

Clerk's Report February 2019

Payments to authorise:

Village Hall (monthly donation)	£	50.00
Jason Shaw Hedge Cutting	£	33.60
Clerks Salary & Ink	£	216.39
Pendle Borough Council	£	85.99
SLCC/ALCC Membership	£	81.00
Wicksteed (zip wire seat)	£	79.56

Activities Undertaken:

Draft Minutes of January Council meeting prepared and distributed
 February Agenda prepared, distributed and displayed
 Bank statements received agreed and reconciled to cashbook/cash banked
 Website updated, page amendments made where necessary
 Emails forwarded to Councillors
 Planning application supporting documents forwarded to Councillors
 Cheques raised for invoices received
 Invoices sent to Graham Fitton/Village Hall for payment

<u>Emails Received</u>	
Weekly lists x (2,3,4,5,6) – Planning Applications and Decisions	See Agenda
Cath Brierley - Delegated List for January	Forwarded to all Councillors
Police Reports x 1	Forwarded to all Councillors
Junk Email x 17	Deleted / unsubscribed where appropriate
NALC newsletter x 1	Forwarded to all Councillors
Planning at Pendle - 19/0065/FUL	Forwarded to all Councillors
Cllr Tetley - LBKVC meeting	Cllr Tetley to provide update and report
Craig Finn - Precept	Confirming receipt of precept application
SLCC membership renewal	See agenda
Audrey Drinkwater - 2019 exhibition dates	Forwarded to Cllr Butterfield
Cllr Willoughby and David Wharton - grass cutting quote	See agenda
Philip Mousdale - Parish & Town Council Elections	Clerk to attend meeting at Town Hall 25 th February
Janine Lund - Household waste recycling consultation	Forwarded to all Councillors
Julie Mousdale - Pendle ESAG minutes	Forwarded to all Councillors
Sarah Waterhouse - Winter Stakeholder bulletin	Forwarded to all Councillors
Lynne Rowland – BWP Committee 07/02	Forwarded to all Councillors
Cllr Willoughby – Response re railings at HHR	
Local Plan – Draft Shopfronts	Forwarded to all Councillors
Jane Watson – Policy and Resources Committee 12/02	Forwarded to all Councillors
Marion Gelder LALC – Certificate in Local Council Administration for Clerks	
Lynne Rowland – Council Housing Scrutiny Task Group 13/02	Forwarded to all Councillors
Marion Gelder – LALC Annual Report	Forwarded to all Councillors
Cllr Willighan – Missing Leet Road Sign	

Bank Balances:

Current Account £4,091.49

Saver Account £35,082.23