful grant application for Higham</li> </ul>	
5010	<b>Village Hall Committee</b> <ul style="list-style-type: none"> <li>• Nothing to report other than due to the successful grant application new windows can now be ordered</li> </ul>	
5011	<b>Lancashire Best Village</b> <ul style="list-style-type: none"> <li>• Nothing to report yet</li> <li>• Moore Drive litter sign to be removed</li> </ul>	Cllr Forrest to remove
5012	<b>Lengthsman Scheme: Update and work to be carried out</b> <ul style="list-style-type: none"> <li>• Graveyard trees – Cllr Metcalfe discussed with Lengthsman and awaiting quote</li> <li>• Pinfold Repairs– Cllr Metcalfe to speak to Angela and get a quote to enable a match funding grant application. It was proposed by Cllr Metcalfe that the works be completed, due to safety reasons, before grant approval – it was voted on and 2 were in favour of completing the works and 5 were in favour to leave it for discussion at the next meeting when we had at least received the official quote</li> </ul>	Add to next Agenda
5013	<b>Parish Matters</b> <ul style="list-style-type: none"> <li>• Graveyard Inspections – no update yet</li> <li>• School Parking – Still no response from Simon Bucknell. Cllr Willoughby spoke to the Headteacher who did not seem to know anything about the background of the proposed car park and directed him to the Governing Body of the school</li> </ul>	Cllr Willoughby to chase up
5014	<b>Items for Future Discussion / For next agenda</b> <ul style="list-style-type: none"> <li>• Electoral Review</li> <li>• Speeding</li> </ul>	
5015	<b>The date of the next meeting:</b> <ul style="list-style-type: none"> <li>• Tuesday 20<sup>th</sup> August 2019 at 7.30pm</li> </ul> <hr/> <ul style="list-style-type: none"> <li>• The meeting closed at 8.55pm</li> </ul>	