

## Clerk's Report July 2017

- **Cheques raised awaiting signing:**

Village Hall	£	50.00
Clerk's Salary	£	208.00
Grovefern Estates	£	909.10
Dunscar Timber	£	12.00
  
- **Activities Undertaken:**
  - Councillor Vacancy Notices updated
  - Draft Minutes of June Council meeting prepared and distributed
  - July Agenda prepared, distributed and displayed
  - Bank statements agreed and reconciled
  - Meeting with Cllr Willoughby re website
  - Training with Cllr Willoughby/CMS Live re the new website
  - Ongoing emails re website
  - Telephone call with Mrs Bates – Pendle Hall complaint
  - Transferred £5,000 from Community Account to Active Saver Account

Emails Received	
Weekly lists x (25,26,27,28) – Planning Applications and Decisions	See Agenda
Planning at Pendle x 1	See Agenda
Police Reports x 4	Forwarded to all Councillors
Rural Services Network x 8	Will forward on request / selection forwarded
Junk Email x 6	Deleted / unsubscribed where appropriate
Sarah Waterworth – Development Management Committee Agenda for 24/07/17	Forwarded to all Councillors
Lynne Rowland – Scrutiny Management Team Agenda 18/07/17	Forwarded to all Councillors
Robin Willoughby – Clovercroft re-instatement	On-going
David Forrest – High Mount Farm planning query	Sent to all
Grovefern estates - June invoices	Cheque raised
Martin Starkie / Robin Willoughby – Website	Ongoing
Robin Willoughby – Roaming Roosters	Sent to all
Cath Brierley – Delegated List of planning applications	See Agenda
Fitzpatrick Woolmer – Notice Board	Cllr Metcalfe dealing with
James Starkie/Robin Willoughby/David Forrest – Potholes	Being dealt with
Pendle Council – Remittance Advice	£640.00 received for final instalment of storage building grant
Julie Hibbert – Pendle Countryside Access Forum Minutes	Forwarded to all Councillors
Elaine Greenall – Village Hall Committee Minutes	Forwarded to all Councillors
Julie Hibbert – Grant Money	£2500 still available to us
Post Received	
Bank statements	
BWP agenda	
Bank Accounts as at 17 <sup>th</sup> July 2017	
Current £10,646.96	
Saver £39,741.67	