

Clerk's Report February 2018

- **Cheques raised awaiting signing:**

Village Hall	£	50.00
Clerk's Salary	£	251.99
SPID contribution	£	158.92
NB Colour Print	£	182.00

- **Activities Undertaken:**

Draft Minutes of January Council meeting prepared and distributed
 February Agenda prepared, distributed and displayed
 Bank statements agreed and reconciled
 Cashbook updated
 Website updated
 Cheques written
 Precept applied for

Emails Received	
Weekly lists x (2,3,4,5,6,7) – Planning Applications and Decisions	See Agenda
Planning at Pendle x 1	
Cath Brierley - Delegated List	See Agenda
Police Reports x 7	Forwarded to all Councillors
Rural Services Network x 7	Will forward on request / selection forwarded
Junk Email x 12	Deleted / unsubscribed where appropriate
Bus Changes ~ Higham not affected in February	
Vince Green – Parish Councillor List Update	Updated Councillor details sent
Elaine Greenall – Village Hall Minutes and Agenda 22 nd March	Forwarded to all Councillors
Audrey Drinkwater – Clean Up Pendle	Forwarded to all Councillors / See Agenda
Fiona Standring – Mayors Charity Ball 2 nd March	Forwarded to all Councillors
Lynne Rowland – Scrutiny Management Team 23 rd Feb	Forwarded to all Councillors
Julie Hibbert – Pendle ESAG Minutes	Forwarded to all Councillors
Vince Green – Precept acknowledgement	
Joanne Eccles - BWP Committee 8 th Feb	Forwarded to all Councillors
Julie Hibbert – Pendle Countryside Access Forum	Forwarded to all Councillors
Jane Watton – LBKV 2018 Competition	Are we entering this year?
Cllr Willighan – Spout and NB invoice	Added to website / cheque paid
Cllr Willoughby – Clovercroft update	£1165 received
Vince Green – Precepts 2018/2019	Forwarded to Finance Committee
Cllr Willoughby – Confirming Agenda items	See Agenda
Co Cllr Wakeford – SPID	Cheque raised
Cllr Forrest – Help clean up Pendle	Sent to all Councillors
Cllr Butterfield – Help clean up Pendle	Sent to all Councillors
Post Received	
Bank statements	
BWP Agenda	

Bank Accounts as at 19th February 2018	
Current £4,298.33	
Saver £36,811.75	