



Minutes of Meeting 21st August 2018

Present: Cllr. Mr R. Willoughby (Chairman), Cllr. Mr J. Metcalfe (Vice-Chairman), Cllr. Mrs L. Willighan, Cllr. Mr D. Forrest, Cllr. Mr T. Butterfield, Cllr. Mr M. Tetley, Boro. Cllr. Mr J. Starkie, Co. Cllr. Mr C. Wakeford, P. Rosthorn (Clerk)

Apologies: Cllr. Mr J. Hammond

Members of public in attendance: 3

No	Minute Heading	Action
4818	Public Questions <ul style="list-style-type: none"> • None 	
4819	Councillor Vacancies <ul style="list-style-type: none"> • Pamela Whitehead attended for her third meeting and asked to be considered by HPC for nomination as a Parish Councillor. All in agreement of welcoming Pam to the Parish Council 	
4820	Declaration of Councillors Interests / Code of Conduct <ul style="list-style-type: none"> • No interests were declared 	
4821	Minutes of the last meeting <ul style="list-style-type: none"> • Cllr. Forrest proposed that the minutes of 17th July 2018 were correct. This was seconded by Cllr. Metcalfe 	
4822	Matters arising from the Minutes (for information only) <ul style="list-style-type: none"> • Deeds enquiries –the missing deeds are not with TSB and can still not be located. Cllr Willoughby will continue investigations but is doing a note of those to date to place with other deeds and documents in the Deeds Safe • Replacement ‘No parking on grass signs’ to be fixed in place before the scarecrow festival • Training Workshop – 2 places to be booked for the Chairmanship Workshop • Back boards for Pinfold and Methodist Chapel historic signs are in the process of being treated and will then be fixed 	<p>Cllr Willoughby</p> <p>Cllr Forrest</p> <p>Clerk to book</p> <p>Cllr Forrest</p>
4823	Finance <ul style="list-style-type: none"> • Cheques were explained and signed • A cheque for £30.00 has been received as a contribution towards the damaged zip wire seat on the playground 	
4824	Planning Applications and Decisions <ul style="list-style-type: none"> • None this month 	
4825	Clerk’s Report and Correspondence <ul style="list-style-type: none"> • The clerk’s report was distributed before the meeting and matters arising were discussed 	

	<ul style="list-style-type: none"> • Brian Pinder has managed to paint some of the Boundary signs and bus stops despite the bad weather and being rained off on more than 1 occasion. Work in progress • Complaints have been made to Cllr Starkie regarding the fires in skips at Pendle Hall. It has been investigated by the environmental agency. Specific times and dates are needed for any more complaints and must be reported directly to the environmental agency • Letter as below received from Philip and Helen Marginson regarding the recent Footpath Harassment complaint, which was read out and has been passed to the investigating Council Officer: <i>To, Higham Parish Council.</i> <i>I have had several walkers commenting on the problem of abuse of walkers at West Close Farm.</i> <i>Please could it be made clear at any meetings and in the minutes that it is the owners of the house at West Close Farm and not the Farm Land which we have full ownership and run as a working Farm.</i> <i>The Owners of the Farm House seem to be under some illusion when talking to people walking on the footpath that they own the farmland as well.</i> <i>We do not share any views or actions of the owners of the farmhouse.</i> <i>Yours Sincerely</i> <i>Philip and Helen Marginson.</i> <i>Northwood Farm</i> <i>Higham.</i> 	
4826	<p>County Councillor's Report</p> <ul style="list-style-type: none"> • There has been a recent Ofsted inspection of Children's Services and the County is now out of special measures and into 'requires improvement' • Co Cllr Wakeford is still on the Scrutiny Committee • Consultation is open for the extension of Lomeshaye, phase 2, until 21st September. This will have an entrance/exit road on the by-pass below Fence. We are urged to consider and comment as individuals and as a Parish Council • There is consultation to reduce the size of the Council (Pendle) from 49 to 30 and move elections to every 4 years; this will allow parties more flexibility with long term planning. The aim is to increase the size of the wards which would reflect a smaller council that has less output. This could take effect in 2020, details of briefs are available from the libraries • Policies and Resources Committee – instigated the process to reduce the housing requirement in Pendle. This could be a 12-18 month process. This would give a stronger argument when refusing housing developments. There has been a 'recommendation' to amend the Pendle local plan 	
4827	<p>Borough Councillor's Report</p> <ul style="list-style-type: none"> • Nothing to report this month that hasn't already been covered 	
4828	<p>Barrowford & Western Parishes Committee</p> <ul style="list-style-type: none"> • Nothing pertaining to Higham this month. Police report shows an average of 1 crime a month reported in Higham and outer parishes compared to 4/5 a month in Fence 	
4829	<p>Village Hall Committee</p>	

	<ul style="list-style-type: none"> • The last meeting was cancelled. There is lots more work to be done but it cannot be started until after the Scarecrow Ball • Barge boards look superb • The internal doors have been oiled and fixed • Cllr Butterfield and Cllr Forrest doing lots of work on the Village Hall – Much thanks for your input and hardwork • Cllr Butterfield will report back after the next meeting 	
4830	Lancashire Best Kept Village <ul style="list-style-type: none"> • We have made it into the 2nd round of judging which is good news so far. Cllr Forrest has been looking after the planters and Cllr Willoughby cleared up the lower section of Higham Hall Road • 	Clerk to email Council and ask for a schedule of sweeper visits
4831	Lengthsman Scheme: Update and work to be carried out <ul style="list-style-type: none"> • Cllr Metcalfe has spoken to the Lengthsman and he will inspect the field next week with regards to bringing a digger to complete the drainage works • Weeds are now growing back but exceptional hot weather this year has prevented many. Decided not to have a 2nd lot of weeding done this year but possibly arrange 2 next year in June and the end of August 	Cllr Metcalfe to discuss with Lengthsman
4832	Parish Matters <ul style="list-style-type: none"> • Playground Inspection has taken place today (21st August) • Four Alls Inn – No further information to report • SPID – Cllr Tetley to arrange bracket to be moved and put the new one up when it arrives. To be included in the risk assessment • Street Signs – Cllr Willoughby spoke to Julie Hibbert who said that it is their responsibility and she is happy to arrange new posts and have the signs collected from Cllr Willoughby in 2/3 weeks time. Will also provide one new sign for ‘Moore Drive’. Croft Lane sign still to be sorted • Scarecrow Festival – No fair on the field this year. Risk assessments by the organisers are in place for Church and Village Hall events • Spout Magazine – Thank you Cllr Willighan. Next issue due 1st November • Spout Water Supply – The spout had stopped running and took some cleaning out. With some intervention the pressure was built back up and is now running again but further modification at the tank may be needed which Brian Sutcliffe is looking into. Thank you Brian Sutcliffe, Cllr Tetley and Cllr Willoughby. • Graveyard Inspection – There is a risk associated with headstones in the graveyard and upon inspection Cllr Willoughby found some loose ones. We need to put a proper inspection regime in place to safeguard them. Agreed we should arrange for the council’s qualified officer to do an inspection at a cost of approx £150 	Cllr Willoughby to liaise
4833	Items for Future Discussion / For next agenda <ul style="list-style-type: none"> • Lomeshaye phase 2 development • Railings for Clovercroft / main road 	
4834	The date of the next meeting: <ul style="list-style-type: none"> • Tuesday 18th September 2018 at 7.30pm • The meeting closed at 9.10pm 	