



Parish Clerk: Patricia Rosthorn, 38 Acresbrook Road, Higham, BB12 9BY

Tel: 07931 687175

Email: clerk@highamparishcouncil.com

14th June 2017

Dear Councillor / Colleague

You are hereby requested to attend a meeting of the Parish Council to be held in the Village Hall on Tuesday, 20th June 2017 at 7.30pm.

AGENDA

1. Public Questions

To receive, for a maximum of 15 minutes, questions from members of the public which do not appear on the agenda, each person being limited to 5 minutes.

2. Councillors Present and Apologies for absence

3. Declaration of Councillors' Interests / Code of Conduct

Members are reminded of the legal requirements concerning the declaration of interests.

A Member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A Member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting.

In addition the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

4 Minutes of last meeting for approval

5 Matters arising from the minutes (for information only)

6 New Councillor (2 posts to be re-advertised)

7 Finance

Consideration of 2016 - 2017 accounts for approval

Cheques to authorise

• Village Hall (monthly donation)	£	50.00
• Clerk's Salary	£	208.00
• Brian Pinder (painting)	£	450.00
• John Hammond (food/drink AVM)	£	133.19

• Grovefern Estates (grass cutting/maintenance)	£	909.10
• Dunscar Timber Engineering (facias)	£	150.00
• John Metcalfe (flowers/compost)	£	29.50
• Lancashire Association of Local Councils M'ship	£	188.67
• Saden Parish Council (Lengthsman)	£	1200.00

8 Planning Applications and Decisions

17/0132/HHO Full: Removal of Condition: Remove Condition 2 of Planning Permission 13/06/0647P to allow garage to be converted to a habitable room.

3 Clovercroft, Higham, BB12 9HR

Approved with Conditions

9 School Parking

LCC/2017/0025: New car park to provide 22 car parking spaces including the provision of a pupil drop off area

Higham St John School, Higham Hall Road, Higham

Permission granted

10 Clerk's Report & Correspondence

11 County Councillor's Report

12 Borough Councillor's Report

13 Lancashire Best Kept Village

14 Refurbishment of Shed

15 Clovercroft Land Reinstatement

16 Barrowford & Western Parishes Committee

17 Village Hall Committee

18 Parish Matters:

- Easements
- Dog fouling
- 20 mph speed limit
- Website
- Notice board
- Playground inspection ~ arrange date for July
- Any other Parish Matters

To consider complaint number 01-2017 Roaming Roosters car park (tarmac) and front hedge (cutting of)

19 Lengthman's scheme: any work to be carried out

20 Items for future discussion / for next agenda

21 Date of next meeting: 18th July 2017 at 7.30pm

Kind regards

P A Rosthorn

Patricia Rosthorn
Clerk to the Council