



## Minutes of Meeting 16<sup>th</sup> October 2018

**Present:** Cllr. Mr R. Willoughby (Chairman), Cllr. Mr J. Metcalfe (Vice-Chairman), Cllr. Mr J. Hammond, Cllr. Mr D. Forrest, Cllr. Mrs L. Willighan, Cllr. Mr M. Tetley, Cllr. Mrs P. Whitehead, The Worship the Mayor of Pendle, P. Rosthorn (Clerk)

**Apologies:** Cllr. Mr T. Butterfield, Co. Cllr. Mr C. Wakeford

**Members of public in attendance:** None

No	Minute Heading	Action
4851	<b>Public Questions</b> <ul style="list-style-type: none"> <li>• None</li> </ul>	
4852	<b>Declaration of Councillors Interests / Code of Conduct</b> <ul style="list-style-type: none"> <li>• No interests were declared</li> </ul>	
4853	<b>Minutes of the last meeting</b> <ul style="list-style-type: none"> <li>• Cllr. Hammond proposed that the minutes of 18<sup>th</sup> September 2018 were correct. This was seconded by Cllr. Tetley</li> </ul>	
4854	<b>Matters arising from the Minutes (for information only)</b> <ul style="list-style-type: none"> <li>• Backboards for the signs are on their way</li> <li>• Guide Lane sign is back up</li> <li>• Moore Drive sign has not been done yet but it is on the list</li> <li>• Grass signs are now up</li> <li>• SPID mounting plate has arrived; Cllr Tetley to chase the SPID up</li> <li>• Brian Sutcliffe is awaiting further info from LCC regarding the dropped kerb</li> </ul>	Cllr Forrest       Cllr Tetley
4855	<b>Finance</b> <ul style="list-style-type: none"> <li>• Cheques were explained and signed</li> </ul>	
4856	<b>Planning Applications and Decisions</b> <ul style="list-style-type: none"> <li>• No new applications</li> <li>• 18/0563/FUL Stone Fold Farm – Application refused</li> </ul>	
4857	<b>Clerk's Report and Correspondence</b> <ul style="list-style-type: none"> <li>• The Clerks report was distributed before the meeting</li> </ul>	
4858	<b>County Councillor's Report</b> <ul style="list-style-type: none"> <li>• No report this month</li> </ul>	
4859	<b>Borough Councillor's Report</b> <ul style="list-style-type: none"> <li>• The vote on moving to 4 yearly elections was voted against</li> <li>• The Council has changed direction since the conservatives have taken over</li> <li>• Being the Mayor is a lovely and rewarding job. There is a high turnaround of jobs to complete and events to attend. Follow</li> </ul>	

	Pendle Mayor on Facebook for regular updates and photographs including the recent launch of the lottery supported scheme to improve Pendle Hill's landscape and heritage	
4860	<b>Barrowford &amp; Western Parishes Committee</b> <ul style="list-style-type: none"> <li>• Nothing pertaining to Higham this month</li> <li>• There is a surplus amount left in the capital fund – to put in a second application towards funds for the drainage works</li> </ul>	Clerk to apply
4861	<b>Village Hall Committee</b> <ul style="list-style-type: none"> <li>• No report this month</li> <li>• The floor is due its annual treatment.</li> <li>• New windows and frames are needed</li> <li>• Consider applying to the new Community Investment Fund set up by Pendle Council to help with the Village Hall repairs and improvements. A phased project works plan is really needed but perhaps apply for next intended work of replacement windows. Liaise with Village Hall Committee.</li> </ul>	Cllr Willoughby to speak to Cllr Butterfield and Graham Fox
4862	<b>Lengthsman Scheme: Update and work to be carried out</b> <ul style="list-style-type: none"> <li>• Work now largely completed. Costs are now up to just over £7,000. Second grant to be applied for (see 4860)</li> </ul>	
4863	<b>Parish Matters</b> <ul style="list-style-type: none"> <li>• Playground- Zip-wire seat to be ordered</li> <li>• Christmas Party – 6.30pm over 63's. Tickets £5 on sale 5/11 to 30/11 from Cllr Willighan and Cllr Hammond. To be paid for in advance. Cllr Hammond to arrange entertainment. Cllr Willighan to source wine and prosecco</li> <li>• Spout – due out 3/11</li> <li>• PHLP Funding Opportunity – applications are every 6 months and first one now open. Deadline is 18/11. Parish Councils can get 75% funding (25% match funding required). Agreed to apply to fund an Interpretation Board to complement the Pendle Radicals Project's proposed Jonas Moore board, to cover other Higham historic features and a village map</li> <li>• Safety Railings for Clovercroft steps exit on to Higham Hall Rd – No County Councillor to advise; Cllr Forrest to speak with Simon Bucknell at LCC</li> <li>• Lonely Persons Community Concern – No further details</li> </ul>	Cllr Tetley Cllrs Willighan and Hammond  Cllr Willoughby  Cllr Forrest
4864	<b>Items for Future Discussion / For next agenda</b> <ul style="list-style-type: none"> <li>• Interpretation Board</li> <li>• Car near Fir Trees Lane</li> <li>• Community Investment Fund/Village Hall works</li> </ul>	
4865	<b>The date of the next meeting:</b> <ul style="list-style-type: none"> <li>• Tuesday 20<sup>th</sup> November 2018 at 7.30pm</li> <li>• The meeting closed at 9.07pm</li> </ul>	