

## Clerk's Report August 2017

- **Cheques raised awaiting signing:**

Village Hall	£	50.00
Clerk's Salary and stationery	£	223.98
Grovefern Estates	£	909.10
NB Colour Print	£	182.00

- **Activities Undertaken:**

Draft Minutes of July Council meeting prepared and distributed  
 August Agenda prepared, distributed and displayed  
 Bank statements agreed and reconciled

<b>Emails Received</b>	
Weekly lists x (32) – Planning Applications and Decisions	See Agenda
Planning at Pendle x 1	See Agenda
Police Reports x 2	Forwarded to all Councillors
Rural Services Network x 11	Will forward on request / selection forwarded
Junk Email x 22	Deleted / unsubscribed where appropriate
Bus Changes ~ Higham not affected August or September	
Cllr Metcalfe ~ re Notice Board order	Email sent to all Cllr's
Martin Starkie/Cllr Willoughby ~ chairman email facility	Sorted now
Pendle.gov.uk creditors ~ £255 received for trees and footpath	BACS payment received
Elaine Greenall ~ Village Hall Meeting Agenda	
Joanne Eccles ~ Cllr code of conduct hearing panels	Forwarded to all Councillors
Joanne Eccles ~ Accounts and Audit Committee agenda	Forwarded to all Councillors
Joanne Eccles ~ BWP agenda	Forwarded to all Councillors
Cath Brierley ~ July list of planning applications	See agenda
Sarah Waterworth ~ Development Management Committee	Forwarded to all Councillors
Cllr Willighan ~ copy of Summer Spout Edition	Uploaded to the website
Cllr Willoughby ~ PSPO to be discussed at next meeting under Other Parish Matters	
Emergency Cover Review Consultation	Forwarded to all Councillors
Cllr Hammond ~ discuss notice board at next meeting	
Boro Cllr Starkie ~ Roaming Roosters application	Sent to all Councillors
Cllr Willighan ~ add NB Colour Print to the agenda for paying	See agenda
Cllr Willighan ~ discuss notice board at next meeting	
Cllr Willoughby ~ discuss notice board at next meeting	
Mel Aston ~ Confirming receipt of letter re Mr G Edwards	
Cllr Forrest ~ happy to go for first notice board quote	
Cllr Butterfield ~ happy to go with first notice board quote	
Cllr Willighan ~ NB Colour Print Invoice	
<b>Post Received</b>	
Bank statements	
BWP agenda	
<b>Bank Accounts as at 15<sup>th</sup> August 2017</b>	
Current £8,406.19	
Saver £39,741.67	

