

Clerk's Report September 2019

Payments to authorise:

Village Hall – monthly standing order	£50.00
Clerks Salary and ink	£266.79
Pendle Borough Council Election Contribution	£453.56
Michael Tetley – Ink	£18.55
Lancashire County Council – Dropped Kerb	£1209.60
Pendle Borough Council Grass Cutting - not on Agenda as invoice received late	£841.15

Activities Undertaken:

Draft Minutes of August Council meeting prepared and distributed
 September Agenda prepared, distributed and displayed
 Bank statements received agreed and reconciled to cashbook
 Website updated; page amendments and additions/deletions made where necessary
 Emails forwarded to Councillors
 Notice board updated
 Liaise with Martin Starkie re email virus
 Email to PBC re Election Contribution Invoice Received
 Phone call with Ann Alty re LBKV results
 Phone call with Chairman re change of meeting date
 Phone call with Anne Rawlinson to confirm date change for September meeting
 Emails to Councillors confirming the date change of the September meeting

<u>Emails Received</u>	
Weekly lists x (32,33,34,35,36,37) – Planning Applications and Decisions	See Agenda
Cath Brierley – Monthly Delegated List of Applications	Forwarded to all Councillors
Police Reports x 2	Forwarded to all Councillors
Junk Email x 9	Deleted / unsubscribed where appropriate
Lynne Rowland – Health and social care panel	Forwarded to all Councillors
Ann Alty – LBKV judging dates	Forwarded to all Councillors
Lynne Rowland - BWPC	Forwarded to all Councillors
NB Colour Print statement	Paid
Pendle Planning	See Agenda
Kelly Wood – Boules Competition 8 th Sept 2pm	Cancelled due to numbers
Pendle Hill Landscape Partnership	Forwarded to all Councillors
Angela Whitwell – Lengthsman Project	See Agenda
Bus Service Changes Leaflet	No changes for Higham
Ann Alty – LBKV Awards	Forwarded to Chairman
Brian Sutcliffe – Dropped Kerb	See Agenda
David Wharton – Mowing dates	
Jane Watson – Policy and Resources Committee	Forwarded to all Councillors
Lancashire County Council Leaflet	Forwarded to all Councillors
LALC Newsletter	Forwarded to all Councillors
Audrey Drinkwater – Pendle Cultural Strategy Survey	Forwarded to all Councillors
Joanne Eccles – Accounts and Audit Committee	Forwarded to all Councillors
David Wharton – Reference Request	Councillor Willoughby to draft
Local Government Boundaries	Forwarded to all Councillors
BACS Remittance Advice	Forwarded to Graham Fitton

