

## Clerk's Report July 2019

### Payments to authorise:

Village Hall – monthly standing order	£50.00
Clerks Salary, stamps and ink	£264.39
David Forrest	£130.90

### Activities Undertaken:

Draft Minutes of June Council meeting prepared and distributed  
 July Agenda prepared, distributed and displayed  
 Bank statements received agreed and reconciled to cashbook  
 Website updated; page amendments and additions/deletions made where necessary  
 Emails forwarded to Councillors  
 Notice board updated  
 Notice of Public Rights displayed  
 Meeting with Cllr Willoughby re Chairman Folder contents

<u>Emails Received</u>	
Weekly lists x (24,25,26) – Planning Applications and Decisions	See Agenda
Cath Brierley - Delegated List for June	Forwarded to all Councillors
Police Reports x 3	Forwarded to all Councillors
Junk Email x 11	Deleted / unsubscribed where appropriate
Julie Mousdale – ESAG meeting 17/07	Forwarded to all councillors
Cllr Willoughby – Updated documents	
Lynne Rowland – BWPC 04/07	Forwarded to all councillors
NB Colour Print Statement	
Planning at Pendle 19/0476/FUL	Forwarded to all councillors
Rural Services Network Bulletin	Forwarded to all councillors
LALC – Highways update	Forwarded to all councillors
Lynne Rowland – Council meeting 11/07	Forwarded to all councillors
Planning at Pendle 19/0417/FUL	Forwarded to all councillors
PKF-Littlejohn - Notification of exempt status	Confirming receipt
Graham Fitton – Thanking us for the grant application	
Graham Fox – Enquiring on grant conditions	
Cllrs re planning 19/0417/FUL application	See Agenda
Jayne Ashe – Pendle Hill Fund information session	Forwarded to all councillors
Parish and Town council's newsletter	See Agenda for Parish Champion Grant
Bernard Ingham re Spout	
Website enquiry re village hall booking	Forwarded to Cllr Butterfield
<b><u>Bank Balances:</u></b>  Current Account £9,540.30 Saver Account £45,082.23	<b><u>Post Received:</u></b>  Bank Statements BWP Agenda Letter from Philip Mousdale re Expenses Claim The Clerk Magazine SLCC Magazine

