



Minutes of Meeting 21st May 2019

Present: Cllr. Mr M. Tetley (Chairman), Cllr. Mr R. Willoughby (Vice-Chairman), Cllr. Mr J. Metcalfe, Cllr. Mr D. Forrest, Cllr. Mr T. Butterfield, Cllr. Mr J. Hammond, Cllr. Mrs L. Willighan, Co. Cllr. Mr C. Wakeford, Boro. Cllr. Mr C. Lioni, P. Rosthorn (Clerk)

Apologies: Cllr. Mrs P. Whitehead

Members of public in attendance: None

No	Minute Heading	Action
4965	Public Questions <ul style="list-style-type: none"> None 	
4966	Declaration of Councillors Interests / Code of Conduct <ul style="list-style-type: none"> No interests were declared 	
4967	Minutes of the last meeting <ul style="list-style-type: none"> Cllr. Willoughby proposed that the minutes of 16th April 2019 were correct. This was seconded by Cllr. Metcalfe 	
4968	Matters arising from the Minutes (for information only) <ul style="list-style-type: none"> Leet road sign is now in place Backboards for Pinfold & Methodist Chapel signs have been sent away for treatment Dropped kerb quotations received and LCC are the cheapest. No more quotes are needed and the cost will be split 3 ways as agreed Electoral review submission was agreed and sent out to the Boundary Commission. Cllr Willoughby reported that as a result of the changed political balance after the recent election, Pendle Borough Council had passed a further resolution now supporting the Cross-Party Working Group proposal for (amongst other things) a single councillor ward for Higham and Fence. It is now down to the Boundary Commission to consider all submissions and there is nothing more we can do at this stage. The Boundary Commission draft proposals will be out at the end of July 	Add to August Agenda
4969	Finance <ul style="list-style-type: none"> Payments were explained and cheques signed 	
4970	Planning Applications and Decisions <ul style="list-style-type: none"> 19/0065/FUL Demolition of sunroom, convert garage to self-contained unit, alteration to roof and openings Height Top Smithy, Stump Hall Road, Higham Approved with Conditions 	
4971	Clerk's Report and Correspondence <ul style="list-style-type: none"> The Clerks report was distributed before the meeting School parking – letter received from Norman Stott outlining the school's position and the lack of funds. Various options 	

	<p>were discussed and Cllr Willoughby recommended a meeting between HPC, Co. Cllr. Wakeford and Simon Bucknall of Highways, to try and find a way to proceed. All agreed and happy for Cllr Willoughby to represent HPC at any meetings</p>	
4972	<p>County Councillor's Report</p> <ul style="list-style-type: none"> • The recent road surfacing doesn't look to be a great finish. Co. Cllr. Wakeford will inspect on Friday after the stones have settled • Croft Top Lane has finally been sorted • The recent pipe laying along the by-pass is fibre being installed • Nothing has been happening in the Council, it has been quiet since March – still in Purdah • Hopefully can attend the Parish meeting more regularly as the Policy and Resources Committee meeting is no longer on a Tuesday 	
4973	<p>Borough Councillor's Report</p> <ul style="list-style-type: none"> • Welcome to Boro. Cllr. Lioni who is looking forward to being involved and helping us as much as he can 	
4974	<p>Barrowford & Western Parishes Committee</p> <ul style="list-style-type: none"> • BWPC grant to be applied for • The Chairman was voted back on and Co. Cllr. Wakeford is the Vice-Chairman • Nothing further to report 	
4975	<p>Village Hall Committee</p> <ul style="list-style-type: none"> • Bell tower has been repaired/restored • Barge boards have been replaced • Ceiling tiles need changing • Cllr Willoughby attended the AGM of the Village Hall Committee to recommend a plan be written up to enable grants to be applied for. There are long-term and short-term plans that need attention; for example, the kitchen area is not satisfactory and the windows and electrics need replacing • Graham Fitton will dig out some old plans that were drawn up by Cllr Forrest • The running costs of the Hall have increased • Cllr Tetley will mention at the Parish meeting that we can apply for a grant on their behalf if some figures/quotes can be provided asap • Seniors Christmas party falls on the same date as the embroidery clubs Christmas party, therefore, it was proposed to change the date of the Seniors Christmas party to Tuesday 3rd December. All in favour and agreed 	
4976	<p>Lancashire Best Village</p> <ul style="list-style-type: none"> • Cllr Tetley is the named contact and they will let us know when the judging will take place • Church notice board and door is to be sorted out • Lengthsman is to do the weeding and clear the gulley's • Signs need to go back up • Best Kept Village plaque needs a re-varnish • Road signs need cleaning • Weeding and general clearing around the road signs is needed 	Cllr Forrest

	<ul style="list-style-type: none"> • Clean up day Saturday 1st June 10.00am 	
4977	<p>Lengthsman Scheme: Update and work to be carried out</p> <ul style="list-style-type: none"> • Cllr Metcalfe to liaise with Lengthsman regarding debris and trees in chapel • Cllr Metcalfe to speak to No. 4 Anderton Road regarding the fallen down wall on HHR 	Cllr Metcalfe
4978	<p>Interpretation Board</p> <ul style="list-style-type: none"> • Cllr Willoughby to liaise with James Starkie 	
4979	<p>Parish Matters</p> <ul style="list-style-type: none"> • SPID – difficult to read. Being moved to the top of HHR within the next week before moving on to Higherford • Spout – next issue will be delivered in August. Cllr Forrest to pass names to Cllr Willighan for thanks to be included in the next issue • Road Repairs – re-surfacing completed. Awaiting Co. Cllr. Wakeford's inspection • Dropped Kerb - quotes received and LCC are the cheapest. No more quotes are needed and the cost will be split 3 ways as agreed • Village Meeting – Friday 24th May 7pm. Cllr Hammond has sorted food and wine • 	Cllr Tetley Cllr Forrest
4980	<p>Any Other Parish Matters</p> <ul style="list-style-type: none"> • There have been complaints of residents walking their dogs and children playing in the graveyard. A notice for display on the gate is to be drafted 	Cllr Willoughby
4981	<p>Items for Future Discussion / For next agenda</p> <ul style="list-style-type: none"> • Lancashire Best Kept Village • BWPC grant 	
4982	<p>The date of the next meeting:</p> <ul style="list-style-type: none"> • Tuesday 18th June 2019 at 7.30pm <hr/> <ul style="list-style-type: none"> • The meeting closed at 9.10pm 	