

Clerk's Report October 2017

- **Cheques raised awaiting signing:**

Village Hall	£	50.00
Clerk's Salary and ink	£	209.99
Grovefern Estates	£	909.10
BDO Audits	£	120.00
HM Courts & Tribunal (paid)	£	115.00

- **Activities Undertaken:**

Draft Minutes of September Council meeting prepared and distributed
 October Agenda prepared, distributed and displayed
 Extra Ordinary Meeting attended
 Bank statements agreed and reconciled
 Website maintenance
 Cheques written

Weekly lists x (39,40,41,42) – Planning Applications and Decisions	None
Police Reports x 1	Forwarded to all Councillors
Rural Services Network x 10	Will forward on request / selection forwarded
Junk Email x 15	Deleted / unsubscribed where appropriate
Bus Changes ~ Higham not affected October	
Cath Brierley ~ Delegated list	Nothing for this month
Elaine Greenall Village Hall Minutes	Forwarded to all Councillors
Lynne Rowland ~ Audit and accounts committee agenda	Forwarded to all Councillors
Julie Hibbert ~ The Mayors Christmas Do	Forwarded to al Councillors
Julie Hibbert ~ Parking during scarecrow festival	Forwarded to Councillor Butterfield
Fiona Standing ~ Remembrance Sunday	Confirmed Service for this year
Martin Starkie ~ Website	To remove archived events drop down
Barclays Bank ~ Customer feedback survey	Answered
Sion Wells ~ Village hall hire	Forwarded to Councillor Butterfield to pass on
Grovefern estates re October invoices	See Agenda
David Forrest ~ Flags on the rockery missing	Sent to all Councillors
Julie Tucker ~ Magazine printing	Forwarded to Councillor Willighan
Charlotte Taylor ~ Forest of Bowland AONB	Forwarded to all Councillors
Post Received	
Bank statements	
BWP agenda	
BDO invoice and signed paperwork	Uploaded to website
Bank Accounts as at 16th October 2017	
Current £7,295.53	
Saver £39,741.67	