

Minutes of Meeting 17th October 2017

Present: Cllr. Mr R. Willoughby (Chairman), Cllr. Mr J. Metcalfe (Vice-Chairman), Cllr. Mr D. Forrest, Cllr. Mr T. Butterfield, Cllr. Mr J. Hammond, Cllr. Mrs L Willighan, Boro. Cllr. Mr J. Starkie, P. Rosthorn (Clerk)

Apologies: Co. Cllr. Mr C. Wakeford

Members of public in attendance: None

No	Minute Heading	Action
4636	Public Questions <ul style="list-style-type: none"> • None 	
4637	Declaration of Councillors Interests / Code of Conduct <ul style="list-style-type: none"> • No interests were declared 	
4638	Minutes of the last meeting <ul style="list-style-type: none"> • Cllr. Willighan proposed that the minutes of 19th September 2017 were correct. This was seconded by Cllr. Hammond 	
4639	Matters arising from the Minutes (for information only). <ul style="list-style-type: none"> • None 	
4640	New Councillor <ul style="list-style-type: none"> • No interested parties attended the meeting. Vacancies to be re-advertised next month if no further interest is shown 	Chairman to contact Paul Coleman
4641	Finance <ul style="list-style-type: none"> • Cheques were explained and signed 	To email the Budget and Cashflow to Chairman
4642	Planning Applications and Decisions <ul style="list-style-type: none"> • 17/0598/HHO Erection of a garage at Little Owls Sabden Road Higham Comments needed by 7th November 2017 	No objections
4643	School Parking <ul style="list-style-type: none"> • Cllr Willoughby spoke to the Chairman of the school Governors. They are still awaiting a response from Huntroyde and progress has also been delayed pending appointment of new Headteacher. 	Take off the Agenda until further notice
4644	Clerk's Report and Correspondence <ul style="list-style-type: none"> • The clerk's report was distributed before the meeting. 	
4645	County Councillor's Report <ul style="list-style-type: none"> • County Council are putting more money into rural buses. There will be a new service that affects Fence but not Higham 	
4646	Borough Councillor's Report <ul style="list-style-type: none"> • Linda Anderson (LCC) has a pot of money and every Parish in Lancashire can claim £250.00 to clear nettles/undergrowth from footpaths. • There is a submission bid by Pendle Hill Landscape Partnership of 1.8 million going to the heritage lottery fund Higham is in the area covered by the Partnership scheme 	Send email to request

	<ul style="list-style-type: none"> • There is to be a Borough consultation regarding household waste disposal and recycling bins. Due to withdrawal of LCC funding Pendle has to make savings on this service. The proposal is to make brown bins and paper a monthly collection. Recycling plants are out of date and need upgrading and at present it isn't deemed worth recycling any plastics • Pendle Local Plan Housing – Higham is projected to accommodate 8 new houses, proposals are Barkerfield and Fir Trees, however, it is still at the consultation stage 	
4647	Lancashire Best Kept Village <ul style="list-style-type: none"> • Winners are to be revealed at Wrea Green next week 	
4648	Clovercroft / Land Reinstatement <ul style="list-style-type: none"> • Paperwork sent to the court to issue proceedings. We should get a Notice of Issue and then await filing of a Defence 	
4649	Barrowford & Western Parishes Committee <ul style="list-style-type: none"> • Cllr Willoughby attended as usual. Nothing directly affecting Higham this month. 	
4650	Village Hall Committee <ul style="list-style-type: none"> • Cllr Willoughby was able to attend part of the meeting to deal with 3 items: (i) To check that the recently donated organ has adequate insurance under the Village Hall's policy and suggested a protective cover is considered. (ii) Took up a copy of the Treasurer's Report and Accounts and agreed that a copy of the minutes will be emailed to Higham Parish Council each month. (iii) Agreed that the Village Hall will maintain a list of keyholders for the 12 alarm fobs. <p>The ceiling is leaking and someone has been called to inspect next week</p> <p>A quote for the bargeboards has been received for consideration</p> <p>More control is needed to ensure that the hall is vacated at a suitable time after one party was still going on at 4.00am one morning causing a lot of noise and disruption with fighting</p>	
4651	Notice Board <ul style="list-style-type: none"> • Awaiting confirmation of completion and a decision on the positioning of it 	
4652	Spout <ul style="list-style-type: none"> • To be distributed 1st November. Awaiting a quote and proof from a new printing company, however, are happy with the company that we use 	
4653	Parish Matters <ul style="list-style-type: none"> • Goal Posts: Defer • Keys & Escutcheons: See 4650 re Hall keys. Cllr Hammond to chase Simon again re the Escutcheons for the shed doors and to complete duplicate set of keys (except alarm fob) • Pendle Community Governance Review: The email was looked at and explained. Apart from the somewhat unrealistic inclusion in Burnley Borough (Ightenhill Parish) of the small group of houses next to Fir Trees on the by-pass, no-one has any issues • Youth Issues: No comment • Over 62's Xmas Party: 4th December at 6.30pm. Entertainment booked. £5.00 per ticket with a max of 70. Tickets must be purchased in advance • Remembrance Sunday Service: Cllr Hammond to speak to Brian Sutcliffe regarding the wreath • Any other Parish Matters: The Mayors Sunday is now the 27th May 2018 	Cllr Hammond

4654	<p>Lengthsman Scheme: Update and work to be carried out Cllr Willoughby recently met with the Lengthsman on site and discussed the following:</p> <ul style="list-style-type: none"> • Flags at the top of the village - have now been redone • Will fit new parts and provide replacement step logs following the play park inspection • Hedge at the bottom of the village - has now been done • Leak at the top of Clovercroft - is still being investigated • Soakaway drain from new downspout on sheds – to be done • Boggy area on football field –will investigate and report back as this could be a large job requiring excavation and new drainage, possibly to manhole on path at bottom of field 	
4655	<p>Items for Future Discussion / For next agenda</p> <ul style="list-style-type: none"> • Clovercroft • Spout • Over 62's Christmas Party • Notice Board • Keys & Escutcheons • 100th Anniversary RAF planting in red white & blue • CCTV in the village 	
4656	<p>The date of the next meeting:</p> <ul style="list-style-type: none"> • Tuesday 19th December 2017 at 7.30pm • The meeting closed at 10.00pm 	