



Minutes of Meeting 16th April 2019

Present: Cllr. Mr R. Willoughby (Chairman), Cllr. Mr J. Metcalfe (Vice-Chairman), Cllr. Mr D. Forrest, Cllr. Mr T. Butterfield, Cllr. Mr J. Hammond, Cllr. Mrs L. Willighan, Cllr. Mrs P. Whitehead, Cllr. Mr M. Tetley, The Worship the Mayor of Pendle, P. Rosthorn (Clerk)

Apologies: None

Members of public in attendance: None

No	Minute Heading	Action
4946	Public Questions <ul style="list-style-type: none"> None 	
4947	Declaration of Councillors Interests / Code of Conduct <ul style="list-style-type: none"> No interests were declared 	
4948	Minutes of the last meeting <ul style="list-style-type: none"> Cllr. Hammond proposed that the minutes of 19th March 2019 were correct. This was seconded by Cllr. Willoughby 	
4949	Matters arising from the Minutes (for information only) <ul style="list-style-type: none"> Leet road sign – still needs a new backboard. Julie Mousdale (Pendle B C) dealing with this and will speak to the contractor and report back to Cllr Willoughby Backboards for Pinfold & Methodist Chapel signs not yet done Work has been started on Croft Top Lane Dog bin on Copthurst has been re-erected and is ok to use now Julian from Pendle Borough Council has said a dog bin on the by-pass will be difficult as it must be somewhere the service vehicle can stop and park safely. A general waste litter bin is slightly more expensive but could be more practical. He will inspect and come back to us. Unless funding for this could be obtained under BWPC it would have to be paid for by the Parish Council 	Julie Mousdale/Cllr Willoughby Cllr Forrest to sort
4950	Finance <ul style="list-style-type: none"> Payments were explained and cheques signed 	
4951	Planning Applications and Decisions <ul style="list-style-type: none"> 19/0202/HHO Full: Erection of a dormer to Western roof slope at 4 West Close Ave, Higham Mr Lee Cockings Comments due by 12th April 19/0231/HHO Full: Erection of a single storey extension to rear of 75 Higham Hall Road Miss Anne-Marie Smith Comments due by 19th April 	No comments or objections No comments or objections
4952	Clerk's Report and Correspondence <ul style="list-style-type: none"> The Clerks report was distributed before the meeting Cllr Willoughby attended the Neighbourhood Planning meeting and considered that this would not be of any benefit to Higham 	

	<ul style="list-style-type: none"> • PRoW delivery scheme – to apply for the £250 grant • BWPC bids 	Clerk to apply Add to next Agenda
4953	County Councillor’s Report <ul style="list-style-type: none"> • No report this month 	
4954	Borough Councillor’s Report <ul style="list-style-type: none"> • Photo I.D. is needed to vote in the Elections this May • Mayor’s Charity Challenge - join the Mayor, in his attempt to reach the top of Pendle Hill, on Saturday 11th May at 1pm. This challenge is to raise funds for Pendle children who need extra assistance with swimming lessons. Please see the just giving website to donate 	
4955	Barrowford & Western Parishes Committee <ul style="list-style-type: none"> • BWPC bids to be applied for 	Add to next Agenda
4956	Village Hall Committee <ul style="list-style-type: none"> • No report this month • No jobs have been completed. Estimates are still needed for the windows and bell tower. To be discussed at the Parish meeting 	
4957	Lancashire Best Village <ul style="list-style-type: none"> • Cllr Tetley to produce a flyer to be delivered with the spout. Clean up day Saturday 1st June at 10.30am meet at the Four Alls • Cllr Metcalfe to ask Lengthsman to clean the gullies before 8th June 	Cllr Tetley Cllr Metcalfe
4958	Lengthsman Scheme: Update and work to be carried out <ul style="list-style-type: none"> • Gulley cleaning needed • Trees have been cut back • To look at the graveyard undergrowth for clearing and cutting back 	Cllr Metcalfe to arrange
4959	Interpretation Board <ul style="list-style-type: none"> • Nothing to report as not heard back yet from Nick Hunt regarding the Radicals Board 	Cllr Willoughby to liaise with Boro Cllr Starkie
4960	Electoral Review <ul style="list-style-type: none"> • The details of the Electoral Review (Consultation on Ward Boundaries) and pros and cons were discussed. Cllr Willoughby to draft a letter based on fair representation 	Cllr Willoughby
4961	Parish Matters <ul style="list-style-type: none"> • Moles – no longer seem to be an issue • SPID – Cllr Tetley to chase as should be in Higham in the next few days. A copy of the rota is still needed • Spout – next issue will be delivered on the 26th April • Seniors Christmas Party – Monday 2nd December. Caterers have been booked (will need access to start setting up at 3pm). Price is £12.95 per person including napkins and crackers. Cllrs Willighan and Whitehead are arranging the entertainment. Raffle donations welcome. Further details nearer the time • Road Repairs – The quality of the repair on Higham Hall Road is poor. Cllr Forrest to try to speak to highways about it • Dropped Kerb at Church entrance – Cllr Forrest to obtain an alternative local quote for the dropped kerb work. It was discussed and resolved that HPC will contribute 1/3 towards the cost • Risk Assessment – Revised and updated Risk Assessment as circulated was approved 	Clerk to chase a copy of the SPID rota Cllr Forrest Cllr Forrest to obtain quote

	<ul style="list-style-type: none"> Recorded that the gate to the park (Croft Top Lane) was closed as usual on 1st April Village Meeting – Friday 24th May 7pm. Cllr Hammond to sort the food and wine 	Cllr Hammond
4962	<p>Any Other Parish Matters</p> <ul style="list-style-type: none"> It is almost 12 years since Boro Cllr Starkie attended his first Higham Parish Council meeting and, due to retirement, tonight's meeting marked his last. As a farewell and to show our appreciation of the hard work and commitment that Cllr Starkie has shown to Higham over the 12 years, he was presented with, on behalf of the people of Higham, a framed picture and tribute featuring four aspects of Higham village. We wish Councillor Starkie all the best in his retirement 	
4963	<p>Items for Future Discussion / For next agenda</p> <ul style="list-style-type: none"> SPID Interpretation Board Lancashire Best Kept Village Spout BWPC grant 	
4964	<p>The date of the next meeting:</p> <ul style="list-style-type: none"> APCM Tuesday 21st May 2019 at 7.00pm PCM Tuesday 21st May 2019 at 7.30pm APVM Friday 24th May 2019 at 7.00pm <hr/> <ul style="list-style-type: none"> The meeting closed at 9.30pm 	