



Minutes of Meeting 15th May 2018

Present: Cllr. Mr R. Willoughby (Chairman), Cllr. Mr J. Metcalfe (Vice-Chairman), Cllr. Mrs L Willighan, Cllr. Mr D. Forrest, Cllr. Mr J. Hammond, Cllr. Mr M. Tetley, P. Rosthorn (Clerk)

Apologies: Cllr. Mr T. Butterfield, Co. Cllr. Mr C. Wakeford, Boro. Cllr. Mr J. Starkie

Members of public in attendance: 1- Kevin Bann

No	Minute Heading	Action
4767	Public Questions <ul style="list-style-type: none"> • None 	
4768	Declaration of Councillors Interests / Code of Conduct <ul style="list-style-type: none"> • No interests were declared 	
4769	Minutes of the last meeting <ul style="list-style-type: none"> • Cllr. Hammond proposed that the minutes of 17th April 2018 were correct. This was seconded by Cllr. Tetley 	
4770	Matters arising from the Minutes (for information only) <ul style="list-style-type: none"> • Send letters from Mr Jackson to Philip Mousdale • Notice Board (Water ingress on seal) • Deeds and Records box/safe • New lock for playing field gate 	Clerk to email Cllr Metcalfe to investigate Cllr Willoughby to follow up Cllr Hammond to replace
4771	Councillor Vacancies <ul style="list-style-type: none"> • 1 vacancy for a Parish Councillor 	1 vacancy to re-advertise
4772	Finance <ul style="list-style-type: none"> • Accounts to be considered for approval at June meeting due to time constraints and election of new Finance Committee members • Cheques were explained and signed • LALC subscription proposed by Cllr Willoughby, seconded by Cllr Forrest and agreed by all 	Email copies to Cllr Tetley and Cllr Forrest
4773	Planning Applications and Decisions <ul style="list-style-type: none"> • 01/2015/ACV Four Alls Inn Higham Hall Road, Higham Asset of Community Value <p>Kevin Bann attended the meeting to discuss the letter that had been received regarding the potential disposal of The Four Alls. After discussions it was agreed that in order to secure the six-month moratorium period Cllr Willoughby would send a letter to Neil Watson at Pendle Borough Council stating that Higham Parish Council and /or another relevant community interest group be treated as a potential bidder in relation to the aforementioned property</p>	Cllr Willoughby

4774	Clerk's Report and Correspondence <ul style="list-style-type: none"> The clerk's report was distributed before the meeting and matters arising were discussed 	
4775	County Councillor's Report <ul style="list-style-type: none"> No report this month 	
4776	Borough Councillor's Report <ul style="list-style-type: none"> No report this month 	
4777	Barrowford & Western Parishes Committee <ul style="list-style-type: none"> Nothing pertaining to Higham this month 	
4778	Village Hall Committee <ul style="list-style-type: none"> No report this month 	
4779	Lancashire Best Kept Village <ul style="list-style-type: none"> Clean up day is on Saturday 19th May. Cllr Willoughby has got litter pickers to hand out and will arrange high viz jackets as well. Jobs to be allocated on the day 	Cllr Forrest will clean the Higham sign near Ashlar House
4780	Lengthsman Scheme: Update and work to be carried out <ul style="list-style-type: none"> We have 30.5 hours left; £630 spend on materials etc (park drainage works); our next year's bill will be due shortly- £1200 providing 100 hrs Weeding will be started this week. The path above the children's play area leading to Acresbrook needs weed-killing also Drainage works ongoing, no update 	Cllr Metcalfe to chase up
4781	Parish Matters <ul style="list-style-type: none"> CCTV – Not viable at this time GDPR – Councillors have been circulated and have noted the NALC advice and the principles. Appears largely inapplicable as we do not operate a specific database. Leave for the moment pending further guidance SPID – Not yet arrived Street Signs – Defer HHR/Moore Drive (Wall collapsing) – This is the responsibility of the home owners and is a reportable defect Defibrillator – Defer Bin (Fir Trees Bus Stop) – Remove from agenda LALC Subscription – Cheque raised The Four Alls – See 4773 Conservation Area Satellite Dish placement 	Cllr Willoughby to report online and/or speak to owner Cllr Willoughby to make enquiries
4782	Items for Future Discussion / For next agenda <ul style="list-style-type: none"> Four Alls Inn SPID Deeds & records box/safe Defibrillator Satellite dish at no.98 LCC highways grass cutting (doing less and less) Street signs Parking on Higham Hall Road 	 To put a note in the Spout advising residents to be aware of where they are parking and to not block access for buses – Cllr Willighan

4783	The date of the next meeting: <ul style="list-style-type: none">• Tuesday 19th June 2018 at 7.30pm• The meeting closed at 9.05pm	
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