

Clerk's Report November 2017

- **Cheques raised awaiting signing:**

Village Hall	£	50.00
Clerk's Salary	£	195.99
Grovefern Estates	£	909.10
Pendle Borough Council Licence Fee	£	21.00
Lucy Willighan	£	214.80
NB Colour Print	£	182.00
Fitzpatrick Woolmer	£	3699.28
Robin Boothman (Christmas tree)	£	250.00
The Royal British Legion	£	25.00

- **Activities Undertaken:**

Draft Minutes of October Council meeting prepared and distributed
 November Agenda prepared, distributed and displayed
 Email sent re no comment on planning 17/0598/HHO
 Bank statements agreed and reconciled
 Website maintenance
 Cheques written
 Phone call from environmental health re fly tipping
 Invoice sent to Julie Hibbert for Capital Programme
 2 emails sent to Jane Watton for LBKV feedback (no response)
 Temporary Event Notice application form completed

Emails Received	
Weekly lists x (43,44,45,46) – Planning Applications and Decisions	See Agenda
Planning at Pendle x 0	
Cath Brierley - Delegated List	17/0523/AGR Plot of Land in Field 3100 Grove Lane does not need Prior Approval (Accept)
Police Reports x 7	Forwarded to all Councillors
Rural Services Network x 9	Will forward on request / selection forwarded
Junk Email x 23	Deleted / unsubscribed where appropriate
Bus Changes ~ Higham not affected in November	
Cllr Willoughby – Forest of Bowland / Pendle Hill Landscape	Added to Agenda
Elaine Greenall – Village Hall Minutes	Forwarded to all Councillors
Jane Watton – Best kept village results	Emailed asking for more information
Cllr Forrest – Best Kept Village re feedback	Sent to all Cllr's
Cllr Butterfield – Best kept village re feedback	Sent to all Cllr's
John Hammond – Licence fee for Christmas Party	See Agenda
Cllr Forrest – Spout advertising	Cllr Willighan
Cllr Willoughby – Spout deliveries and Grove Lane	Grove Lane address list sent out
Fiona Standring – Remembrance Parade confirmation	Forwarded to all Councillors
Angela Whitwell – Lengthsman's meeting	Our unavailable dates sent
Elaine Greenall ~ Village Hall Meeting Agenda	Forwarded to all Councillors
Councillor Willoughby – Fly Tipping	Removed after input from all
Cllr Willighan – Printing invoice and Wine bill total	See Agenda
Sue Farley – Notice board invoice	See Agenda
Joanne Eccles – BWP agenda for 9 th Nov	Forwarded to all Councillors
Lancashire County Council - Severe weather briefing	Forwarded to all Councillors
Lynne Rowland _ Scrutiny Management Team 21 st Nov	Forwarded to all Councillors
Cllr Willoughby – Add War Memorial to the Agenda and confirming no response from Paul Coleman	See Agenda

Sarah Waterworth – Development Management Committee meeting 27 th Nov	Forwarded to all Councillors
Cllr David Forrest – Chq for Christmas Tree purchase and volunteers needed to erect the Christmas Tree Saturday 25 th Nov	Chq raised
Vince Green – Council Tax and Precept setting 2018/2019	Finance meeting to be arranged for January
Sue Farley – Statement of Account (Notice Board)	See Agenda
Post Received	
Bank statements	
BWP Agenda	
The Royal British Legion Invoice	
Bank Accounts as at 20th November 2017	
Current £6,332.65	
Saver £36,741.67	