

# Higham with West Close Booth Parish Council

Minutes of Meeting 21st October 2008

**Present:** Cllr. Mr. B. Ingham, Cllr. Mrs. P. Watson, Cllr. Mr. L. Townsend, Cllr. Mr. D. Forrest, Cllr Mr D Ellis, Cllr. Mr. M. Tetley, Cllr Mrs C Lomax, Cllr Mr R Gadd.

**Apologies:** Co Cllr S Derwent ; Boro Cllr J Starkie; PCSO Hartup

**Members of public in attendance:** Two

## 2562 Public Questions and Police Report

There were no public questions.

Apologies were received from PCSO Hartup who sent his report by email. Complaints have been received from residents of West Close Ave about cars parking in the turning circle. PCSOs Hartup and Wallin have spoken to the parties concerned and have contacted LICK Highways about the boundaries. No communications have been received since the meeting. A scooter was abandoned on the by-pass at the start of October and callers to the police were concerned that it may have been stolen. However, the owner had broken down and was arranging for it to be collected. He later reported damage to the vehicle.

PCSOs Hartup and Wallin have given a talk to the new pupils at Higham Primary School about their job and intend to revisit the school in November to give a similar talk to the older pupils

## 2563 Minutes of the last meeting and matters arising

Cllr Ingham proposed that the minutes of the last meeting were correct This was seconded by Cllr Townsend and agreed.

Matters arising

- Planning permission has been granted for the school structure despite concerns
- There is no further information on the Gazebo outside the "Four Alls"

## 2564 Finance

- Cllr Ingham read out a list of the cheques to be authorised as listed on the agenda and these were signed. AA services had not submitted their invoice at the time of the meeting so payment to them will be deferred to the next meeting

## 2565: Ongoing Projects

- The fingerpost direction sign is now finished and ready to be erected
- The plaque is due within the next week or two
- The bus shelter at Fir Trees Lane needs refurbishing. Mr Boocock has been contacted and will estimate the cost of repairs. Another estimate will be needed
- Some funding is available to help with the bus shelter at the lower entrance to the village. This should cover the base and the lowering of the kerb. Mr Fahy is to be contacted with regard to this.
- The signs for Laneside Ave and Higham Hall Rd are still waiting to be replaced.

**2566: Clerk's Report;**

The clerk's report was distributed before the meeting as an attachment to the agenda. Questions were asked about details of the playground report and any areas of common land in the village. Both were fully discussed – see 2573 - Correspondence

**2567: County Councillor's Report**

No Co. Councillor's report

**2568: Borough Councillor's Report**

No Borough Councillor's report

**2569: Planning Applications and Decisions**

- 15 Laneside Avenue. Conservatory– No objections
- 10 Higham Hall Rd Perimeter fencing, re-submission. This was discussed and the plans for the new fencing examined. There were no objections
- Hill Top Farm. Agricultural Storage Building. The plans were examined and it was felt that the new structure would be an improvement. No objections were raised but clarification is needed about the slight diversion of the public footpath. The plans may also need amending to correctly reflect the position of the intended building. Cllr Ingham will write to ask for this. Cllr Ingham proposed accepting the new structure, Cllr Townsend seconded and this was agreed by all.

**2570: Committee/ Working Group Reports**

There was no report from the Working Group.

**2571: Parish Matters**

- The Senior Citizens Christmas Party was discussed. Cllr Watson reported that Mr Butterfield has agreed to do the bar. A decision was made to provide tea and coffee.
- The first edition of the Parish Magazine "Spout" has been delivered and has been very positively received. A letter of thanks will be sent to Boro Cllr Starkie for his work in producing this. The second edition is due on the 16<sup>th</sup> January 2009. Contributions are needed.
- The SPID has been transferred from Fence, but is not in working order. Cllr Ingham has emailed the makers who suggested that the radar head may be faulty and should be returned for repair. It was suggested that the cost of repair should be shared with Fence. Cllr Tetley asked if it was covered by insurance. This will be investigated.
- The Remembrance Day Service. Councillors have been invited to the service which will be held on the 9<sup>th</sup> November at 10.30. Cllr Forrest suggested that passing traffic should be halted during the outdoor ceremony. Cllr Ingham will contact PCSO Hartup to see if this can be arranged.
- Cllr Tetley enquired about the Neighbourhood Watch scheme. Funding may be available

### **2572 :Parish Lengthsman Scheme – update and forward planning**

- No work has been done by the Lengthsman this month. Cllr Forrest felt that the hours bought by the Parish Council should not be wasted. Cllr Lomax suggested that there were footpaths that needed clearing of gorse bushes, and asked for a letter to be sent by the clerk to the Footpaths dept of Lancashire County Council to request this.
- The Lengthsman also needs to look at the water problems caused by the ditch at the back of the “Wallet” cottages on Sabden Rd. Cllr Townsend will arrange a meeting with him to examine this and will advise Cllrs Ingham and Forrest of the date and time of the meeting.
- Cllr Lomax pointed out that the stone wall on Fir Trees Lane was beginning to collapse.

### **2573:Correspondence**

A list of correspondence is included in the Clerk’s Report. Items discussed were:

- Playground Report. Cllr Ellis commented that the report was an improvement on the 2007 report, but said that he felt the items classed as medium/high risk should be removed. There was a particular mention of the rope swing. He added that recommendations should be addressed. Cllr Forrest agreed that a plan should be put in place to attend to these and requested a copy of the report in order to do this.
- Common Land. Cllr Townsend and Cllr Forrest are to visit the Land Registry Office in Preston to investigate any areas of common land in Higham. Cllr Townsend will clarify the position re the playing field. The minute book from previous years should be obtained from Higham Hall

### **2574: Items for future discussion.**

- Senior Residents Christmas Party

### **2575: Date of next meeting**

The next meeting will be held on the 18<sup>th</sup> November at 7.30pm in the Village Hall, preceded by a talk by Neil Watson, Pendle Planning Manager, at 7.00pm

The meeting closed at 8.55 pm