

Minutes of Meeting 21st November 2017

Present: Cllr. Mr R. Willoughby (Chairman), Cllr. Mr J. Metcalfe (Vice-Chairman), Cllr. Mr D. Forrest, Cllr. Mr T. Butterfield, Cllr. Mr J. Hammond, Cllr. Mrs L Willighan, Boro. Cllr. Mr J. Starkie, P. Rosthorn (Clerk)

Apologies: Co. Cllr. Mr C. Wakeford

Members of public in attendance: None

| No | Minute Heading | Action |
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| 4657 | Public Questions <ul style="list-style-type: none"> • None | |
| 4658 | Declaration of Councillors Interests / Code of Conduct <ul style="list-style-type: none"> • No interests were declared | |
| 4659 | Minutes of the last meeting <ul style="list-style-type: none"> • Cllr. Forrest proposed that the minutes of 17th October 2017 were correct. This was seconded by Cllr. Butterfield | |
| 4660 | Matters arising from the Minutes (for information only). <ul style="list-style-type: none"> • LBKV competition – no feedback yet • Brian Pinder – still no contact with him • Village Hall – Organ cover was not discussed at the last Village Hall Committee meeting • £250.00 grant for footpath clearing | <p style="text-align: right;">Clerk to chase</p> <p style="text-align: right;">Clerk to chase</p> |
| 4661 | New Councillor <ul style="list-style-type: none"> • No interested parties attended the meeting. Vacancies to be re-advertised | Advertise on notice boards and website |
| 4662 | Finance <ul style="list-style-type: none"> • Cheques were explained and signed | |
| 4663 | Planning Applications and Decisions <ul style="list-style-type: none"> • None this month | |
| 4664 | Clerk's Report and Correspondence <ul style="list-style-type: none"> • The clerk's report was distributed before the meeting. | |
| 4665 | County Councillor's Report <ul style="list-style-type: none"> • No report this month | |
| 4666 | Borough Councillor's Report <ul style="list-style-type: none"> • FOB meeting – talked about wildflower meadow planting. They have finished an 18 month project on meadow planting which has been relatively successful. We need an area in Higham that could be suitable for them to pass on their expertise in creating a natural space for the birds and bees. It would show that something is going on in the village. Cllr Butterfield to ask Brian Sutcliffe how much it would cost to plant wildflowers. It is noted that the Church is planting 200 crocuses around the Church this weekend • Thanks given to Boro Cllr Starkie for helping to secure the removal of the large bag of broken glass fly-tipped near the play park | Cllr Butterfield |

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| 4667 | <p>Clovercroft</p> <ul style="list-style-type: none"> Proceedings have been issued. There was some delay on this, including Court processing time which is backlogged by about 2 weeks; assuming that they are sending a Defence we have not received it yet. If we have not heard by 24th November a 'Judgement in default' will be actioned | |
| 4668 | <p>Barrowford & Western Parishes Committee</p> <ul style="list-style-type: none"> Nothing of significance for Higham this month This month's police report showed that crime in the Wheatley Lane area is 3 times higher than in the Higham, Barley and Newchurch area which appears to reflect a fairly regular picture | |
| 4669 | <p>Village Hall Committee</p> <ul style="list-style-type: none"> Awaiting a quote for the roof and a quote for the bargeboards. Work could cost at least £5k and there is £10k in the bank. Village Hall needs to source more income as relying on the scarecrow festival to maintain the running costs of the hall isn't enough. The Village Hall Committee agrees but they are reluctant to put their prices up. The Village Hall is the hub of the community but money still needs spending on it (lights/décor/curtains/pictures/exterior attention) etc. The hand railing at the front needs a new piece welding onto it and the notice board is to be removed as soon as the new community one is installed. The floor needs to be maintained every few years and someone is coming to look at re-sealing it | <p>Cllr Forrest – railing repairs</p> <p>Cllr's to visit Roughlee Village Hall for ideas</p> |
| 4670 | <p>Notice Board</p> <ul style="list-style-type: none"> The notice board has arrived but it has not been unpacked yet. A decision is still needed on where to place it. Cllr's to meet outside Village Hall on Friday 15th December at 4pm with the notice board (outside structure only) to agree positioning | <p>Meet Friday 15th at 4pm. Cllr Metcalfe to construct structure in readiness</p> |
| 4671 | <p>Spout</p> <ul style="list-style-type: none"> Thank you to Cllr Willighan for another good issue. A decision was made and agreed by all not to use adverts in the Spout. Having regular competitions in the Spout was discussed and the next issue will encourage local residents to send in their photographs of Higham, which may be displayed on the website. We are happy with the printing firm that we use and are not looking to change. Cllr Willighan to prepare an updated Distribution List showing numbers for each property/group and incorporating Grove Lane properties on Cllr Willoughby's list | <p>Cllr Willighan</p> |
| 4672 | <p>Lengthsman Scheme: Update and work to be carried out -latest news from lengthsman (via Cllr Willoughby);</p> <ul style="list-style-type: none"> Soakaway for the sheds - pending Playpark repairs - under way Leak at the Wallet ~ a hole has been dug that is full of water and a pipe has been found but unsure what it is for. Needs further investigation. The hole is filling with water and needs pumping out Football field - is in a terrible state with water running down and into the gardens of Laneside. Could need a digger for this investigation, however, there has been a delay in this because of the enquiries being made into the service pipes. A gas pipe is going across the top of the field and this needs to be checked out before any investigation work with a digger can commence. Will probably need new drainage pipe down the field; there is a manhole near Laneside entrance which may be able to take the water. At present we have an unusable football field | |
| 4673 | <p>Parish Matters</p> <ul style="list-style-type: none"> RAF ~ Cllr Metcalfe to take project on for the planter at the bottom of the village Goal Posts ~ Boro Cllr Starkie advises that the grant money can be used towards the work needed on the field if necessary | <p>Cllr Metcalfe</p> |

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| | <ul style="list-style-type: none"> • Christmas ~ meet 10am Saturday to help put the tree up outside the pub. Seniors' Party ~ Cllr Hammond will put the tree up inside the Hall; tables are to be put up on the day; decorations to be put up on Sunday afternoon; raffle prizes to be brought on the night if anyone has any donations • CCTV ~ Defer till next month • War Memorial ~ has been cleaned by B Sutcliffe but should it be the responsibility of HPC? As it is on church grounds it is felt that the responsibility probably lies with the church and not HPC • Keys ~ Cllr Hammond is on with this | |
| 4674 | <p>Items for Future Discussion / For next agenda</p> <ul style="list-style-type: none"> • Clovercroft • Feedback from over 62's Christmas Party • Notice Board • CCTV in the village • Finance Meeting Date (January) | |
| 4675 | <p>The date of the next meeting:</p> <ul style="list-style-type: none"> • Tuesday 19th December 2017 at 7.30pm • The meeting closed at 9.30pm | |