

Minutes of Meeting 19th September 2017

Present: Cllr. Mr R. Willoughby (Chairman), Cllr. Mr J. Hammond, Cllr. Mrs L Willighan, P. Rosthorn (Clerk)

Apologies: Co. Cllr. Mr C. Wakeford, Cllr. Mr J. Metcalfe (Vice-Chairman), Cllr. Mr D. Forrest, Cllr. Mr T. Butterfield, Boro. Cllr. Mr J. Starkie

Members of public in attendance: None

| No | Minute Heading | Action |
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| 4616 | Public Questions <ul style="list-style-type: none"> • None | |
| 4617 | Declaration of Councillors Interests / Code of Conduct <ul style="list-style-type: none"> • No interests were declared | |
| 4618 | Minutes of the last meeting <ul style="list-style-type: none"> • Cllr. Hammond proposed that the minutes of 15th August 2017 were correct. This was seconded by Cllr. Willighan | Check the website for old copies of minutes that are missing as some appear not to have transferred over |
| 4619 | Matters arising from the Minutes (for information only). <ul style="list-style-type: none"> • Cllr Willoughby is yet to speak to Mr G Fox regarding the Village Hall Committee accounts | Cllr Willoughby |
| 4620 | New Councillor <ul style="list-style-type: none"> • No interested parties attended the meeting. Vacancies to be re-advertised next month if no further interest is shown | |
| 4621 | Finance <ul style="list-style-type: none"> • Cheques were explained and signed | |
| 4622 | Planning Applications and Decisions <ul style="list-style-type: none"> • 17/0514/AGR Plot of land in field 5500 Grove Lane Higham Prior Approval Notification (Agricultural Building): Erection of agricultural storage building (18.3m x 9.15m x 4.88m in height) • 17/0523/AGR Plot of land in field 3100 Grove Lane Higham Prior Approval Notification (Agricultural Building): Erection of agricultural building (24.4m x 9.1m) | <i>Comment: Higham Parish Council draws attention to the Greenbelt in these cases and would wish the Borough Council to ensure any such development is within all Greenbelt principles</i> |
| 4623 | School Parking <ul style="list-style-type: none"> • Nothing to report this month | |
| 4624 | Clerk's Report and Correspondence <ul style="list-style-type: none"> • The clerk's report was distributed before the meeting. | |
| 4625 | County Councillor's Report <ul style="list-style-type: none"> • No report this month | |
| 4626 | Borough Councillor's Report <ul style="list-style-type: none"> • No report this month, however, it was noted that under draft Pendle Local Plan Housing Allocation Areas that Higham has been allocated to provide 8 houses. The proposed sites are on Fir Trees Lane and at the bottom of Barkerfield Close | |

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| 4627 | Lancashire Best Kept Village <ul style="list-style-type: none"> As we have not heard anything we assume Higham was not successful this year | |
| 4628 | Refurbishment of Sheds on Playing Fields <ul style="list-style-type: none"> Keyhole Escutcheons still to be put on – Cllr Hammond to contact Simon Gilbert | Add to Parish Matters next month as Keys and Escutcheons |
| 4629 | Clovercroft / Land Reinstatement <ul style="list-style-type: none"> With reference to the latest emails between Cllr Willoughby and Alan Wilson it was decided that this matter be adjourned to the earliest available date for discussion and decision by all the Councillors on whether to go ahead with legal proceedings <p><i>At a follow-up meeting of all Councillors on 26th September 2017, after full discussion it was resolved, with one abstention, that proceedings now be pursued in the County Court</i></p> | Extra-Ordinary meeting to be convened. |
| 4630 | Barrowford & Western Parishes Committee <ul style="list-style-type: none"> Nothing affecting Higham | |
| 4631 | Village Hall Committee <ul style="list-style-type: none"> Heather Swindlehurst has kindly donated an organ to the Village Hall. It isn't lockable and could be easily damaged. Care and Insurance for this falls under the responsibility of the Village Hall Committee. The council recommends that a suitable insurance cover should be obtained | |
| 4632 | Parish Matters <ul style="list-style-type: none"> Dog Fouling / dog bins: Cllr Willoughby attended a site meeting with Pendle BC representative and it was agreed that one of the dog bins near to the park be moved and sited between the trees next to the entry to Clovercroft. He also requested attention to the one at the top of the village which is in a poor state and position but this may not be possible due to budget constraints 20 mph speed limit: still awaiting the SPID Website: invoice agreed to be paid. No further action needed Notice Board Playground Inspection: inspection report was run through and discussed Goal Posts Spout: Articles to be in by the next meeting. The next issue should be out by the end of October Christmas Over 63's Party: Monday 4th December. A flyer is to be put in the Spout. Cllr Hammond to check availability of the entertainer and Cllr Hammond and Cllr Willighan to begin buying the wine. Date, numbers and pricing to be discussed at next meeting. Community Governance Review: Youth Issues: Redundant Public Call Box sign: email the Highways department to remove it | Remove from Agenda next month Remove from Agenda next month Defer discussion and add as a separate matter to next Agenda Cllr Willoughby to deal with and liaise with lengthsman Defer discussion to next meeting Cllr Willighan Cllr's Hammond and Willighan Defer to next meeting Defer to next meeting Clerk to email |

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| | <ul style="list-style-type: none"> Any Other Parish Matters: <p>Key register for the Village Hall</p> <p>West Close Farm: A Higham resident had complained that she was hassled for walking her dog on the adjacent field without a lead</p> <p>Complaint re Caravan parked on West Close Ave</p> | <p>Cllr Hammond is dealing with. Add next month as a separate matter with Escutcheons</p> <p>Not a matter for Higham Parish Council</p> <p>This is a matter for the Highways or the Police</p> |
| 4633 | <p>Lengthsman Scheme: Update and work to be carried out</p> <p>The following matters still await or now need attention:</p> <ul style="list-style-type: none"> The leak at the bottom of Wallet footpath affecting corner of the park and the garden of No 7 Clovercroft Drainage off the sheds Cutting back of hedges and borders – including hedge at the bottom of the village beside the tarmac path under horse chestnut trees (about which there has been a complaint) Football field is very boggy and wet near the Copthurst entrance (drainage issue) | <p>Cllr Willoughby to liaise with Cllr Metcalfe and lengthsman regarding these issues</p> |
| 4634 | <p>Items for Future Discussion / For next agenda</p> <ul style="list-style-type: none"> Clovercroft Spout Over 63's Christmas Party Goal Posts Notice Board Keys & Escutcheons Community Governance Review Youth Issues Remembrance Sunday | |
| 4635 | <p>The date of the next meeting:</p> <ul style="list-style-type: none"> Tuesday 17th October 2017 at 7.30pm The meeting closed at 9.25pm | |