

Clerk's Report December 2017

- **Cheques raised awaiting signing:**

Village Hall	£	50.00
Clerk's Salary	£	204.79

- **Cheques paid mid month:**

Diane Collier Catering (paid chq 101721)	£	805.00
Terry Butterfield Drinks(paid chq 101720)	£	35.07

- **Activities Undertaken:**

Draft Minutes of November Council meeting prepared and distributed
 December Agenda prepared, distributed and displayed
 Bank statements agreed and reconciled
 Website maintenance
 Cheques written
 Email sent chasing LBKV feedback
 Email to Linda Andersen re footpath clearing grant of £250.00 (has read the message but is yet to respond)
 Email to Martin Starkie – Website issue (resolved)

Emails Received	
Weekly lists x (47-51) – Planning Applications and Decisions	See Agenda
Planning at Pendle x 2	Laneside Application / Pendle Hall Farm
Cath Brierley - Delegated List	
Police Reports x 7	Forwarded to all Councillors
Rural Services Network x 6	Will forward on request / selection forwarded
Junk Email x 16	Deleted / unsubscribed where appropriate
Bus Changes ~ Higham not affected in December	
Jane Watton – LBKV feedback	Forwarded to all Councillors
Elaine Greenall – Village Hall Minutes	Forwarded to all Councillors
Saf Munshi – Winter update ice warning	Forwarded to all Councillors
Pendle.gov – BACS remittance for grant money	
Historic England – re Higham War Memorial	Forwarded to Chairman
Zoe Bennett – Chasing payment for notice board	Cheque in the post
Emails between Cllr's re planning application 17/0662/FUL	Site meeting arranged
BWP Committee – meeting Agenda for 7 th Dec	Forwarded to all Councillors
LCC Mike Warren – response to recent flooding incidents	Forwarded to all Councillors
Cllr Willoughby – Draft letter re Barkerfield	Sent to all Cllr's for consideration
Sarah Waterworth – Development Management Committee Agenda for 18 th Dec	Forwarded to all Councillors
Emails between Cllr's re planning application 17/0697/HHO	Site meeting arranged for Tues 12th
Cllr Forrest – Christmas Tree lights	Fixed
NB Colour Print - Statement	Cheque in the post
Julie Hibbert – Pendle Countryside Access Forum	Forwarded to all Councillors
Lynne Rowland – Health and Social Care Scrutiny Panel Agenda for 12th December	Forwarded to all Councillors
Cllr Forrest – Apology for meeting	

Vince Green - Precept deadline reminder	
Cllr Willoughby – Clovercroft update	Sent to all Cllr's
Cllr Willoughby – No 3 Clovercroft (Wall)	Emails between Cllr's to resolve
Cllr Forrest – Noticeboard siting	Emails between Cllr's
John Halton – Framework Issue 40	Forwarded to all Councillors
Hetty Byrne – Seasons Greetings from AONB	Forwarded to all Councillors
Post Received	
Bank statements	
BWP Agenda	
Blackburn Cathedral invitation for Chairman	
Bank Accounts as at 18th December 2017	
Current £3,587.91	
Saver £36,741.67	